

Steering Group Minutes

Purpose: Monthly Review

Date/Time: Date: 17th. August 2015 at 7:15pm

Venue: Reading Rooms, Tysoe

Attendees:

Chris Butchart, Steve Millward , John Hunter, Mike Sanderson , Dee Spencer

PC Rep : Keith Risk

Members of P.C. Jacky Sinclair, Graham Collier, Steve Allen,

Public: David Restall Orr

Apologies:

Emma Restall-Orr, Rose Morris, David Sewell, George Stepney,

Agenda

1. Review and acceptance of previous month's minutes Neighbourhood
2. Report from any Sub-group activity
3. Report on Street Champion activity
4. Draft Policies/Plan
5. Financial Review
(costs incurred in period, and identification of any future required spend)
6. Monthly Communication Plan
7. 'AOB'
8. Questions/Suggestions from residents

Steering Group Minutes

Agenda Item:	Review and acceptance of previous months' minutes	Presenter:	CB
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Discussion:

The minutes from the last meeting were agreed and accepted.

Steve Millward had taken the action to check through previous minutes to see what actions have not been addressed or completed, he had not been able to finalise due to it being unclear of those that had and hadn't been completed.

Chris briefly ran through all outstanding items from last two meetings, with two left to complete from June, see actions below. The updating generally of the website is ongoing. Some past minutes have been uploaded with more to add.

July – All actions either completed or no longer valid, apart from list of questions for Matthew Neale, which Chris would compile straight away. Keith also had a list and is waiting for the PC to add any further questions. PC Members present stated they didn't have anything further to add. A summarised list would be sent to Matthew Neale in time for a response for the next PC meeting on 7th September.

Conclusions:

Action items:

Action items:	Owner:	Deadline:
Update website informing residents that V3 is underway.	CB	This week
Upload past minutes	DSp	31/08/15
List of questions for MN	CB/KR	Immediate

Agenda Item:	Report from any sub-group activity	Presenter:	SM/CB
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Discussion:

Tysoe Flower Show Steve reported that he had obtained 4 new email addresses from Tysoe residents who were keen to be kept up to date with progress, and that the general feeling was one of support and interest, particularly on the subject of site allocations. It was all positive feedback with there being no negative at all.. He also spoke to a number of people from other villages who were interested in the workings of the NP.

Field Study - John reported that he along with Mike and David RO had looked at weighting of

Steering Group Minutes

fields, i.e. ridge and furrow, hedgerows, flood zones etc. Certain data needs examination and debate. Some areas need to be reassessed. The TNP will make initial proposals in this report and then put out to comment from PC.

John also questioned as to whether the current conservation areas need review, this could wait for the time being if necessary. Questions arise as to whether the current two areas require widening/lessening, whether a third area in Lower Tysoe should be looked at and considered. Should we recommend listing of more buildings, i.e. the Well Points in Upper, Middle and Lower Tysoe? Data needs to be presented objectively.

Conclusions:

A presentation to be made at the next TNP meeting using power point/slides. This meeting will need to take place in the VH to use broadband connection in the social club. The PC will be asked to attend. This meeting will be entirely dedicated to this presentation, to enable questions to be answered and to discuss any issues. A further presentation based on the outcome of this meeting will be made to the PC in a closed meeting prior to their October 5th public meeting. David RO needed to check that he had the time available between 28/9 and 5/10 for any further work/changes on documents.

Jane Millward would be asked to add the topic of Field/Open Land Study to the agenda of the next PC meeting.

LSV (Local service village) – do we need to address this matter now or after the Site Allocations /NDOs decision. David RO presented the group with map of Tysoe with adjustable radius sheet of 1km. The definition of LSV has been an ongoing question and a definition is required within the NP. SDC have not defined the LSV and have confirmed previously that this would need to be undertaken by the PC through the NP.

Keith asked if a paper could be produced listing of pros and cons of LSV definition options could be prepared for the PC and residents to see. Mike agreed to undertake this task.

It was reiterated that any areas outside of the LSV would not have protection from development due to the fact they fall outside the LSV area, and any development outside of the LSV would count towards SDC windfall targets rather than Tysoe's LSV targets for new housing to 2031.

Graham also asked whether having a conservation area in Lower Tysoe would have impact on future development in this area. Chris pointed out that existing conservation areas had been developed recently in Tysoe.

Chris suggested a new sub group be formed to undertake this task.

Steve volunteered to lead, Mike would assist along with Keith (who would like to bring a Lower Tysoe resident for balance of opinion), Simon Forrester would also be asked along with George Stepney.

John suggested that Mike write a paper to present to the new group to discuss and take forward, i.e. how to consult, levels, method etc.

Action items:

Action items:	Owner:	Deadline:
Book Village Hall for 28/9	DSp	This week
Prepare list of pros /cons relating to LSV	MS	31/08/15
Speak to George and Simon re sub group	MS/CB	22/08/15
Paper for Sub Group	MS	31/08/15

Steering Group Minutes

Agenda Item: **Report on Street Champion activity** **Presenter:**

Discussion:
Nothing to report

Conclusions:

Action items:	Owner:	Deadline:

Agenda Item: **Draft Policies/Plan** **Presenter:** CB

Discussion:
Nothing to report, however Keith stated that he thought the SA route was probably the most preferable based on last month's meeting. Chris reminded everyone that the NP Steering Group and the PC in particular should not underestimate how emotive the SA route will be within the community. It might be that a combination of NDO and SAs may be easier to achieve. Graham suggested that it might be of assistance if we spoke to Kinton who will have already discussed this part of their NP.

Conclusions:

Action items:	Owner:	Deadline:

Agenda Item: **Financial Review** **Presenter:**

Discussion:
No change. Balance still remains at £300.27-

Conclusions:
Keith and Jane had held off completing form for funding until they had a better idea of costs that are likely to be incurred. Matthew Neale had suggested that they telephoned Locality and discussed in more detail.

Action items:	Owner:	Deadline:
Contact Locality re. Grant	KR	ASAP

Steering Group Minutes

Agenda Item: Monthly Communication Plan **Presenter:** CB/KR

Discussion:

Keith reminded group that he was responsible for communications within the PC. He asked whether we should put an update in the Tysoe Record. It was felt by the group this should be done, the same could also be put up onto website and sent out by email to the residents in the database.

Conclusions:

Keith and Steve to work on this, Chris would send examples of previous emails to them. Next deadline for Tysoe Record is 17/9 if sent via email.

Action items:	Owner:	Deadline:
Send past email examples to KR/SM	CB	19/08/15

Agenda Item: AOB **Presenter:**

Discussion:

No other business was raised.

Conclusions:

Action items:	Owner:	Deadline:

Agenda Item: Questions and Suggestions from members of the public **Presenter:** Various

Discussion:

No residents were present at the meeting who were not already involved in the work of the TNP and PC.

Conclusions:

Action items:	Owner:	Deadline:

Meeting closed at 8.40pm
Confirmed for Monday 28th September, 7.15pm in the Village Hall