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 Minutes of the Tysoe Parish Council Meeting
 Held on Monday 12th September 2016 at 7.15pm

Present: Cllrs Sinclair, Locke, Allen, Haines, Cressman
 In attendance: CC Seccombe & DC Dalla Mura
 Public: 15

1. Welcome to the meeting given by the Chair, Cllr Sinclair.	Action/Date
<p>Cllr Sinclair welcomed all members of the public.</p>	
<p>2. Apologies – Cllr Collier Non Attendance – Cllr Littlewood</p> <p>A resignation letter had been received from Mr Risk dated 26th August (this is in the correspondence pack). The Clerk has informed Stratford District Council and the notice has been displayed on the notice board and parish website with a deadline of 21st September 2016.</p>	
<p>3. Declaration of interest</p> <p>The Chair reminded councillors of the need to declare any interest in any of the agenda items. Cllr Cressman declared a non-pecuniary interest in Home Holdings, and both Cllrs Cressman & Sinclair declared a non-pecuniary interest in the Shenington Road development.</p>	
<p>4. Acceptance of previous Minutes</p> <p>Acceptance of the minutes from the meetings held on 4th July, 19th July and the 2nd August were agreed as a true and accurate record by all Councillors and were signed.</p>	
<p>5. Public Participation – Former Councillor Mr Keith Risk wanted to make a statement regarding his resignation from the Parish Council. Mr Risk read out a statement giving his reasons for resigning.</p> <p>Member of the public stated that they had brought the issue of the tree by the garages to Orbit’s attention. Cllr Sinclair agreed to go and have a look at the tree by the garages.</p> <p>Mr Taylor spoke regarding the application on the Shenington Road. Mr Taylor said that the technical issues had been dealt with but that the officer wanted the developers to get local support for the development. The developer said various suggestions have been put forward: reduce the numbers, put in a heavier buffer strip between new and old house, substitute affordable housing for local starter homes. Discounted by 20% under the government help to buy scheme but Mr Taylor said that he would be happy to completely redraw the scheme.</p> <p>Cllr Locke said that universally no matter how you adapt the scheme the general feeling within the village is that our allocation can easily be achieved without large developments, and the proposals simply has little or no support. Cllr Allen agreed.</p> <p>Member of the public said that the fact that it is in the Area of Outstanding Natural Beauty (AONB) was not even mentioned. I would implore the PC to take a strongest action against this.</p>	<p>Cllr Sinclair</p> <p>t</p>

<p>Member of the public queried that they were saying that all the technical aspects had been dealt with but what about the flooding. The developer had written a piece on his own blog about the flooding at the nursery.</p> <p>Members of the public also raised queries in relation to public amenities and ongoing maintenance costs and proper consultation with the village.</p> <p>Cllr Sinclair said that the developer had done a bit a consultation with people around the field but that they had not done a consultation with the whole village. Cllr Cressman said that the basic reasons that the community are against this is because it is in the AONB.</p> <p>Member of the public said would ask the Parish Council to state that there should be no development within the AONB.</p> <p>Member of the public said that she would update the District Councillor Saint, who is responsible for this development on behalf of the Parish.</p> <p>CC Seccombe said that any consultation should have been done before the application was submitted not now. Any changes would be a new application and there are the issues of the AONB. Think it is wrong for anyone to come to the PC and by hearsay tell you what the Planning Officer is going to say.</p>	
<p>6. Neighbourhood Plan Update</p> <p>Update – Housing needs survey a new one has been commissioned and a letter agreed and will be going out within days. The questions have been tailored slightly. Call for sites has been launched and we have had some responses. The leaflet that had been prepared had been delivered to the whole parish and so people know what to expect. The consultation for Lower Tysoe is on the 7th October and we have had a reasonable response. Need to get the agreement to engage Neil Pearce approved.</p> <p>Funding – Funding needs to be applied for to assist with the financial support of the NP. All Parish councillors approved the application for funding to go ahead.</p> <p>Appointment of Consultant – The Clerk read out the details of the quote for £4050 which had been received from Avon Planning Services. Cllr Cressman asked if it was a deluxe version or was there any way to reduce the cost? David Roache said that they had already negotiated with Mr Pearce and the quote was already exceedingly competitive. Mr Pearce has assisted with the preparation of the Kineton and Stratford Town NP and seems to have the inside track. One additional point once we have a NP in place the community support from any development would go from 15% to 25%. Kineton NP is now in place. Member of the public asked if it was possible to ask for professional volunteers. The NPG responded to say that yes this had been done but any additional help is always welcome.</p> <p>The fact that the number of houses needed had now been met meant that the Local Service Village Quota had now been met? David said that this had now been met thanks largely to Wellesbourne and Kineton. However, everything we have heard and seen suggests that if we put in a housing figure drastically below the 55 we were allocated it would not be well received but that we could go below that figure.</p> <p>DC Dalla Mura several other larges villages have taken far more houses which does take the pressure off the other LSVs so his advice to the NPG would be test SDC with the number of houses you need to consider. Cllr Cressman said that this is quite a crucial area. Cllr Cressman asked on what basis the consultant was being engaged – technical issues. Cllr Allen asked whether other competitive quotes had been received.</p>	<p>Clerk/NPG</p>

<p>NPG responded that they had not done this and that they had gone to the person that has a track record of undertaking this work. Cllr Allen said we need to make sure that we are getting value for money. The consultant was highly recommending by Kineton and Stratford Town Council</p> <p>The proposal to appoint Mr Pearce was then put to the Councillors. Cllr Haines proposed and it was seconded by Cllr Sinclair, all councillors voted in favour.</p>	
<p>7. Planning</p> <p>16/01766/VARY – 1 Parke Row, Main Street, Tysoe – Permission granted 16/02653/REM – Home Holdings, Lower Tysoe – Make no representation. 16/01913/FUL – Home Farm, Lower Tysoe – Permission granted for erection of two buildings for agricultural use. 15/04415/VARY – Oaklands Stables – listed for Planning Committee on Wednesday 14th September. The Clerk emailed the Planning Officer to ask why they were recommending that this application should now be granted. The Officer’s response was:</p> <p>“The full officer report, outlining my full reasons should have been published online by now on the e-planning system on our website.</p> <p>To provide a short summary to assist, I consider that the original condition remains necessary, but that the word "spouse" should be inserted to ensure that the reasonableness test is met. This is on the basis that the current wording only permits occupation by resident dependants of a rural worker. Therefore, if a spouse was not a dependant of a rural worker, as is the case here, then the current condition would not permit occupation by that person. On this basis, officers consider that permission should be granted subject to a different condition to the one originally imposed.”</p> <p>DC Dalla Mura said that he would be objecting to the application.</p> <p>All Councillors agreed that the objections as previously stated should stand.</p>	
<p>8. Actions from Previous Minutes</p> <ul style="list-style-type: none"> • Electric Lighting – Cllr Allen had spoken to a couple of electricians because this is a specialist job there will be costs related to insurance, special lifts etc. Cllr Allen said that as a result he could not see that a quote cheaper than that from WCC of £4,700 would be achievable. It was agreed that Cllr Allen will relook the costings and the savings that could be made in terms of electricity and circulate this to Councillors. • Speeding update – Cllr Cressman advised that dates should be out this week as to when this will take place. The other thing to consider is whether a petition be placed in the shop if Councillors thought this was a good idea. Cllr Cressman went on to say that if the results find that a lot of people are speeding then further action can be taken. • Bus Shelter – DC Dalla Mura said that the Parish Council need to set up a Tysoe Parish Council bus stop fund. DC Dalla Mura will advise the PC on what needs to be done. • Playing field fencing and picnic tables – Cllr Cressman advised that this was now all complete. Cllr Allen said the one small issue is the pedestrian gate which just has a bolt on it and you have to rely on people to pull the gate shut. Needs something to slowly shut the gate, this will be dealt with. Very good feedback has been received. Cllr Cressman will investigate getting the tables marked discreetly with this is the ownership of TPC. 	<p>Cllr Allen</p> <p>Cllr Cressman</p> <p>DC Dalla Mura</p> <p>Cllr Cressman</p>

<ul style="list-style-type: none"> • Boundary between Middle and Lower Tysoe – DC Dalla Mura still trying to establish where this is. Asked for this to be carried forward. • Village Litter bins – Cllr Locke said that there were two rather inferior bins at the entrance to the Recreational area. Cllrs Locke & Cressman will walk around the village and look at state and locations of all the bins. • 20mph speed limit – Cllr Cressman will look at this as part of the overall speeding issue. • Footpath on Avon Way – Cllr Haines advised that Orbit have stated that they have no money to pay for the repairs. The Clerk will chase WCC again. • Trees and hedges around playing field – Cllr Sinclair & Collier have looked at these. The ivy has been removed from around the trees and the ties have been loosened on some of the trees. Nick Foster has been approached regarding the trimming of the hedges. He is going to liaise with Mr Paxton who wants his hedges doing at the same time. All Councillors are agreed that this work should be undertaken. Some of the other hedges that need cutting belong to Pete Watson and Upton Estate. The green rubbish by the gate needs putting onto the bonfire. Cllr Sinclair to speak to Nick as to how the hedge in the children’s play area might be accessed. 	<p>DC Dalla Mura Cllrs Locke & Cressman</p> <p>Cllr Cressman</p> <p>The Clerk</p> <p>Cllr Sinclair</p>
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9. Financial Administration

The following payments were proposed by Cllr Locke and seconded by Cllr Allen. All Councillors in favour.

Paul Pitts	Playing Field Maintenance July & August 2016	104.00
Warwickshire & West Midlands Association of Local Councils	Annual membership fee	366.00
Shirley Cherry	NP items Vinyl banner, Teddy, cable ties and Lamination charge	105.98
General Maintenance & Repairs	Refurbish Bench at Old Tree Lane	320.00
Peter Dobbs	T-Shirts for NPG	99.36
Thomas Fox Landscaping & Maintenance	Mowing verges 08/08 & 22/08/16	585.60
Timberlyte Limited	Supply & Fit Fencing & Picnic Tables	2501.52
MFM Services	4 Playing field mows Aug 2016 & Ivy removal	346.00
Rprint	Leaflets and stickers for NP	135.40

Bank reconciliation – exact
Budget 2017/18 -

External audit had now been completed – no matters were reported. The final notice will now be displayed.

10. New Matters

- Playground Inspection – The Clerk to contact ROSPA to undertake the inspection.
- Parish Council Policies – Two policies have been circulated by the Clerk on 25 July 2016 and feedback had been received. The policies were Standing Orders & Policy & Protocol on Dealing with the Press & Media & Filming, Recording & Broadcasting of Meetings – The two policies were accepted and approved by all councillors.
- There are further Policies/documents that need to be written and agreed. The

The Clerk

<p>Parish Council agreed that the NALC website should be used for policy guidelines. Cllr Haines agreed to look at the next two policies, Financial Regulations and Decisions delegated to an officer.</p>	<p>Cllr Haines</p>
<p>11. Correspondence – There were pieces of correspondence. Email from Stephen Barr regarding a waste bin in the children’s play area. Email from Charles Davies regarding the Neighbourhood Plan leaflet and the Local Service Village. Email from Martin Leaton regarding the maintenance of the Churchyard and asking for a donation of £1,000 from the PC. It was proposed by Cllr Sinclair seconded by Cllr Allen and all Councillors agreed that this should be put onto the next agenda. Email from Steve Taylor regarding the proposed Shenington Road development.</p> <p>Cllr Cressman said she felt very strongly about the resignation of Mr Risk. Cllr Cressman said that it had been agreed that the letter regarding the consultation on whether Lower Tysoe was part of the LSV or not was to be brought before the Parish Council at their meeting on the 12 September and that as this had been agreed it should not have been overturned. Cllr Sinclair said that whilst this had been agreed, following feedback at the NPG meeting she had agreed that the letter could be send as it was as a consultation exercise. Cllr Sinclair said she had done a U turn. Cllr Cressman said that she understood this was a consultation exercise and it was vital to be very clear about all the information conveyed on the matter. If any member of the Parish Council has a view and information on this or any other aspect of Parish business they should be heard at a public Parish meeting.</p> <p>All Councillors agreed that they appreciated the contribution Mr Keith Risk had made to the Parish Council over time that he had served. It was also agreed that Cllr Sinclair would go back to Mr Risk regarding his offer to continue to be of assistance to the Parish Council.</p>	<p>Cllr Sinclair</p>
<p>12. Councillors Report and items for future agenda</p> <p>DC Dalla Mura read out a statement regarding funding that is available to give children a smart start “Funding opportunity to give children a smart start”. £250k is available for grass root activities, with things such as Stay and Play or healthy eating. Cllr Cressman felt that this should go into the Tysoe Record and onto the Website. Cllr Haines asked to scan it and send it to Cllr Allen who would forward it onto Yvonne Dillon at the Fire Station and the Clerk.</p> <p>Further equipment for the recreational field for older children to be looked into by Cllrs Cressman, Allen and Locke</p> <p>There is an overgrown hedge by the pathway on Main Street. Cllr Locke will speak to the house owner.</p> <p>Pathway to the school at the back of the church there is a weed there that could be deadly nightshade.</p> <p>Footpath on Old Tree lane needs someone to go down with an edging tool. The Clerk to ask Thomas Fox to quote for undertaking this work.</p>	<p>Cllr Haines</p> <p>Cllrs Cressman, Allen & Locke</p> <p>Cllr Locke</p> <p>Cllr Cressman</p> <p>The Clerk</p>
<p>13. Closure of the meeting – 9.50pm</p>	
<p>14. Personnel matters – Paul Pitts he has been paid £10 per month for a long time and this no longer covers his expenses. Cllr Locke proposed an increase to £12 per month with effect from 1st October 2016, seconded by Cllr Cressman and agreed by all Councillors.</p>	