**Meeting Type** Ordinary

**Date**  13th March 2023

**Time**  19.15

**Venue**  Tysoe Village Hall, Main Street, Tysoe

**Councillors Present** David Roache (Chairman), Jacqui Sinclair (Vice-Chairman), Malcolm Littlewood Alison Cross, John Tongue, James Bardey

**Apologies`** Matt Jarvis-Cleaver

**In Attendance** Cllr Chris Mills, Cllr John Feilding, Charmaine Swift (Parish Clerk & RFO)

**Members of the Public**  6

**164. WELCOME and APOLOGIES**

Cllr Roache introduced the meeting and welcomed everyone, thanking them for coming.

Apologies were received from Matt Jarvis-Cleaver

**165. DECLARATION OF INTERESTS**

None.

**166. CONFIRMATION OF MINUTES**

The Council confirmed the minutes of the Ordinary Meeting February 13th 2023 as a true and accurate record of the meeting. Cllr Roache signed the minutes.

Proposed: Cllr Sinclair Seconded: Cllr Littlewood All in Favour

Cllr Roache wished to minute congratulations to Jenny Brown for her Village Breakfast, which was a great success. Hopefully there will be more.

**167. PUBLIC FORUM – 15 MINS ONLY**

a) Cllr Roache wished to minute congratulations to Jenny Brown for her Village Breakfast, which was a great success. Hopefully there will be more.

b) A member of the public asked if the PC what plans they had to clear the mess on the verge near Sandpits Rd? The triangle at the top of the road now means that traffic is getting faster and more consistent and recently a member of the public with a pushchair and children was seen walking down the middle of the road because the grass verge is in such a poor state.

 Cllr Littlewood said that WCC had contacted TPC about carrying out some work there, but he was not aware when. This needed to be referred to County Highways. Cllr Roache noted that TPC had recommended either one way traffic or a no through road. He then asked County Cllr Mills to look into the issue.

c) Cllr Sinclair reported that the replacement bench for the Recreation Ground had been delivered and as soon as the weather improved, it would be placed on the green.

d) Mr Forrester read out a statement on behalf of himself and his wife, which Cllr Roache thanked him for.

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**168. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills **Ref: Doc. 168a**

Cllr Roache asked if there were any questions for CC Mills? AS Cllr Mills had offered a new poster advising everyone of the new ID requirements when voting and saying that there was a campaign to get this information out to people, Cllr Tongue stated that maybe printing the information onto everyone’s voting cards might be a good way of spreading the word. Cllr Mills thought this was a good idea and said he would take it back to County. Cllr Sinclair requested that CC Mills again ask for the Willow tree close to Feoffee Farm be looked at, which CC Mills agreed to do.

1. DC John Feilding*.* DC Feilding stated that no ID was required if people were using a postal vote.
2. With regards to the Cameron Homes development, he had enquired as to it’s status with the Solicitor concerned and was told that they were still awaiting the County Council to come forward. DCllr Feilding suggested that Cllr Roache write a strong letter to County Councillors to look into this. Cllr Roache said that this has been going on for 2 years now and the decision now hangs on the 106 agreement, and he wished to remind those concerned and the Ward Representative that there are affordable homes involved.

DC Feilding said that with regard to planning there was very little going on in this ward and any contentious matters would be looked at after the elections take place. He also noted that he was still in an ongoing battle with the Conservation Officer.

**169. CORRESPONDENCE**

 **a)** Cllr Roache referred to Mr Forrester’s statement during the Public Forum and within it, the request for TPC to pay The Forrester’s Solicitor’s fees. He said that this had been discussed in the confidential part of February 13th’s meeting, and asked if any Councillors had any comments or questions?

 Cllr Sinclair wished to speak and said that in her 25 years of time working with the Parish Council

 We as a Council and representatives of the residents had never been asked to pay the solicitors fees of a resident. The Precept is for the maintenance of the village etc and is to be used for the good of everybody in the village not to pay peoples legal fees. Therefore, if asked to vote, I will not support payment of the fees.

 Cllr Cross then spoke and said that she was in a similar position. The Forresters were aware that the appropriate way to handle issues with the Parish Council was through the Monitoring Officer. It was Mr & Mrs Forrester’s own choice to take legal advice and I think it would be a very dangerous precedent to set for the Parish Council to pay people’s legal fees because they chose to go to their solicitors. Therefore I would not support any proposal to pay legal fees.

 Cllr Roache asked if there were any further comments, there were none.

 The proposal was received against the payment of Mr & Mrs Forrester’s legal fees.

Proposed: Cllr Tongue Seconded: Cllr Sinclair **All in Favour**

**b)** An email was received and circulated to Cllrs from Beverley Cressman in answer to Cllr Roache’s reply to both her and another member of the public’s complaint concerning a report published in February’s issue of The Tysoe Record.

Cllrs asked that the Clerk advise Ms Cressman that her comments were noted. **Actioned: 16.3.2023**

**170. FINANCE REPORT**

 Cllrs received the Financial Report for February 2023

Proposed: Cllr Sinclair Seconded: Cllr Bardey **All in favour**

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1. The Council approved the following payments already paid by the authority of the Annual Payments List or awaiting payment:

|  |  |  |  |
| --- | --- | --- | --- |
| Voucher No | Item | Payable to | Amount £ |
| P 138 | Salary | Clerk | 388.93 |
| P 139 | WFH Allowance October | Clerk | 26.00 |
| P 140 | TAX | HMRC | 97.40 |
| P146 DD | Street lighting | Green Energy | 467.49 |
| P 141 | IT Support/mail storage charges | SDC | 14.40 |
| P 142 | Dementia Café charges Nov/Dec 2022 | Village Hall | 221.00 |
| P 143 | McAfee annual renewal | Clerk | 84.99 |
| P 144 | Street lighting maintenance & annual charge | WCC | 280.23 |
| P145 | Dementia Conference place | Professional Development Grp | 383.04 |

Proposed: Cllr Sinclair Seconded: Cllr Cross **All in Favour**

1. The Council received and approved the bank statement and bank reconciliation for the period. Cllr Roache checked and signed the bank statements and the bank reconciliation.

Proposed: Cllr Sinclair Seconded: Cllr Cross **All in Favour**

1. Cllr Roache noted that the net position report showed that the current position was close to the budget calculations. He also stated that the Precept increase of 3% for Tysoe does not reflect the Band D Council Tax rise of 5%. He has therefore asked for an explanation from SDC but has not received an answer, what he has been told does not make sense. CCllr Mills said that Cllr Roache should contact Richard Burrell or Trevor Harvey, who is the Portfolio holder.

**171. PARISH CLERKS UPDATE –**

The bench that is in need of repair in front of the Pavilion was purchased privately and therefore is not the responsibility of TPC. The Clerk reported that she had contacted Tysoe FC to try to make contact with the family who purchased it.

**172. AREAS OF RESPONSIBILITY**

**i. Employment/HR – No update**

**ii.** **Infrastructure & Environment – Cllr Cross update**

 **Street Lighting –** Cllr Cross reported that a light at the end of Lane End has been replaced, and another on Baldwins Lane has gone out. Unfortunately, it takes a long time for new lights to arrive once ordered.

1. **Planning – Cllrs Tongue, Littlewood – No applications**
2. **Playground & Playing Field**

Cllr Cross informed those present that work on the Children’s Playground will begin in the next two weeks.

1. **Road Safety – Cllr Littlewood**

Cllr Littlewood has been monitoring the drop off and pick up times at school and reported that parents and buses are still parking dangerously.

1. A proposal was received to fund 2 cartoon type police figures for the school to place outside at drop off and pick up in order to help advise parents and bus drivers to park safely. The cost is approximately £360.
2. Proposed: Cllr Littlewood Seconded: Cllr Sinclair **All in Favour**

**Action: Clerk to order signs. Actioned 16.3.2023**

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1. **Trees & Green Space – Cllr Sinclair**
2. Jubilee Tree – Cllr Sinclair

Cllr Sinclair proposed the wording to go onto the plaque for the Jubilee Tree which was agreed. She will contact Colin Locke to source and order it. Gold lettering was agreed.

The proposal was received to pay the cost of the plaque which would be approximately £200.

 Proposed: Cllr Sinclair Seconded: Cllr Littlewood **All in Favour**

1. Coronation Tree

Discussions took place over Cllr Sinclair’s suggestion that TPC should plant a Silver Leafed Lime Tree to commemorate King Charles III Coronation. This tree is a favourite of King Charles. Cllr Sinclair to get a price for the tree and advise the cost at the next meeting.

Cllr |Roache requested that Cllr Bardey & Cllr Sinclair look around the village for suitable places to plant the Coronation Tree

At this point, Cllr Roache wished to express both his and TPC’s thanks to Cllr Sinclair for what she has done over the past 25 years for the village and the Parish Council. Cllr Sinclair will stand down from Tysoe Parish Council after April’s Parish Council Meeting.

1. Tree Audit

It is necessary for TPC to have an audit carried out on the trees in public areas in the village.

2 Quotes are required. Clerk to speak with suppliers.

**viii. Welfare – Cllr Cross**

1. **Professional Adult Care in Tysoe**

Cllr Cross s poke of the difficulty some families are finding in trying to secure adult home care. CCllr Mills said that he would look into this and report back at the next TPC meeting as SDC have announced that they will provide £4 million to support a local centre.

**ix. Affordable Homes Committee – Cllr Littlewood – no update**

**x. Making Space for Nature – No update**

**173. Review of Policies**

 **a) Allowance & expenses – reviewed with no changes.**

**174. Risk Management Plan – No update**

**175. DATE OF NEXT MEETINGS – All held in The McNulty Room unless otherwise stated.**

 a) April 17th Ordinary Meeting

 b) May 15th AGM followed by Ordinary Meeting

 c) June 1st Parish Assembly – Main Hall in Tysoe Village Hall

 s) June 12th Ordinary Meeting

**176. FUTURE AGENDA ITEMS & MATTERS ARISING**

**177. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Roache closed the meeting at 8.30pm

**178. PRIVATE AND CONFIDENTIAL**

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