**Meeting Type** Ordinary

**Date**  April 17th, 2023

**Time**  19.15

**Venue**  Tysoe Village Hall, Main Street, Tysoe

**Councillors Present** David Roache (Chairman), Jacqui Sinclair (Vice-Chairman), Malcolm Littlewood, Matt Jarvis-Cleaver, John Tongue,

**Apologies**  James Bardey, Alison Cross

**In Attendance** Cllr Chris Mills, Cllr John Feilding, Charmaine Swift (Parish Clerk & RFO)

**Members of the Public**  4

**179. WELCOME and APOLOGIES**

Cllr Roache introduced the meeting and welcomed everyone present.

Apologies were received from Cllr Jarvis-Cleaver.

Before the proceedings began Cllr Roache wished it minuted that this was the last meeting of the current Parish Council and that 3 Councillors would be standing down, Cllr Jacqui Sinclair, who had worked tirelessly as a Parish Councillor for over 25 years and the village owes you a great debt of gratitude. Cllr Alison Cross, and Cllr Matt Jarvis-Cleaver are also leaving, and they too are thanked for their hard work and dedication over their terms of office and said they would all be missed.

The next Council meeting will be held after the elections on May 4th. For anyone not aware, voters will require ID and we will have a new council in place. At the time of closing the nominations 6 names put forward for election and therefore there will not be an election for Tysoe Parish Councillor, this leaves 2 places open once the new council is installed and would allow Councillors to fill these places by co- option. The next meeting will be on May 15th, firstly the AGM followed by an Ordinary Meeting.

District Councillor John Feilding is also standing down and again Cllr Roache wished to thank him for his support and dedication in helping Tysoe Parish.

**180. DECLARATION OF INTERESTS**

Cllr Roache declared a non-pecuniary interest in Planning item 187iii c Ref: **23/00693/FUL** and would therefore recuse himself.

**181. CONFIRMATION OF MINUTES**

The Council confirmed the minutes of the Ordinary Meeting of March 13th, 2023, as a true and accurate record of the meeting. Cllr Roache signed the minutes.

**Proposed: Cllr Cross Seconded: Cllr Tongue All in Favour**

**182. PUBLIC FORUM – 15 MINS ONLY**

**a) Triangle of land at the top of Sandpits Rd.**

A member of the public asked if it was possible for this area to be sewn with grass and wildflowers in keeping with other wildflower areas in the village. Cllrs asked the question of the upkeep of the area as they were concerned that the grass should not grow too high and visibility for drivers both ways is ensured. When asked Councillors were told that this area would be maintained by Rosemary Collier and David Sewell.

A proposal was received to allow the triangle of land by Sandpits Road to be a dedicated wildflower and grass area which will be maintained along with the other wildflower areas in the village.

**Proposed: Cllr Cross Seconded: Cllr Littlewood All in favour**

**Page 53**

**b) Tysoe Island – Further** to a conversation between Rosemary Collier and a local family who own the land. Tysoe Wildlife will keep an eye on this small piece of land along with the family who own it. Cllr Roache asked if any financial support was required to carry out the work, the family could approach the Parish Council who would be happy to consider helping.

**183. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills **Ref: Doc 183a.**

Cllr Mills gave a precis of his report pointing out that there was a Coronation Champions Award, (details on the WCC website) now open to receive.

Cllr Roached asked a question about potholes in the County. He pointed out that Warwickshire had been listed as the 6th worse county in the country for repairing potholes. Taking around 300 days for a pothole to be repaired.

1. DC John Feilding*.* Cllr Feilding gave his verbal report, noting that a representative from the Police has attended the OSC on the last two occasions. He said that main thing arising from the meeting was the recognition of the work done with the Rural Crime Development Team. The Neighbourhood watch has also attended, and it is hoped that The Police and Neighbourhood Watch would be working more closely together.

Cllr Feilding also mentioned issues with the Planning Department, to which Cllr Bardey stated that the problem with the amount of time it takes for applications to be given decisions is not only a SDC one, but also an issue across the country.

**184. CORRESPONDENCE**

1. Tractor Run – May 21st, 2023.

A request from Laura Belcher was received to allow the Annual Tractor Run to take place on the Recreation Ground.

Councillors discussed the request, sharing concerns over the damage that could be done by the tractors if the ground is wet and soft. Steve Allen, Tysoe FC, said that he would monitor the weather and the field and make changes to the route if necessary.

A proposal was received to permit the Tractor Run to make use of the Recreation ground with the proviso that Tysoe FC are in agreement dependent on weather and the state of the ground.

Proposed: Seconded: **All in Favour**

**Action: Clerk to email decision. Actioned 18.4.23.**

1. Street Lighting

Councillors have received an email from a resident regarding one of the newly installed LED streetlights, which is very bright and is on all night and causing local residents some issues.

Cllr Cross said she had looked at the light and proposed that it may be possible to install a time switch that will automatically turn the light off at either midnight or 12.30am and speak with WCC to see if they can fit a shroud or shield to it.

**Action: Cllr Cross to email resident and advise. Actioned 19.4.23.**

Cllr Littlewood also pointed out that the light in Middleton Close by the homes of some senior Citizens had been removed and it was a cause for concern. Cllrs said they would monitor this.

Proposed: Cllr Cross Seconded: Cllr Littlewood **All in Favour**

1. Warwickshire Lieutenant’s Office Letter

Cllr Roache noted the communication which had been circulated previously to all Cllrs.

1. Village Green

A resident had contacted the clerk regarding some damage to the edge of the village green, and had attached photographs, previously circulated. The damage has been caused by vehicles parking on the green.

**Page 54**

Cllrs discussed this issue at length, looking at various ways of deterring vehicles from being parked on the green. Cllr Roache said that it might be worth contacting WCC Highways and asked the clerk to put it onto May’s Agenda.

**Action: Clerk to advise resident that Cllr are looking into solutions and also that it will be an agenda item for May. Actioned 18.4.23.**

**Action: Village Green damage and parking to be an item on May agenda. Actioned 18.4.23.**

1. Mowing

A resident has emailed asking if the verges in the village all could be left to grow through the summer in order to promote wildflower areas and be beneficial to wildlife and insects.

Cllr Roache said that this was a well-made point, and that Cllrs would look at the mowing cycle. Other Cllrs noted that there are wildflower areas within the village, with more being added and that they had adopted the No Mow May initiative. There is also the Health & Safety aspect that needs to be considered, as some verges, if allowed to grow, could restrict drivers’ view of the road and could be dangerous.

**Action: Clerk to email resident to advise of decision: Actioned 19.4.23**

**185. FINANCE**

1. The Council received and approved the Finance Report for

Proposed: Cllr Cross Seconded: Cllr Tongue **All in favour**

1. The Council approved the following payments already paid by the authority of the Annual Payments List or awaiting payment:

|  |  |  |  |
| --- | --- | --- | --- |
| Voucher No | Item | Paid to | Amount  £ |
| P | Salary | Clerk | 398.13 |
| P | WFH Allowance October | Clerk | 26.00 |
| P | TAX | HMRC | 97.20 |
| P DD | Street lighting | Green Energy | 467.49 |
| P | Travel expenses | Clerk | 72.00 |
| P | Admin – Printer ink | Clerk | 38.90 |
| P | Children’s Playground | Kompan inv 245605 | 3862.38 |
| P | IT Sup/Storage/Dom Name | SODC Inv 2023162 | 405.60 |
| P | Road Signs | Signs Direct inv 20244 | 466.74 |
| P | Recreation Ground Hedge cutting | SM & JM Lambert  Inv 0170 | 144.00 |
| P | Coronation Celebration items | David Roache | 69.98 |
| P | Zoom Renewal | Clerk | 143.88 |
| P | Village Mowing | Thomas Fox Inv 36556 | 313.80 |
| P | Printer Paper | Clerk | 4.75 |
| P | Annual Subs | WALC & NALC Inv 262 | 460.00 |
| P | Printing | Tysoe Children’s Group Inv 3407 | 5.00 |

Proposed: Cllr Cross Seconded: Cllr Tongue **All in Favour**

1. The Council received and approved the bank statement and bank reconciliation for the period.

Cllr Roache checked and signed the bank statements and the bank reconciliation.

Proposed: Cllr Sinclair Seconded: Cllr Tongue **All in Favour**

**Page 55**

1. Cllrs received and approved the end of year VAT reclaim of £4,625.49.

Proposed: Cllr Sinclair Seconded: Cllr Bardey **All in Favour**

1. Cllrs received and approved the final budget statement and allocations.

Proposed: Cllr Sinclair Seconded: Cllr Tongue **All in Favour**

1. Cllrs received a proposal for the current bank signatories to remain in place until such time the new signatories are agreed and in place.

Proposed: Cllr Bardey Seconded: Cllr Littlewood **All in Favour**

**186. PARISH CLERKS UPDATE**

All actions from April completed.

Outstanding – The second bank account which is proving difficult to organise, but it is hoped it will be sorted out by the end of this week.

The sum of £750 has been received from Severn Trent Water by way of compensation.

**187. AREAS OF RESPONSIBILITY**

**i. Employment/HR - No update**

**ii.** **Infrastructure & Environment – Street Lighting update – Cllr Cross**

Cllr Cross reported that 3 new lights have been installed and the invoice for these should be received shortly. There are 2 or 3 other lights not working which are on private property.

21 lights havent been disconnected, 6 are scheduled to be disconnected, one needs to be chased up and another on Badgers Lane is needing specific attention.

Cllr Roache wished his thanks and that of TPC to be minuted for all of Cllr Cross hard work.

1. **Planning – Cllrs Tongue, Littlewood  *Ref: Doc 187iii***
2. **23/00962/TREE – Recommendation; Support with conditions – to cut ivy & ask residents to trim the hedge.**

**Proposed: Cllr Tongue Seconded: Cllr Littlewood All in favour**

1. **23/00959/TREE – recommendation - No representation.**

**Proposed: Cllr Tongue Seconded: Cllr Littlewood All in favour**

1. **23/00693/FUL – Recommendation Object – Cllr Tongue to provide reasons to clerk.**

**Proposed: Cllr Tongue Seconded: Cllr Littlewood All in favour**

1. **23/00916/AGNOT – Recommendation Support**

**Proposed: Cllr Tongue Seconded: Cllr Littlewood All in favour**

1. **Road Safety – update Cllr Littlewood**

Cllr Littlewood reported that the parking signs had been delivered and were being used at school He also said that the white lines painted in Red Horse Close that were in error were being resolved by Highways at SDC.

There is a school bus that has been organised privately is still parking inappropriately. WCC have said they could paint a box for the bus to park in, Cllr Littlewood is going to speak with the Headteacher.

1. **Playground & Playing Field – Cllr Cross**

Cllr Cross reported that the Children’s Playground repairs had been completed.

.

1. **Trees & Green Space**
2. **Tree audit – deferred to May Ordinary meeting.**
3. **Coronation tree** – verbal estimate of approximately £150 + VAT
4. Plaque on the Jubilee Beech tree will be ready shortly. Cllr Sinclair pointed out that the guard around the tree was being used as a rubbish bin, and also someone had been trying to scratch the surface of the bench**.**

Cllr Roache suggested that it would be better to delay planting the Coronation tree until the Cameron Homes Development (Sandpits estate) was completed. Everyone was in favour of this.

**Page 56**

**viii. Welfare – No update**

**ix. Affordable Homes Committee – deferred to May meeting**

**x. Coronation celebrations –** Cllr Roache stated that posters had been put around the village and an advertisement in the Tysoe Record. Saturday 6th of May a pig roast and picnic was organised for 2.30pm, a concert in the village hall at 6.00pm and on Sunday 7th May people were organising their own street parties.

On May 4th the village hall will be decorated before the lunch club arrives and also for green Friday.

**188. RISK MANAGEMENT PLAN – No update**

**189. DATE OF NEXT MEETINGS – All held in Tysoe Village Hall, Main St, Tysoe at 7.15pm**

a) May 15th AGM followed by Ordinary meeting

b) June 1st Parish Assembly

c) June 12th Ordinary Meeting

d) July 10th Ordinary Meeting

e) September 11th Ordinary Meeting

f) October 9th Ordinary Meeting

g) November 13th Ordinary Meeting

h) December 11th Ordinary Meeting

i) January 8th, 2024, Ordinary Meeting

j) February 12th, 2024, Ordinary Meeting

k) March 12th, 2024, Ordinary Meeting

**190. FUTURE AGENDA ITEMS & MATTERS ARISING**

a) Tree Audit quotes

b) Affordable homes

c) Main St Road sign

d) Village green

e) Site for Coronation Tree and when to plant it.

**191. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Roache closed the meeting at 8.55pm

**192. PRIVATE AND CONFIDENTIAL**

**Page 57**