Explanation of variances – pro forma

Name of smaller authority: **TYSOE PARISH COUNCIL**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	43,007	41,269				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	39,269	27,500	-11,769	29.97%	YES		The Precept requirement for 2020-21 was a 30% reduction (£11,769) on the previous years because 1) a higher than usual VAT refund of £6,008 was expected (result of sizeable playground installation the year before), 2) a planned readjustment to reduce cash reserves by £6,000 in line with average annual running costs of £30,000 (cash forecast at year end was £37,000). 3) no new projects planned in light of work on new playground equipment in previous year.
3 Total Other Receipts	6,675	9,956	3,281	49.15%	YES		Receipts in 2020-21 were £3281 higher than the previous year. This is accounted for by 1) Increase in rental for parish farm land 'Breech Furlong' of £705, 2) significantly higher VAT reclaim on the previous year after the purchase of new playground equipment in 2019, £2328.51 greater than the previous year.
4 Staff Costs	5,532	7,182	1,650	29.83%	YES		Staff costs in 2020-21 were £1650 higher than the previous year. This is accounted for by 1) Parish Clerk working overtime during the first 3 months of the pandemic. Along with associated NI/PAYE these costs = £1818.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	42,151	32,889	-9,262	21.97%	YES		Spending was significantly down on the previous year due to the following reasons 1) In 2019 TPC spent £7855 s106 monies on new Playground equipment 2) the mowing of the Playing Fields was curtailed due to the pandemic saving £1540
7 Balances Carried Forward	41,268	38,654			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	41,269	38,654				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and Assets	49,639	49,141	-498	1.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable
Variances of £200 or less are tolerable
BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)