**Meeting Type** Ordinary

**Date**  10th October 2022

**Time**  19.15

**Venue**  St Mary’s Church, Tysoe

**Councillors Present** David Roache (Chairman), Malcolm Littlewood, John Tongue, Jane Millward

**Apologies**  Jacqui Sinclair, Alison Cross, Matt Jarvis-Cleaver

**In Attendance** Cllr Chris Mills, Cllr John Feilding, Charmaine Swift (Parish Clerk & RFO)

**Members of the Public**

**000. WELCOME and APOLOGIES**

Cllr Roache introduced the meeting

Apologies were received from

**000. DECLARATION OF INTERESTS**

**000. CONFIRMATION OF MINUTES**

i. The Council confirmed the minutes of the Ordinary Meeting September 26th 2022 as a true and accurate record of the meeting. Cllr Roache signed the minutes.

Proposed Cllr Seconded Cllr All in Favour

**000. PUBLIC FORUM – 15 MINS ONLY**

**000. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills **Ref: Doc**
2. DC John Feilding*.* Cllr acknowledged receipt of a report from Cllr Feilding. Ref: Doc

**000. CORRESPONDENCE**

a)

Proposed: Seconded: **All in Favour**

b)

Proposed: Seconded: **All in Favour**

**000. FINANCIAL REPORT 2022 – Parish Clerk**

1. The Council received and approved the Finance Report for September 2022

Proposed Cllr Seconded **All in favour**

1. The Council approved the following payments already paid by the authority of the Annual Payments List or awaiting payment:

|  |  |  |  |
| --- | --- | --- | --- |
| Voucher No | Item | Payable to | Amount £ |
|  | Salary | Clerk |  |
|  | WFH Allowance | Clerk |  |
|  | Income Tax | HMRC |  |
|  | Electricity  | Green Energy |  |
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Proposed: Seconded: **All in Favour**

1. The Council received and approved the bank statement and bank reconciliation for the period. Cllr Roache checked and signed the bank statements and the bank reconciliation.

Proposed: Seconded: **All in Favour:**

1. Rolling Budget 2023-26

Cllr Roache asked Councillors to forward suggestions for the next 3-year rolling budget to the Parish Clerk in advance of the next meeting. This may include new projects or revisions to projects/running costs.

**000. PARISH CLERKS UPDATE – Ref:**

**000. AREAS OF RESPONSIBILITY**

**i. Employment/HR**

**ii.** **Infrastructure & Environment –**

1. **Neighbourhood Development Plan**
2. **Planning – Cllrs Tongue, Millward, Littlewood  *Ref: Doc***

Proposed: Seconded: **All in Favour**

1. **Playground & Playing Field**

**vi. Road Safety**

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**vii. Trees & Green Space**

**viii. Welfare –**

**ix. Affordable Homes Committee –**

**x. Making Space for Nature**

**000. RISK MANAGEMENT PLAN**

**000. DATE OF NEXT MEETINGS**

 a)

**000. FUTURE AGENDA ITEMS & MATTERS ARISING**

a)

**000. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Roache closed the meeting

**000. PRIVATE AND CONFIDENTIAL**

a)