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 Minutes of the Tysoe Parish Council Meeting
 Held on Monday 13th November 2017 at 7.15pm

Present: Cllrs Sinclair (Chair), Locke, Allen, Collier, Cressman, Littlewood & Tongue
 In attendance: The Clerk
 Public: None

	Action/ Date
<p>1. Welcome to the meeting given by the Chair, Cllr Sinclair.</p> <p>The Chair opened the meeting and welcomed all Councillors.</p>	
<p>2. Apologies – Cllr Haines.</p>	
<p>3. Declaration of Interests</p> <p>The Chair, reminded councillors of the need to declare interests in any of the agenda items. Cllr Sinclair declared a pecuniary interest in Frank Mann Farmers a non-pecuniary interest in Tysoe Village Hall. Cllr Locke declared a non-pecuniary interest in Tysoe Church Yard.</p>	
<p>4. Informal Public Participation (15 Minutes)</p> <p>None.</p>	
<p>5. The Budget</p> <p>All Councillors had previously been sent a budget pack containing information on the year to date spend, anticipated year end spend and cash position.</p> <p>The budget was gone through line by line and the following actions were agreed:</p> <p>Cllrs Allen & Collier to get quotes for clearing all ditches & trash screens. Cllrs Allen & Locke to get quotes for all the work that needs to be undertaken in the children’s play area The Clerk to undertake further research into the need and benefits of an IT finance software package Cllr Cressman to investigate the 20 is plenty campaign The Clerk to investigate the cost of a laptop for use for Parish Council business, which should include the cost of Microsoft Office</p>	
<p>6. Councillors’ Reports and items for future agenda</p>	
<p>7. Closure of the meeting to the public and press – 20.30pm</p>	