



Minutes

Ordinary Meeting of Tysoe Parish Council

Held on: Monday 4th March 2019 at 7.15pm

Place: Tysoe Village Hall

Present: Cllrs Jacqui Sinclair (Acting Chair) Colin Locke, Steve Allen, Sue Haines and John Tongue

In attendance: District Cllr John Feilding, Steve Millward (Minute Taker) County Cllr Izzi Seccombe

Members of the public: 27

30/19 WELCOME and APOLOGIES

Apologies were received from Kerry Finlayson (Parish Clerk) & Jane Millward (RFO)

31/19 DECLARATION OF INTEREST

Cllr Tongue declared a non-pecuniary interest in a planning application 19/00378/FUL on Peacock Lane as the property was next to his own.

32/19 CONFIRMATION OF MINUTES

The minutes of the Ordinary Parish Council meeting held on 4th February 2019 were **confirmed** and **signed**.

33/19 INFORMAL PUBLIC PARTICIPATION SESSION

Cllr Sinclair read out a statement advising the public of how the meeting would be conducted and the expected behaviour of everyone present.

Councillors **received** and **noted** submissions with regards to:

- Member of the public read out a statement regarding a personal issue. Cllr Sinclair acknowledged the points raised.
- Member of the public raised an issue regarding a problem with the parking of contractors' vehicles on the Loxton Site on Main Street, and adjacent to Church Farm Court.
- Member of the public supported the above concern. They also referred to the depositing of soil in the field behind and adjacent to the badgers set. DC Feilding responded to these two issues stating that there was no construction plan signed off.
- Member of the public stated that all the issues relating to the Loxton development should be recorded and reported to the police and Stratford District Council (SDC).
- Member of the public asked if a speed gun could be purchased by the Parish Council (PC) and that they would help to acquire this if required.
- Member of the public read out a statement asking for a deferral of the Neighbourhood Development Plan (NDP) due to planning issues.

34/19 PLANNING

- a) 18/03059/OUT - Land at Oxhill Road - Permission granted
- b) 18/00001/FUL - Applegrove Farm, Radway Road - Permission granted
- c) 18/03305/FUL - Cornerways, Shipston Road - Application withdrawn
- d) 17/00500/LDR - Oaklands Stables - SDC Not satisfied - DC Feilding stated that there were two issues relating to the Oakland Stables. One matter had now been resolved but the other was still outstanding.

- e) 19/00378/FUL - 2 Peacock Lane, Tysoe - demolition of detached garage and extension.
A member of the public said that he only one problem relating to the maintenance of the grass verge outside of the property during the construction period. Cllr Sinclair said that this issue would be included in the PC submission made regarding the application.
Proposed Cllr Tongue Approved - All
- f) Telephone mast - Cllr Tongue explained the detail relating to the size and position of the telephone mast. The mast would be in full view from many locations and would be more than 8 metres above the tree line. As the mast would be located by the ANOB it was suggested that it should be in the form of a tree, to enable it to blend in with the landscape. The Councillors were not be supportive of an application on this site. The Clerk would email DC Feilding with the PC's position on this.
- g) Upgrade to Telephone mast Lighthorne - The PC had no comments to make

35/19 FINANCIAL MATTERS

- a) Payments & Receipts

Proposed Cllr Locke Seconded Cllr Allen All in favour

Payee	Description	Value
Green Energy	Supply of Electricity for street lighting	
Kerry Finlayson	Working from home allowance	
Paul Pitts	Playing field maintenance	
Warwickshire Count	Street Lighting Maintenance Contract	
APS	Consultancy support & advice for NDP	

- b) Bank reconciliation

Bank balance as at 28th February 2019 £37,443.03 after all payments had cleared.

All Councillors confirmed the bank reconciliation was correct

36/19 NEIGHBOURHOOD PLAN

The Submission Plan was presented to the Parish Council for approval to present it to SDC. This was the culmination of several years of work by over 20 volunteers.

The Plan now presented the following:

1. An opportunity to provide much needed affordable housing in Tysoe especially after the very positive recent discussions with the owner of Sites 2 & 3.
2. Policies which will help to protect the environment that residents' value so highly in and around the village
3. Proposed sites where modest development can take place without unduly disturbing the character of the village whilst providing the housing growth that will support the valued facilities - the school, shop, post office etc.
4. Reserve sites which, in the event that SDC fail to maintain a 5-year housing supply, could be developed, subject to planning consent, and which will prevent a scramble by developers which would be difficult to resist
5. A unified village with all three settlements being included and protected by Built-up Area Boundaries which will help to limit unwelcome development and protect the character of the village.
6. A framework or template which will enable the Parish Council and the planners at SDC to ensure that any development in the village maintains the style and character of existing buildings.
7. Finally, a Plan that fully complies with the requirements of the revised NPPF and Stratford's Core Strategy as confirmed by the Statement of Basic Conditions.

All of this would be executed whilst creating as little damage to the environment as possible as evidenced in the Strategic Environmental Assessment recently commissioned by SDC. This report endorsed the environmental policies in the Plan and confirmed that development on the allocated sites, including the reserve sites, would create little or no environmental damage.

Producing this Plan had not been straightforward and it had often been divisive. Some residents, minorities in numerical terms, had been vociferous in their objections but residents were urged to put aside narrow objections for the common good of the village. There was no alternative Plan and if this one was voted against in the referendum then the village would remain unprotected from indiscriminate development for many more years and would fail to provide the affordable housing that was needed in the parish.

Cllr Sinclair asked the Councillors if they had read all the papers relating to the NDP and they all confirmed that they had. Cllr Locke then read a prepared statement. (Appendix A)

Cllr Littlewood **proposed support** of the plan and this was **seconded** by Cllr Tongue. All Councillors **voted in favour** of the NDP being submitted to SDC.

a) Councillors **received** and **noted** the following minutes from NPG meetings:

- 29 January 2019
- 28 February 2019

b) Changes to NPG Membership

There had been none.

37/19 ACTIONS FROM PREVIOUS MINUTES

- AP1 Jan - Cllr Sinclair recommended that this be deferred until June due to birds nesting.

38/19 STREET LIGHTING

- Jane Millward deferred until the next meeting as the report from WCC had only just been received and there had been no time to analyse this.

39/19 GRANT APPLICATION FORM

This was deferred until the next meeting. RFO asked to send application form again due to IT issues.

40/19 S106 AGREEMENT

Cllr Sinclair reminded the PC of the document's context.

Proposed Cllr Tongue Seconded Cllr Allen All in favour

41/19 PASSWORD FOR PARISH CLERK & RFO

Arrange access for the PC to the Tea Room as this was where the PC computer was currently situated. The Parish Clerk and RFO to put all their password to any systems they used on behalf of the PC in a sealed signed envelope to be held by the Chair from May 2019.

HSBC Banking Arrangements

Cllr Sinclair suggested that once a new RFO was appointed that a Councillor was also appointed to approve the payments through the online banking system once these had been presented to the PC and signed off. This would provide an extra level of security. All Councillors agreed.

42/19 CORRESPONDENCE

This was **received** and **noted**.

43/19 ANNUAL PARISH ASSEMBLY

Cllr Sinclair advised the PC who was attending.

44/19 DC FEILDING

DC Feilding reported on:

- Loxton Developments - a stop notice had been requested but not yet issued. CC Seccombe was going to report the issues regarding the site, and she would also be asking for a stop notice due to the number of issues. There were issues with the materials being used and health and safety issues due to inappropriate parking and vehicle movements, particularly during the school run times due to the proximity of the site to the school.
- Cllr Tongue also asked DC Feilding to raise the issues regarding the landscaping of the Kendrick Homes site.
- Looking at Broadband and funds that may be available, the aim of which was to improve broadband speeds in the Parish of Tysoe.
- Meeting with Orbit Housing regarding repair and maintenance of their housing stock as several shortcomings had been identified.

44/19 CC WILLIAMS

CC Seccombe reported on behalf of CC Williams:

- Updated the PC regarding footpath issues relating to the Loxton development and the blocking of the footpaths.
- Gave an updated regarding the drainage by Old Tree Lane which were being addressed.
- Councillors **received** and **noted** the report submitted by CC Williams

45/19 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS

- Cllr Sinclair advised the PC that Jane Millward had resigned as the paid RFO but would continue as unpaid RFO until the appointment of the new Parish Council in May when a decision regarding a replacement would be made. The Councillors thanked Jane for all her hard work as the RFO.
- Cllr Sinclair advised the Councillors that dealing with correspondence was a problem that needed to be resolved.
- Cllr Locke referred to the footpath and hedge row by Windmill Way and requested that that Thomas Fox should be asked to sort the problem out.

Proposed Cllr Locke Seconded Cllr Littlewood All in favour.

Thomas Fox would be asked to deal with this matter urgently before bird nesting.

46/19 DATE OF NEXT MEETING

Monday 1st April 2019 - In addition to the normal meeting there would also be the Annual Parish Assembly. The Parish Clerk would be asked to invite the vicar.

46/19 CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS

The meeting was closed at 8.35pm

47/19 PERSONNEL MATTERS

The RFO's timesheet was signed off.