

**Purpose:** Monthly Review

**Date/Time:** Date: 27<sup>th</sup> July 2015, 7:15pm

**Venue:** Reading Rooms, Tysoe

**Attendees:**

Steve Millward (Acting Chair), Emma Restall-Orr (Acting Secretary) , Rose Morris, David Sewell

**PC Rep :** Keith Risk

**Members of P.C.** Jacky Sinclair David RO, Graham Collier, Steve Allen, Colin Locke, Steph Howles

**Apologies:**

Chris Butchart, John Hunter,  
Mike Sanderson , Dee Spencer , George Stepney,

## Agenda

1. Review and acceptance of previous month's minutesNeighbourhood
2. Development Orders or Site Allocations (NDO/SA)
3. Report from any Sub-group activity
4. Report on Street Champion activity
5. Draft Policies/Plan
6. Financial Review  
(costs incurred in period, and identification of any future required spend)
7. Monthly Communication Plan
8. 'AOB'
9. Questions/Suggestions from residents

**Agenda Item:** Review and acceptance of previous months' minutes

**Presenter:** SM

**Discussion:**

There were seven action points from the previous minutes.

- i) The action for Rose has not yet been completed and will be carried forward.
- ii) The action for David S to talk to Percy Sewell. David provided Percy's number for Mike S to call him direct (Tysoe 680210) to carry forward discussions with farmers.
- iii) The action for David S to book a stall at the Flower Show, 15 August, 1.30 – 4.30. This has been done. David S will provide a table. Steve M accepted the action to arrange the stall with Chris B, re: finding people to man the stall during the 3 hours, to create information, a form for people to enter email addresses and questions. Emma RO suggested boards be made asking the key questions, large enough to engage and provoke people to come to the stall. It needs to be possible and easy for those manning the stall to record interactions so these can be added to the evidence base for consultation. Emma RO offered an hour on the stall. Rose will email Street Champions asking for volunteers.
- iv) Steve M was given the action to check through previous minutes to see what actions have not been addressed or completed.
- v) The minutes from the last meeting were otherwise accepted, all other actions being those of steering group members who were not present and are therefore automatically carried forward.

**Conclusions:**

Action items:	Owner:	Deadline:
All outstanding actions as above to be completed as soon as possible	Various	

**Neighbourhood Development Orders or Site Allocations (NDO/SA)    Presenter: SM**

**Item:**

Steve M informed those present that this issue was the key to discuss in the meeting: should the NP be based upon one or the other? Though it was acknowledged that a quorum of the steering group was present, it was agreed that no decisions would be made at this meeting.

Steve M outlined the nature of NDOs and SAs, together with possible costs and timeframes, clarifying that the TNP draft currently in use implied the use of NDOs, but this can be altered.

A third option would be to leave the location of housing development to SDC.

The discussion raised the following questions, to which it was felt answers must be given before a conclusive decision were made, and the meeting gave an action to Chris B to source and supply these answers.

- i) Is it possible to employ a combination of the three options? For example, the TNP uses a SA process for developments of 10 -15 houses, leaving SDC to decide upon smaller developments, with an NDO coming into play should a large development be suggested at a later date.  
Alternatively, the TNP uses NDOs for the developments of 10 – 15 houses, and SAs for the remainder of the housing allocation.
- ii) At what point will SDC consider the TNP complete and able to function at its full weight? Would each NDO and/or SA need to be completed, addressing the entire housing allocation, or is it a matter of laying out the criteria for decision-making?
- iii) If NDOs were used, given the more complex and larger workload required, at what rate must the NDOs progress to planning and build before SDC steps in to make decisions?
- iv) What route have other NPs taken, and is it possible to find out why these choices were made?
- vi). Keith Risk would distribute all PC and NP members to establish if the questions posed are correct and if there where any other questions to be added to the list. Keith would advise Chris B of any changes or additions"

Without wanting to take a vote at this point, the mood of those attending the meeting was in favour of the SA route. This was broken down to 8 in favour of SAs, 2 leaning towards SAs but wanting answers to the key questions, and 1 not willing to commit until those answers are given. It was noted that from a note received by TNP steering group chair, Chris B, appears on balance to favour the SA route

**It was noted that information needs to be provided ideally for the next TNP meeting on 17 August, and that the PC will make a decision at their 7 September meeting and will need the answers to the above questions to inform their decision**

**Agenda**

**Report from any sub-group activity**

**Presenter:**

SM

**Item:**

- i) A vote of thanks offered to John H for his work on the conservation issues. It was anticipated that this issue will receive full consideration at the next TNP meeting the John attends
- ii) David RO described the mapping work to date, stating that a presentation would be ready for the next TNP meeting. Keith R asked about how fields would be weighted, and David RO affirmed that this was to be decided – not by the mapping group but by the TNP / PC.

**Conclusions:**

**Action items:**

**Owner:**

**Deadline:**


**Agenda Item:**

**Report on Street Champion activity**

**Presenter:**

**Discussion:**

**Conclusions:**

Actions to be carried forward.

**Action items:**

**Owner:**

**Deadline:**

meetings		

**Agenda Item:**

**Draft Policies/Plan**

**Presenter:**

**Discussion:**

**Conclusions:**

Actions to be carried forward.

**Action items:**

**Owner:**

**Deadline:**


**Agenda Item:**

**Financial Review**

**Presenter:**

ERO

**Discussion:**

**Conclusions:**

The balance remains as it was, £308.27 in arrears, with the PC carrying that deficit. Keith R confirmed that a new grant would be applied for when a decision about NDOs and SAs had been agreed, as this would affect the amount that would be needed.

**Action items:**

**Owner:**

**Deadline:**

**Agenda Item:**

**Monthly Communication Plan**

**Presenter:**

**Discussion:**

**Conclusions:**

No activity in the last month.

An action was given to Chris B to ensure that all minutes of the TNP meetings were posted on the website.

**Action items:**

**Owner:**

**Deadline:**

**Agenda Item:**

**AOB**

**Presenter:**

**Discussion:**

No other business was raised.

**Conclusions:**

**Action items:**

**Owner:**

**Deadline:**

Action items:	Owner:	Deadline:

**Agenda Item:**

Questions and Suggestions from members of the public

**Presenter:**

Various

**Discussion:**

No residents were present at the meeting who were not already involved in the work of the TNP and PC.

**Conclusions:**

**Action items:**

**Owner:**

**Deadline:**

Action items:	Owner:	Deadline:

Confirmed for Monday 17 August, 7.15 in the Reading Room

