

Tysoe Parish Council

S137 Grants and Donations Policy

Section 137 of the Local Government Act 1972 allows Tysoe Parish Council to spend a limited amount on activities for which it has no specific power, but which Tysoe Parish Council considers will bring direct benefit to the area, or any part of it, or all of some of its inhabitants. Tysoe Parish Council will consider financial assistance to local organisations and groups if it believes that such a grant would benefit the parish and/or its electorates.

- Applications must be made in writing
- Any community/voluntary/charitable organisation may apply to the Parish Council for a grant
- The organisation must have a bank account as disbursement cannot be made payable to individuals
- Any payments made are subject to the normal annual budgetary constraints of the Parish Council
- Payments will be made at the discretion of the Parish Council
- A resolution for financial assistance to an organisation will be made by the Parish Council and recorded in the minutes

The Council will deal with any requests for financial assistance at the next Ordinary meeting when any applications will be discussed and considered and a resolution will be passed to:

1. approve the request; or
2. refuse the request; or
3. reduce the amount requested and approve the reduction; or
4. request additional information.

The Council shall be responsible for reviewing this policy bi-annually to ensure that it meets legal requirements and reflects best practice.

APPLICATION FORM

	Please complete this form in block capitals
1. Name and address of the organisation requesting a grant	
2. Contact name (who has authority to act on behalf of the organisation)	
3. Amount requested	£
4. Purpose(s) for which the grant will be used	
5. Please specify how this will benefit the parish and/or the parishioners of Tysoe	
6. Have you requested, or are you receiving funding from other sources? (if yes, please provide amount and funder(s) details)	
7. If your application is successful, payment will be made by BACS. Please provide the bank details	Account Name: Sort Code: Account Number:

Signed	
Dated	

Tysoe Parish Council will consider applications for grants from voluntary groups or charitable organisations.

To qualify for an award the applicant must be able to demonstrate that any funding from the Council will benefit the Parish, or residents of the Parish.

Grant applications will be dealt with by the Full Council.

In determining the validity of an application, the Council will refer to the following guidelines:

1. The project should be something that makes the local community a better place in which to live, work or visit
2. It should benefit people who live in the Parish
3. There must be clear evidence that local people support the project and are involved in carrying it out.
4. Applications do not have to be from groups that already exist. Help will be given to new or informal groups of people who have come together to undertake new projects and priority will be given to those who are doing something which adds value, rather than applications for running costs.
5. Each group may only make one application per financial year.
6. Preference will be given to local groups.

CONDITIONS

1. Grants will not be awarded to individuals.
2. Additional applications within a 12-month period will not normally be considered.
3. The award must be used for the purpose for which the application was made.
4. If the group is unable to use the award for the stated purpose, all monies must be returned to the Council.
5. All awards must be properly accounted for and evidence of expenditure should be supplied as requested. If the Council is not satisfied with the arrangements it reserves the right to request a refund of monies awarded.
6. Donations to Registered Charities in response to a general fundraising appeal will not normally be considered.
7. Groups operating outside the parish boundary will normally be limited to an upper limit of £100.00.

ELIGIBILITY

1. Any Charity, Voluntary Group or Community Organisation.
2. Agencies that operate within the Parish and are of benefit to the local community, with the following provisos:
 - The Council will not fund activities that it considers to be the responsibility of a Statutory Authority.
 - Applications from schools for an activity that takes place within the school day will not be considered.
 - The Council will not fund activities outside its powers and functions.

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