Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council on May 9th **2022** to be held at **Tysoe Reading Room, Main Street, Tysoe following the Parish Council AGM.**

All residents of the parish and press are welcome to attend.

Councillors request that attendees arrive at the meeting wearing a facemask. Masks may be removed once seated.

C Swift

**Charmaine Swift**

Parish Clerk & Responsible Financial Officer **Date of Notice** Wednesday May 4th 2022

**AGENDA ITEMS**

**011. WELCOME and APOLOGIES**

**012. DECLARATION OF INTERESTS**

**013. CONFIRMATION OF MINUTES**

i. To confirm the minutes as an accurate record:

a) April 11th 2022 Ordinary Meeting

**014. PUBLIC FORUM – 15 MINS ONLY**

For members of the Public to raise questions for the Parish Council to consider at a later meeting. Each member of the public may speak for up to 3 minutes.

**15. WARD MEMBERS UPDATE**

1. CC Chris Mills *ref* : Doc15a
2. DC John Feilding *ref : Doc*15b

**16. CORRESPONDENCE**

Correspondence from members of the public to be received and considered for future meetings.

 a) Email from resident ref a bollard outside Orchard House. Ref: Doc 16a

 b) Email from a resident requesting to plant a hedge. Ref: Doc 16b

 c) History Club request

d) Pin Board requests

e) No mow May request

**17. FINANCIAL REPORT – Parish Clerk**

 To record decisions on the following agenda items:

1. To receive and approve Finance Report May 2022 (see Finance Report)
2. To receive and approve the Bank Statement for April 2022 (Doc 2 Finance Pack)
3. To approve Payments for Parish Clerk to progress (see Doc 1 Finance Pack)
4. To receive and approve bank statements and Bank (see Doc 3 & 4 Finance Pack)
5. BHIP Insurance renewal ref: Doc 17e

( Councillors agreed to a four year agreement with BHIP of which this is the final year.)

f) To receive and approve receipt of first instalment of the Precept as per Bank Statement. £17,125.50

**18. PARISH CLERKS UPDATE**

 Update from Clerk showing progress on actions from previous meetings. *Ref: Doc:* 18

**19. AREAS OF RESPONSIBILITY**

 **i. Employment – HR – no update**

**ii.** **Infrastructure & Environment – Cllrs Cross & Millward Doc 19ii a**

**a)** Project Proposal for replacement and removal of some street lights in Tysoe**.**

b) **Update on Monuments Restoration Project – Cllr Littlewood**

1. **Planning –** *Cllrs Tongue, Millward, Littlewood*

**a) Cameron Homes -** *Hedge*

**iv. Road Safety/Traffic Management – Cllr Littlewood**

a) Parking off Sandpits Lane

b) Update on Peacock Lane project

 c) Update on Park Rowe verge project

**v. Trees & Green Space –** No update

**vi. Welfare**

Proposal and approval to purchase and place a Happy to Chat Bench – Cllr Cross

**vii. Affordable Homes Committee**  - No update

**iix. Making Space for Nature –** No update

**ix. Platinum Jubilee Celebrations** – update Cllr ROACHE

**20.** **Risk Management –** No further update (Please see AGM minutes Ref: 7b)

**21. DATE OF NEXT MEETINGS**

 a) Parish Assembly to be held on May 12th at 7.17pm in The Reading Room, Main St, Tysoe.

 b) 13th June Ordinary Meeting 7.15pm at Village Hall

 c) 11th July Ordinary Meeting 7.15pm at Village Hall

 d) 12th September Ordinary Meeting 7.15pm at Village Hall

 e) 10th October Ordinary Meeting 7.15pm at Village Hall

 f) 14th November Ordinary Meeting 7.15pm at Village Hall

 h) 12th December Ordinary Meeting 7.15pm at Village Hall

**22. FUTURE AGENDA ITEMS & MATTERS ARISING**

Councillors are invited to suggest new or previously tabled matters as agenda items for future meetings.

**23. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

**24. PRIVATE AND CONFIDENTIAL**

**\*\*\*MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND\*\*\***

Prior to attending the meeting, please take a moment to read our meeting [Welcome Notice](https://www.tysoe.org.uk/wp-content/uploads/Welcome-to-Members-of-the-Public-2020.pdf). Questions are welcomed up to 24 hours in advance of the meeting. **Email:** parish.clerk@tysoe.org.uk.