**Meeting Type** Ordinary

**Date**  14th November 2022

**Time**  19.15

**Venue**  Tysoe Primary School, Tysoe

**Councillors Present** David Roache (Chairman), Alison Cross, Malcolm Littlewood, John Tongue.

**Apologies**  Jacqui Sinclair (Vice-Chairman), Jane Millward, James Bardey, Matt Jarvis-Cleaver.

**In Attendance** Cllr Chris Mills, Cllr John Feilding, Charmaine Swift (Parish Clerk & RFO)

**Members of the Public**  4

**103. WELCOME and APOLOGIES**

Cllr Roache introduced the meeting and welcomed everyone.

Apologies were received from Cllrs Sinclair, Millward Bardey and Jarvis Cleaver.

**104. DECLARATION OF INTERESTS**

None

**105. CONFIRMATION OF MINUTES**

a) The Council confirmed the minutes of the Ordinary Meeting 10.10.2022 with an amendment reflecting the agreement to submit a holding objection to the AD Building proposal. They will then be a true and accurate record of the meeting. Cllr Roache to sign when minutes are amended.

Proposed: Cllr Littlewood Seconded: Cllr Tongue All in Favour

b) The Council confirmed the minutes of the extra Ordinary Meeting held on 07.11.2022 as a true and accurate record of the meeting. Cllr Roache signed the minutes.

Proposed: Cllr Cross Seconded: Cllr Tongue All in Favour

**106. PUBLIC FORUM – 15 MINS ONLY**

District Cllr Feilding wished to report that he had heard from Acorn – Mr Harry Gillingham had sent him a report covering the lighting or the development, stating that the site lighting would comply with all CGI regulations and Tysoe NDP. With regard to flaring, this would be very infrequent. A statement about Transportation was also included. Cllr Feilding has requested information on proposed contracts with farmers for sourcing feed and purchasing liquid digestate from the development, but Acorn stated that no contracts had been agreed or signed.

The report had also noted that AONB had been contacted and they had not raised any issue regarding the AD. Cllr Roache stated that AONB actually had big issues with the proposed AD site.

**107. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills **Ref: Doc. 107a**

CC Mills said that in light of the current economic crisis we are going to be facing there was lots of support being offered from WCC as detailed in his report.

Cllr Cross requested that the report be slimmed down and posted on the Tysoe website and also the TPC website.

**ACTIONS: Clerk to slim down CCllr Mills report and post on TPC web site and Facebook.**

When asked if Councillors had any questions or comments about CCllr Mills’ report, several comments were received about the road works in the village and that residents were very unhappy because they were not notified of the work and many have had issues around loss of internet, and on one occasion the contractors, working on behalf of BT, had cut a water main.

Cllr Roache pointed out that the work being carried out, although being done by contractors, it was ultimately the County Council’s responsibility to notify residents.

CCllr Mills said that John Parminter was interim head responsible for this work and that speaking to him, he had not had any contact with the contractors. Cllr Roache said that when speaking with the contractors they are blaming WCC for not having notified anyone and actually WCC are ultimately responsible for issuing notices of work.

Cllrs Cross, Littlewood and Roache complained bitterly regarding all of the problems with the contractors, Cllr Cross said that considering the number of emails we receive with communications from WCC it seemed ridiculous that they could not send notification of the pending work in the village.

It was also pointed out to CCllr Mills that WCC had published a statement detailing reasons to get rid of objections to planning applications – which considering the current issues around the Acorn application, and the fact that WCC are involved, did not seem fair or appropriate.

1. DC John Feilding gave a verbal report detailing the research he has carried out with regard to Grade II listed Building consent in order to ensure legality. Cllr Feilding reported that John Careford was responding well to his research and comments.

**108. CORRESPONDENCE**

1. Church Grant application

Michael Palmer spoke on behalf of St Mary’s Church to ask for a £200 donation towards the upkeep of the Church clock. In accordance with TPC requirements, financial reports had been submitted along with the request. Mr Palmer also wished it to be noted that sadly the chimes of the clock cannot be changed as the mechanics of the clock will not allow.

The proposal was made to give a £200 donation to St Mary’s Church towards the upkeep of the Church Clock.

Proposed: Cllr Cross Seconded: Cllr Roache  **3 in Favour 1Against**

**Action: Clerk to make payment of £200 to St Mary’s Church and add to payment list for November.**

1. Addition November wild flower verge work to Thomas Fox contract.

Discussion took place over this request from Rosemary Collier and Cllr Roache asked that it be deferred until December so that it could be looked at and discussed in the budget review.

**Action; Clerk to add this item to December Agenda and include in Budget Review.**

1. Windmill Lane – grass verge – Thomas Fox

Thomas Fox had emailed TPC regarding an issue with a resident regarding a grass verge, and had asked for clarity in moving forward. The verge was discussed and Cllrs Roache and Cross said that they would visit the residents concerned and discuss how to move forward.

1. Hedge on Windmill Lane.

A request from another resident of Windmill Lane asking if he could cut the hedge on his boundary?

Cllrs discussed this request and agreed that the resident was allowed to do this.

**Action; Clerk to notify resident. Actioned 16.11.22**

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1. Banners

Cllr Roache requested approval for a payment of £250 towards some banners to be placed at strategic places in the village by the group working on the objection to the Anaerobic Digester.

Proposed: Cllr Tongue Seconded; Cllr Littlewood **All in favour**

**109. FINANCIAL REPORT 2022 – Parish Clerk**

1. The Council received and approved the Finance Report for October 2022

Proposed: Cllr Tongue Seconded; Cllr Cross **All in favour**

1. The Council approved the following payments already paid by the authority of the Annual Payments List or awaiting payment:

|  |  |  |  |
| --- | --- | --- | --- |
| Voucher No | Item | Paid to | Amount  £ |
| P97 | Salary | Clerk | 357.73 |
| P98 | WFH Allowance NOV | Clerk | 26.00 |
| P99 | TAX | HMRC | 89.60 |
| P100 DD | Street lighting | Green Energy | 278.19 |
| P101 | Play equipment annual check | ROSPA inv 67081 | 126.00 |
| P102 | Mowing | Thomas Fox |  |
| P103 | Printer cartridge | Clerk | 37.20 |
| P104 | Donation to Christmas Tree fund | Stephanie Howels | 100.00 |
| P105 | Donation for Church Clock | St Mary’s Church | 200.00 |
| P106 | Donation towards Banners | AD Action Group | 250.00 |
| P107 | Hall rental | Tysoe Village Hall | 60.00 |

Proposed: Cllr Tongue Seconded: Cllr Littlewood **All in Favour**

1. The Council received and approved the bank statement and bank reconciliation for the period. Cllr Roache checked and signed the bank statements and the bank reconciliation.

Proposed: Cllr Cross Seconded: Cllr Tongue **All in Favour**

1. Rolling Budget 2023-26

Cllr Roache asked Councillors to forward suggestions for the next 3-year rolling budget to the Parish Clerk in advance of the next meeting. This may include new projects or revisions to projects/running costs.

**110. PARISH CLERKS UPDATE – No update**

**111. AREAS OF RESPONSIBILITY**

**i. Employment/HR – no update**

**ii.** **Infrastructure & Environment**

1. **– Street Lighting update – Cllr Cross**

Cllr Cross reported that the plan was to reduce the number of street lights in the village of Tysoe by 25, and this included some redundant lights. To date 7 had been removed.

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1. Looking at the proposal for the new electricity contract, Cllr Cross reported the costsings were as good as any and at least the energy use was green.

A proposal was received to sign the new electricity contract with Green Energy.

Proposed : Cllr Cross Seconded : Cllr Tongue **All in favour**

1. **Tree cutting**

Cllr Cross spoke of several street lights that would need attention prior to any electrical work being done. She suggested that she spoke with residents to advise that they would need to cut the greenery around any lamp post in their gardens.

1. **Planning – Cllrs Tongue, Millward, Littlewood**

a & b As neither Cllr Sinclair or Bardey were present to discuss the two planning applications for tree and hedge cutting. Cllr Roache asked the Clerk to contact both Councillors and ask them to deal with the online applications as all agreed there were no contentious issues.

c) Church Farm – 22/02073/LBC

Cllr Tongue spoke of the application and the recommendation was received to support the application with a comment to keep the arch.

Proposed: Cllr Tongue Seconded: Cllr Littlewood **All in Favour**

**Heritage Statement**

d) New residents to the village have submitted a planning application and have been told that a Heritage Statement will be required. They have requested advice from TPC – Cllr Tongue has offered to visit them and help in any way he can.

1. **Jubilee Tree Update – Cllr Roache**

Cllr Roache reported that the proceedings went very well and was well attended. The children did a really good job of planting the tree and the seat and tree guard were erected later and look really good. It was a brilliant way of commemorating the Queen’s Platinum Jubilee and now of remembering Queen Elizabeth II.

**112. Budget discussion**

Cllr Roache requested a forecast of the end of year finances from the Clerk to be ready for a budget meeting – date to be agreed. (Using the end of October bank balance as starting point**.)**

**Projects for consideration in 2023/24**

1. Memorials refurbishment
2. Youth outdoor activity area
3. Parking GP Surgery – Peacock Lane
4. Parking – Recreation ground

**113. DATE OF NEXT MEETINGS**

a) December 12th 2022 at the Village Hall, Main Street, Tysoe

b) January 9th 2023 at the Village Hall, Main Street, Tysoe

c) February 13th 2023 at the Village Hall, Main Street, Tysoe

d) March 13th 2023 at the Village Hall, Main Street, Tysoe

**114. FUTURE AGENDA ITEMS & MATTERS ARISING**

Dates for AGM, and elections in May

**115. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Roache closed the meeting

**116. PRIVATE & CONFIDENTIAL**

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