**Meeting Type** Ordinary

**Date**  Monday 9th May 2022

**Time**  7.15pm

**Venue**  The Reading Hall, Main Street, Tysoe

**Councillors Present** David Roache (Chairman), Jacqui Sinclair (Vice-Chairman), Matt Jarvis-Cleaver, John Tongue, Jane Millward, James Bardey

**Apologies**  Malcolm Littlewood, Alison Cross

**In Attendance** Cllr Chris Mills, Cllr John Feilding, Charmaine Swift (new Parish Clerk & RFO)

**Members of the Public**  1

**11. WELCOME and APOLOGIES**

Cllr Roache introduced the meeting

Apologies were received from Cllr Cross (On Holiday) Cllr Littlewood (out of the Country)

**12. DECLARATION OF INTERESTS**

Cllr Millward declared a non-pecuniary interest in item 17b.

**13. CONFIRMATION OF MINUTES**

The Council confirmed the minutes of the Ordinary Meeting of April 11th 2022 as a true and accurate record of the meeting. Cllr Roache signed the minutes.

Proposed Cllr Sinclair Seconded Cllr Milward 1 abstention 5 in favour

**014. PUBLIC FORUM – 15 MINS ONLY**

No questions raised

**015. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills 15a who gave a short recount of his report. It was noted that Cllr Mills spoke of a Local Welfare Scheme, for which there was a link to in his report. Cllr Sinclair wished to remind Cllr Mills of the Willow Tree that she had spoken of at the last TPC meeting and said that as yet nothing had been done. Cllr Mills said he would look into it.

**ACTION: Clerk to place Local Welfare Scheme information onto the Parish Wesite and Facebook.**

1. DC John Feilding*.* Cllr acknowledged receipt of a report from Cllr Feilding. Ref: Doc15b

Cllr Feilding gave a short précis of his report. He noted that The Parish Council had printed and sent out Fuel Poverty leaflets to all homes in the parish. Cllr Feilding said that he would be able to report on the costs of the failed merger between Stratford and Warwick District Council at The Annual Parish Assembly on Thursday after the Council meeting on Wednesday.

Regarding Planning, Cllr Feilding explained that there were discussion going on to look at employing a new Planning Officer who lives locally. Cllr Roache pointed out that he had written to Ann Parry coped into Adrian Hardin regarding the issues over the Oakland Stables, but to date had not received an answer, and asked if Cllr Feilding could possibly remind Cllr Ann Parry that he is awaiting a reply.

**ACTION: Cllr Feilding to speak with Cllr Ann Parry and Adrian Harding re an answer to Cllr Roache’s email.**

**16. CORRESPONDENCE**

a) The Bollard outside Orchard House ref DOC 16a

Discussions took place regarding a request to move a bollard situated on a footpath beside Orchard House in the village as residents have found it difficult to negotiate when using their driveway. Cllr Millward, from the Planning Working Group, had visited the site and taken photos to enable an informed discussion to take place. All present agreed that there was nothing that could be done to alleviate the problem. Many people including children walking to and from school and the School’s Walking Bus use this footpath, and that to move the bollard as requested would cause a Health & Safety issue to those using it. Therefore Cllrs declined the request.

**Action: Cllr Millward to draft a letter of reply to the householders. Actioned**

1. Planting a hedge on village green.

A resident has requested to plant a hedge on the other side of her garden boundary wall, in-keeping with hedges already growing along the wall.

Councillors looked at plans provided by Cllr Millward (Planning Working Group).

It was proposed to allow the planting of the hedge with the agreement that the resident would plant British species of shrubs and maintain the hedge to the same standard and height as the rest of the hedge already growing.

Proposed: Cllr Sinclair Seconded: Cllr Bardy **All in Favour**

**Cllr Millward did not take part in this discussion or vote as she had declared a non-percuniary interest.**

**Action: Clerk to write and inform resident of permission and requirements. Actioned.**

c) **Tysoe Historical Research Group**

The group, now a working group within the Parish Council, have requested a donation of £75 from the Parish Council in order to carry out some investigative work.

Proposal to make a donation of £75 to the THRG.

Proposed: Cllr Tongue Seconded: Cllr Jarvis Cleaver **All in Favour**

**Action: Clerk to advise THRG £75 donation for research approved. ACTIONED**

d) **Pin Boards – for the Church.**

Cllr Sinclair pointed out that the Village Hall had pin boards which they would be happy to lend the Church for their Jubilee Display or at any time if they would like to contact Percy Sewell, the Chair of the Village Hall Committee. Therefore the request for funding to help buy pin boards was not necessary.

**Action: Clerk to notify Mike Palmer** that he needs to speal with Percy Sewell. ACTIONED

**e) A resident has requested that No Mow May be put into effect on all verges in the village.**

Councillors discussed this request at length and agreed that as it past the beginning of the month, it would be difficult for the mowing company to break their schedule. It could be looked at for next year, but at present the Parish Council did not feel they wished to do more.

**Action: Clerk to write to villager to advise of TPC decision. ACTIONED**

**17. FINANCIAL REPORT May 2022 – Parish Clerk**

1. The Council received and approved the Finance Report for May 2022

Proposed: Cllr Jarvis-Cleaver Seconded Cllr Sinclair **All in favour**

1. The Council approved the following payments already paid by the authority of the Annual Payments List or awaiting payment:

Proposed: Cllr Bardy Seconded: Cllr Tongue **All in Favour**

|  |  |  |  |
| --- | --- | --- | --- |
| Voucher No | Supplier | Item | Total |
| P32 | Charmaine Swift | Salary | £357.93 |
| P33 | Charmaine Swift | WFM allowance | £26.00 |
| P23 | Charmaine Swift | 2nd PC Screen | £139.00 |
| P22 | Charmaine Swift | Zoom Renewal | £148.33 |
| P24 | Charmaine Swift | Printer cartridges | £36.89 |
| P49 | Charmaine Swift | Amazon Delivery | £4.99 |
| P34 | HMRC | Tax | £89.40 |
| DD | Green Energy | Streetlighting | £278.19 |
| P30 | Tysoe Children’s Group | Energy Poverty Flyer Printing | £150.00 |
| P28 | Cllr Littlewood | Paper for printing | £11.50 |
| P25 | Thomas Fox Inv 33844 | Mowing | £1371.60 |
| P26 | Red Horse Vale Ltd Inv 0000566886 | Picnic Benches | £599.96 |
| P27 | The Traditional Company Inv 100264 | Tree bench & guard | £6750.00 |
| P29 | BHIB PC Insurance Inv LCO01019-642941 | Renewal | £731.82 |
| P35 | RPrint Inv 50707 | Jubilee Leaflets | £92.00 |

Proposed: Cllr Bardy Seconded: Cllr Tongue **All in Favour**

1. The Council received and approved the bank statement and bank reconciliation for the period. Cllr Roache checked and signed the bank statements and the bank reconciliation.

Proposed: Cllr Sinclair Seconded: Cllr Tongue **All in Favour:**

1. Rolling Budget 2023-26

Cllr Roache asked Councillors to forward suggestions for the next 3-year rolling budget to the Parish Clerk in advance of the next meeting. This may include new projects or revisions to projects/running costs.

**18. PARISH CLERKS UPDATE – Ref: Doc 18**

**All actions completed**

**19. AREAS OF RESPONSIBILITY**

**i. Employment/HR – No update**

**ii.** **Infrastructure & Environment –**

**a) STREET LIGHTING Cllr Millward ref : Doc 19ii**

Cllrs Cross and Millward had put forward a proposal forward to replace or remove many of the street lights in the village in order to cut unnecessary lighting and reduce light pollution, and also to install more modern fittings in order to reduce energy costs.

The energy cost for the street lighting in the village currently stands at £3,400 per year which will increase. The estimated cost saving if the plan is approved would be £1500.

Councillors discussed the proposal and agreed it should go ahead in 3 phases with the third phase in 2023-24.

Propsed : Cllr Millward Seconded : Cllr Sinclair ALL IN FAVOUR

b) **Restoration of War Memorials**

Cllr Roache suggested that this item be deferred until the June meeting as he was aware that Vllr Littlewood was hoping to find funding to enble this project to go ahead, but this was proving difficult to find.

Cllr Millward said she would happy to have an initial conversation with The Lottery funding people to see if they may beable to help.Cllr Roache agreed this would be a good idea.

**Action: Cllr Millward to make initial enquiry with The Lottery to see if they might be able to help fund the Memorials Restoration.**

**Action: Clerk to place War Memorials restoration on June 2022 Agenda.**

1. **Planning – Cllrs Tongue, Millward, Littlewood**

Cameron Homes – Hedge

After a short discussion the proposal was made to accept Cameron Homes latest proposal of placing the hedge behind houses 26 – 31 on the new Camron Homes development along with the gap in front of it and the pond close by, into a Management Company.

Proposed: Cllr Millward Seconded: Cllr Vardy **All in Favour**

**iv. Road Safety**

**a) Parking on Sandpits Rd**

**b) Update on Peacock Lane project**

**c) Update on Parke Row project**.

In Cllr Littlewood’s absence all items deferred until June meeting

**v. Trees & Green Space - No update**

**vi. Welfare – Happy to Chat Bench**

Proposal received from Cllr Cross to make a donation of £200 towards this item was received.

Proposed : Cllr Millward Seconded Cllr Tongue ALL IN FAVOUR

**vii. Affordable Homes Committee – No update**

**iix. Making Space for Nature**

**ix. Platinum Jubilee Celebrations update – Cllr Roache**

Activities have now been posted onto Facebook and the Tysoe Record Facebook page, and a lot of other advertising has been done. Cllr Roached tabled a colour leaflet that has been printed and posters were to go up on Tuesday 10th May around the village.

**000. FUTURE AGENDA ITEMS & MATTERS ARISING**

a) Cllr Tongue expressed concern that the parish Council may not be doing enough for the youngsters in the village. Cllr Roache said that this is something that he felt would be good to discuss at the Parish Assembly on Thursday. Cllr Tongue agreed and said that he would.

**ACTION: Cllrs Bardy and Jarvis-Cleaver to investigate other activities for youngsters going on around the area.**

**000. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Roache closed the meeting at 8.43pm

**000. PRIVATE AND CONFIDENTIAL**

a) Land ownership