



## AGENDA

### Meeting of Tysoe Parish Council

Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council to be held via Zoom on **Monday 8 March 2021 starting at 19.15 hours.**

You can join the Zoom Meeting by following the hyperlink.

<https://us02web.zoom.us/j/7829337075?pwd=N2p2OEZTbjFDZ3ozV3Nsc1VWwFhyQT09>

Meeting ID: 782 933 7075

Passcode: 12345

*B Thorpe*

**Beverley Thorpe**

Parish Clerk & Responsible Financial Officer

#### AGENDA ITEMS

#### DOC REF

**163. WELCOME and APOLOGIES**

**164. DECLARATION OF INTERESTS**

**165. CONFIRMATION OF MINUTES**

To confirm the minutes from the meetings:

- i. Extra Ordinary Meeting 22 February 2021

Minutes

**166. CO-OPTION OF A NEW COUNCILLOR - Parish Clerk**

To vote on the co-option of a new Councillor to replace the vacancy created by the resignations of Cllr Jeremy Rivers-Fletcher.

- i. Helen Sayer  
ii. Matt Jarvis-Cleaver

166 i

166 ii

After the vote, the successful Councillor will be asked to sign the *declaration of acceptance of office and declaration of interests* and will take up their role, with full voting rights, immediately.

166 iii

**167. PUBLIC FORUM – 15 MINS ONLY**

For members of the Public to raise questions for the Parish Council to consider at a later meeting. Each member of the public may speak for up to 3 minutes.

**168. WARD MEMBERS UPDATE**

- i. CC Izzi Seccombe  
ii. DC John Feilding

168 i

168 ii

**169. CORRESPONDENCE**

- i. Playing Field stiles  
ii. Slurry Tanker  
iii. Purchase of land behind Meadow Lane  
iv. Road safety

169 i

169 ii

169 iii

169 iv

**170. FINANCIAL REPORT – Parish Clerk**

To make decisions on the following agenda items:

- i. Payments for January 2021  
ii. Bank Reconciliation for January 2021  
iii. Contract Two – Tysoe Playing Field  
iv. S106 Monies confirmation

Doc 1 Finance Pack

Doc 2 Finance Pack

170 iii a & b.

170 iv

v	Assets – Apple Mac – Cllr Littlewood	170 v
vi	Annual subscriptions	170vi
<b>171.</b>	<b>PARISH CLERKS UPDATE</b>	
	Update from Clerk showing progress on actions from previous meetings.	PC Update
<b>172.</b>	<b>AREAS OF RESPONSIBILITY &amp; MATTERS ARISING FROM PREVIOUS MEETINGS</b>	
i.	<b>Employment/HR</b>	
ii.	<b>Infrastructure &amp; Environment</b>	
	a) Parking damage to grass verges – Park Row (Cllrs Cross, Millward, Sinclair)	172 ii aa & ab
	b) Cycle parking at two sites in village (Cllrs Cross, Millward, Sinclair)	172 ii ba & bb
iii.	<b>Neighbourhood Plan</b>	
	a. Response to Independent Examiner deadline 16 March 2021	172 iii
iv.	<b>Planning – Cllrs Tongue, Millward, Littlewood</b>	
v.	<b>Playground &amp; Playing Field</b>	
vi.	<b>Road Safety</b>	
vii.	<b>Trees – Cllrs Bardey, Sinclair</b>	
	a) Ash Tree – Playing Fields – two quotes to remove dead branches identified by Tree working group	172 vii aa; ab; ac
	b) New trees for playing fields now installed, thanks to Simon Sinclair	
	c) Quote for Tulip Amber tree	172 vii c
viii.	<b>Welfare</b>	
ix.	<b>Affordable Homes</b>	
x.	<b>Caring for the Cotswold Grant</b>	
	a) Update from Parish Clerk	172 x
<b>173.</b>	<b>RISK MANAGEMENT PLAN</b>	<b>Risk Mgt Plan</b>
	Review before year end on outstanding actions.	
<b>174.</b>	<b>DATE OF NEXT MEETING</b>	
i)	Parish Council Annual Meeting dates	174 i a & b
<b>175.</b>	<b>CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS</b>	
<b>176.</b>	<b>PRIVATE AND CONFIDENTIAL</b>	
i.	Parish Clerk Annual Leave	
ii.	Parish Clerk Annual Performance Appraisal	
iii.	Roles and Responsibilities	176 iii

**\*\*\*MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND\*\*\***

Prior to attending the meeting, please take a moment to read our meeting [Welcome Notice](#). Questions are welcomed up to 24 hours in advance of the meeting. **Email:** parish.clerk@tysoe.org.uk.