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Minutes of the Tysoe Parish Council Meeting  
Held on Monday 5<sup>th</sup> March 2018 at 7.15pm

<p>Present: Cllrs Sinclair (Chair), Locke, Allen, Collier, Cressman, Haines, Littlewood &amp; Tongue</p> <p>In Attendance: CC Williams, DC Feilding, the Clerk</p> <p>Members of public: 11</p> <p><b>1. Welcome</b></p> <p>Cllr Sinclair welcomed everyone to the meeting. As it was a full agenda the chair asked all Councillors to keep matters to the point and as brief as possible.</p> <p><b>2. Apologies – None</b></p>	
<p><b>3. Declaration of Interests</b></p> <p>The Chair, reminded councillors of the need to declare interests in any of the agenda items. Cllr Cressman declared a non-pecuniary interest in the planning application for Hopkins Farm Cottage, Lower Tysoe Road, Tysoe as this was her neighbour. Cllr Collier stated that he was the husband of the chair of the Lower Tysoe Local Environment Group but that he was not a member of that group.</p>	
<p><b>4. Acceptance of the minutes of the previous meetings held on 5<sup>th</sup> &amp; 12<sup>th</sup> February 2018</b></p> <p>The minutes of the meetings held on 5<sup>th</sup> &amp; 12<sup>th</sup> February 2018 were agreed by all councillors as a true and accurate record of the meetings.</p>	
<p><b>5. Informal Public Participation (Chair reminded people about public participation)</b></p> <p>Member of the public raised a question about the sports field and the need to keep dogs on lead policy. Cllr Allen stated that dog mess does keep being mentioned but that keeping dogs on lead was only intended to be dogs on lead during the sporting activities. This will be corrected in the next Tysoe Record.</p> <p>A member of the public stated that they were a planning consultant and wanted to forewarn the PC of a planning application that will be submitted. This is for a permanent dwelling to replace the present temporary dwelling. If all goes well and planning is granted the five existing temporary buildings will be removed. Councillors invited to visit the site if they wished.</p> <p>Member of the public raised a question as to why Cllr Haines raised a query over a vote taken by Lower Tysoe residents and at that meeting a person from outside of the voting district was there and participated fully in the meeting. Cllr Haines stated that there was an email from another resident and that information contained in that email. NPG a sub-committee think there was a list of who attended the meeting. Cllr Cressman said she believed that the query being raised was because of a misunderstanding.</p>	

## 6. Neighbourhood Plan

An update was given by Wayne Cressman who was deputising for David Roache as he was on holiday.

Feedback has now been published online along with our preliminary responses. A hard copy of the feedback will be available shortly in both the Tea Room and Reading Room.

Neil Pearce's has undertaken site assessments of all the sites. These are being reviewed and the site assessments are being used as one of the tools to determine which sites the NPG should recommend.

Local green space site assessments produced by Cllr Collier. At our last public meeting a member of the public queried Cllr Collier having a conflict of interest. The NPG welcome the input and do not see this as a conflict. The NPG wanted a minuted declaration that there were no grounds for the accusation of conflict of interest.

Affordable housing – Aim to produce around 20 affordable homes. Based on the need for 11 houses indicated in the Housing Survey and feedback on the draft plan. Need to find a suitable plot of land to progress this further.

Lower Tysoe as part of the Local Service Village (LSV). There have been many formal and informal consultations to gain feedback. One of these informal consultations was a meeting at DR house. The NPG were not claiming any legal status for this, it simply was part of the input. There had also been over 200 responses to the feedback. Matters have moved on since then. We have also noticed calls for re-runs of the meeting that took place in Lower Tysoe but if we go this route it must be a formal referendum and the whole Parish would vote.

At the last public meeting on the 1<sup>st</sup> March – 20 affordable houses were queried, and more information will be provided. Member of the public felt that there should be more debate in public. Suggest that members of the public and members of the PC come along to the NP meetings.

Compulsory purchase of land had also been suggested and this will be considered further.

Timetable – next draft out by the end of May but this is an ambition, and this may not happen until after the summer holidays.

Review terms of reference – Cllr Collier agreed that we should have the terms of reference reviewed to ensure that they are still fit for purpose. Need to ensure that these are robust. Ascertained a company through WALC – Landmark Planning will go through the terms of reference for £125.00 Proposed by Cllr Tongue and seconded by Cllr Allen all Councillors voted in favour.

Cllr Collier

## 7. Planning

**Name for new Road by Main Street and Church Farm Court** – After a debate the PC agreed that they would suggest St Mary's Close.

**S106 Funds** – The Clerk had heard back from SDC and read out the statement which stated that legally SDC must hold the funds but if Tysoe comes forward with a suitable scheme this would be considered.

**18/00187/FUL** – Hopkins Farm Cottage, Lower Tysoe Road, Tysoe,

Cllr Tongue went through the amendments to the application. No further comments and concluded that this was a well thought out scheme.

## 8. New Matters

<p><b>Tysoe Built up Area Boundary (BUAB)</b> – This had been agreed by email and should have been agreed in public. Map was drawn up in May 2017 to which 7 councillors agreed and one objected. Cllr Collier felt that this should be discussed now. Cllr Collier said that there have been two aggressive planning applications that have come forward and he had done further research into this. If it is a large site there will be difficulty persuading the inspector that you want fewer houses when the plot would accommodate more. Currently Lower Tysoe is considered a hamlet and there is a general presumption against development but if there is a BUAB there is a presumption in favour of possible development. I am far from convinced that Lower Tysoe should be in the LSV.</p> <p>Cllr Cressman from the meeting at SDC there was quite a lot of information to review. Once you have a BUAB in place you cannot dictate how many houses are in it. Wherever you have a BUAB they will look to see if they can fill it with more houses. SDC do not advise that Lower Tysoe should have a BUAB.</p> <p>Cllr Littlewood said that he had pressed about the number of houses and the allocation. I got a firm answer that there is no allocation of houses to the LSV, but the District Council has been told that they must accommodate a certain number of houses. Most of the additional dwellings are being accommodated in Long Marston, Lighthorne and Wellesbourne. An extreme outcome might be that there is no requirement for any houses in the LSVs. A number has been given based on proportionality but there is no target.</p> <p>DC Feilding said that there is more pressure coming from Birmingham. Cllr Littlewood said but the point that I am making there is no number. A lot more that needs to be investigated.</p> <p>Cllr Allen said there is no actual number and we have been discussing why there should be a BUAB around Lower Tysoe and so that any houses would count towards the target.</p> <p>Cllr Cressman said that what came out to day is that the evidence needs to be very clear.</p> <p>Cllr Sinclair proposed that this matter should go back to the next NPG and that it all needs to be very clear before the next public consultation. Cllr Tongue proposed, and Cllr Littlewood seconded all Councillors agreed.</p> <p><b>Recruitment of the Parish Clerk</b> – It was agreed that the vacancy should be advertised on the website, the notice board, the Tysoe Record, Facebook page both Tysoe and Shipston. Also place the advert with WALC. After further debate it was agreed that the post should also be advertised in both the Stratford papers at a cost of £382.32 including VAT. This was proposed by Cllr Collier and seconded by Cllr Allen, all Councillors voted in favour.</p> <p><b>Meeting dates for 2018/19</b> – The Clerk stated that the meeting dates for 2018/19 would be agreed at the Annual meeting on the 14<sup>th</sup> May 2018 but the proposed dates have been circulated.</p> <p>To confirm the meeting dates to the end of this year are: 9<sup>th</sup> April and Monday 30<sup>th</sup> April which is the Tysoe Parish Assembly. The Annual Assembly is a meeting called by either the Chair or two Councillors and the Clerk asked what Councillors wanted the meeting to consist of. It was agreed to invite: Tysoe Utilities, Village Hall, The Police Crime Commissioner, The Head or Governor from the school, the vicar, Sports pavilion committee member, DC Feilding, CC Williams &amp; Women’s Institute. Cllr Locke agreed to organise refreshments.</p> <p><b>Pot Holes</b> – Cllr Littlewood stated that there had been crews around the village. Need to look at the quality of the work. Not getting value for money. CC Williams said that he would investigate this.</p> <p><b>Speed gun</b> – Cllr Littlewood had recently attended training. There was a debate around purchasing a second-hand speed gun at rate subsidised by Warwickshire Police. Cllr Cressman said that she was totally supportive but had concerns over getting enough volunteers to justify this.</p> <p>Cllr Sinclair asked if Cllr Cressman and Littlewood could investigate this further and report back to the PC.</p>	<p>The Clerk</p> <p>CC Williams</p> <p>Cllrs Cressman/ Littlewood</p>
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<p><b>Honeysuckle Cottage</b> – Cllr Locke said that the residents are desperately keen to work with the Parish Council to get a driveway agreed. This matter was debated fully and following this debate Cllr Littlewood felt that the decision made by the PC should not be changed. A vote was called, and 6 Councillors voted in favour of the decision standing and 2 against.</p> <p><b>CIL Training</b> – The Clerk reported that this had been run at SDC on the 22<sup>nd</sup> February and there was now a webcast available. The Clerk would recommend that all Councillors view this. Cllr Sinclair said that SDC were happy to do the one of training with whoever is going.</p>	All Councillors												
<p><b>9. Financial Matters</b></p> <p>The following payments were proposed by Cllr Cressman and seconded by Cllr Collier. All Councillors agreed the payments:</p> <table border="1" data-bbox="97 640 1027 987"> <thead> <tr> <th>Payee (Expenditure)</th> <th>Particulars of Payment</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Paul Pitts</td> <td>Playing field February 2018</td> <td>52.00</td> </tr> <tr> <td>St Mary's Church Tysoe</td> <td>Donation towards Church Clock</td> <td>200.00</td> </tr> <tr> <td>Warwickshire County Council</td> <td>Street lighting works</td> <td>2820.31</td> </tr> </tbody> </table> <p>The bank reconciliation had been circulated together with February 2018 bank statement. This was agreed by all Councillors.</p> <p>The lighting maintenance proposal for 2018/19 had been received from WCC the cost was increasing from £1.85 to £1.90 (2.7%) for LED and from £9.50 to £9.72 (2.31%) for non-LED Proposed Cllr Allen, seconded by Cllr Locke all in favour.</p> <p>Cllr Allen agreed to work with WCC replacing lights to LED as required. This would be added to the next agenda.</p>	Payee (Expenditure)	Particulars of Payment	Amount	Paul Pitts	Playing field February 2018	52.00	St Mary's Church Tysoe	Donation towards Church Clock	200.00	Warwickshire County Council	Street lighting works	2820.31	The Clerk Cllr Allen
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<p><b>10. Actions from Previous Minutes</b></p> <p><b>Kendrick Homes Fencing</b> – The Clerk reported that the Planning Department were going to set up a meeting with the PC and the land owners. DC Feilding reported that Daren Pemberton had now been replaced with Simon Lawton. The Clerk was asked to follow this up with Simon Lawton</p> <p><b>Street Lighting</b> – Cllr Allen all the works have been completed but one light not working by the old phone box.</p> <p><b>Hortec Lighting</b> – Cllr Littlewood spoke to the occupier who was very helpful and understood but we should bear in mind that there have been several break ins and he will try and move them out and down.</p>	The Clerk												
<p><b>11. Correspondence</b></p> <p>There were four pieces of correspondence</p> <p>Email regarding a potential development on Applegrove Farm, Radway Road addressed earlier</p>													

<p>Email from Daren Pemberton regarding the landscaping mentioned earlier  Email from David Dalby about the CIL training mentioned above  Email from a resident regarding the BUAB – waiting for DR to return from holiday to confirm that everything was included.</p> <p>In addition, a response had still not been sent to the Lower Tysoe resident who had raised the queries including the inclusion of Lower Tysoe in the LSV. It was agreed that the Clerk should draft a response.</p> <p>Two comments had been posted on the Parish website:</p> <p>One in relation to the dogs on lead stated in the Tysoe Record – dealt with earlier.  One regarding Lower Tysoe and the LSV – dealt with earlier.</p>	<p>The Clerk</p>
<p><b>12. DC Feilding (5 minutes)</b></p> <p>Gave an update on the following areas: Senior Citizens action network  Overview and scrutiny committee had met  South Warwickshire Commissioning Group – overview of the work undertaken in 2017  Warwickshire Police and Crime Commissioner had also visited. Prevention of crime and community watch and speed watch schemes were essential.  DC Feilding was asked to invite Warwickshire Rural housing to the Tysoe Parish Assembly on the 30<sup>th</sup> April 2018.</p>	
<p><b>13. CC Williams (5 minutes)</b></p> <p>Flooding by Old Tree Lane – CC Williams reported that this was jetted but some engineers are going out this week to look at it again. CC Williams said that he would like to have a meeting with the Councillors that undertook the Village Survey to go through the issues raised. Cllr Cressman &amp; Littlewood was asked to let CC Williams have a date for a morning meeting which would last about one and half hour.</p> <p>Update on the following:</p> <p>WCC budget for 2018/19 which will increase by 4.99%. There will be no reduction in front line services.</p> <p>Highways – 46% of main roads had been kept open during the recent bad weather. Cllr Allen getting Kineton Road on the gritting map. CC Williams said that a letter will go out in March/April and the PC needed to respond.</p> <p>Cllr Allen asked about the pressure on Kineton High School when Lighthorne Heath is built is WCC thinking about the schools? CC Williams said that they were.</p> <p>Cllr Littlewood asked about the school bus that went through to the grammar schools which is due to be suspended from the end of this year which means a cost of £200 to travel to school per term. CC Williams said that until you are 16 you are entitled to free transport to the nearest school. Cllr Littlewood said that he felt that this was disadvantaging rural communities. CC Williams said this is not for existing pupils this is for new pupils.</p>	
<p><b>14. Councillors Reports and items for future agenda</b></p> <p>The Clerk has asked Cllr Locke and Allen to help her with information regarding village assets but to date had not received a response.</p>	

<p>Cllr Haines bring forward a full proposal for the green in Upper Tysoe</p> <p>Cllr Cressman re village survey meeting.</p> <p>Cllr Collier debate about BUAB</p> <p>Cllr Allen LED street lighting</p> <p>Cllr Locke stated that the greenery opposite Smarts lane was coming onto the road.</p> <p>Cllr Sinclair asked Cllr Collier to report back on the roadway by Conway's and the Laurels which he was looking into</p> <p>Cllr Allen thanks to Nick Foster for keeping the hedges trimmed</p>	
<p><b>15. Closure of the meeting to the public and press – 9.00pm</b></p> <p>Next meetings for April – the next ordinary meeting will be held on Monday 9<sup>th</sup> April at 7.15pm.</p> <p>Councillors should forward any agenda items to the Clerk by Friday 26<sup>th</sup> January 2018.</p>	<p>All Councillors</p>