Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council on Monday May 15th 2023 to be held at **Tysoe Village Hall, Main Street, Tysoe starting at 19.15 hours.**

All residents of the parish and press are welcome to attend.

C Swift

**Charmaine Swift**

Parish Clerk & Responsible Financial Officer **Date of Notice**: 10th May 2023

**AGENDA ITEMS**

**11. WELCOME and APOLOGIES**

**12. DECLARATION OF INTERESTS**

**13. CONFIRMATION OF MINUTES**

a) To confirm the minutes as an accurate record:

i) April 17th 2023 Ordinary Meeting

ii) To receive and approve the proposal to start all parish meetings at 19.30hrs.

**14. PUBLIC FORUM – 15 MINS ONLY**

For members of the Public to raise questions for the Parish Council to consider at a later meeting. Each member of the public may speak for up to 3 minutes.

**15. WARD MEMBERS UPDATE**

1. CC Chris Mills

**16. CORRESPONDENCE**

Correspondence from members of the public to be received and considered for future meetings.

1. Green Space & Verge protection
2. Email from Nick Hull

**17. FINANCIAL REPORT – Parish Clerk**

To record decisions on the following agenda items:

1. To receive and approve Finance Report for April 2023 (see Finance Report)
2. To approve Payments for Parish Clerk to progress (see Doc 1 Finance Pack)
3. To receive and approve bank statements and Bank reconciliation (see Doc 3 & 4 Finance Pack)
4. Net Position report
5. Receipts report
6. Reserves Report
7. To receive an approve signatories for both Unity Trust and HSBC Bank Accounts
8. To receive and approve the signing of the new GE Contract. Ref Doc: 17h

**18. PARISH CLERKS UPDATE**

Update from Clerk showing progress on actions from previous meetings. *Ref: Doc*

**19. AREAS OF RESPONSIBILITY**

**i. Employment – HR – no update**

**ii.** **Infrastructure & Environment**

1. Road Sign – Main Street
2. **Planning – No applications for consideration.**

1. **Road Safety – No update**
2. **Recreation Ground – No update**
3. **Trees & Green Space**
4. Village Green & green space protection.
5. Site for Coronation Tree and when to plant.

**vii. Welfare – No update**

**viii. Affordable Homes - Update**

**ix. Making Space for Nature**

**20. Policy Reviews**

a) Vexatious Complaints Policy Ref Doc 20

**21.** **Risk Management – NO update**

**22. DATE OF NEXT MEETINGS**

Please note that all Parish meetings will commence at 19.30hrs as of June 1st 2023.

a) June 1st Parish Assembly

b) June 12th Ordinary Meeting

c) July 10th Ordinary Meeting

e) September 11th Ordinary Meeting

f) October 9th Ordinary Meeting

g) November 13th Ordinary Meeting

h) December 11th Ordinary Meeting

i) January 8th, 2024, Ordinary Meeting

k) February 12th, 2024, Ordinary Meeting

l) March 12th, 2024, Ordinary Meeting

**23. FUTURE AGENDA ITEMS & MATTERS ARISING**

Councillors are invited to suggest new or previously tabled matters as agenda items for future meetings.

**24. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

**25. PRIVATE AND CONFIDENTIAL**

**\*\*\*MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND\*\*\***

Prior to attending the meeting, please take a moment to read our meeting [Welcome Notice](https://www.tysoe.org.uk/wp-content/uploads/Welcome-to-Members-of-the-Public-2020.pdf). Questions are welcomed up to 24 hours in advance of the meeting. **Email:** parish.clerk@tysoe.org.uk.