

Chair's Allowance and Councillors Expenses

Under Regulation 25 the parish council is able to pay a parish basic allowance for each year to its chair. The allowance is not a salary - it is a figure, which is calculated to cover the expenses, which are normally associated with the basic duties of being a local councillor. Travelling and subsistence allowances are treated separately (see below) There is no set figure.

As soon as reasonably practical after setting the levels at which the allowance is to be paid and to whom, the council will arrange for the publication, for a period of at least 14 days, a notice containing the following information:

- (a) any recommendation in respect of parish basic allowance
- (b) the level or levels at which the authority has decided to pay parish basic allowance and to which members it is to be paid

The council will keep a copy of the information referred to in the notice available for public inspection on reasonable notice.

Under Regulation 26 the council may pay to its members allowances in respect of travelling and subsistence, including an allowance in respect of travel by bicycle or other non-motorised form of transport, undertaken or incurred in connection with the performance of any duty within the following categories: -

- (a) the performance of duties in connection with a tender process;
- (d) the performance of any duty which requires the inspection of any premises
- (e) the carrying out of any other duty approved by the council

Under Regulation 32 a member is able to elect in writing to the clerk that he or she wishes to forgo all or any part of their entitlement to the above allowances.

All participation allowances are subject to tax provisions. There may also be similar considerations with regard to travel and subsistence allowance in certain circumstances.

The Chair's Allowance and the mileage rate at which Councillors will be recompensed will be fixed annually by the Parish Council in May