



AGENDA

Meeting of Tysoe Parish Council

Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council to be held via Zoom on **Monday 8 February starting at 19.15 hours.**

You can join the Zoom Meeting by following the hyperlink
<https://us02web.zoom.us/j/7829337075?pwd=N2p2OEZTbjFDZ3ozV3Nsc1VWwFhyQT09>

Meeting ID: 782 933 7075 and Passcode: 12345

B Thorpe

BeverleyThorpe

Parish Clerk & Responsible Financial Officer

AGENDA ITEMS	DOC REF
150. WELCOME and APOLOGIES	
151. DECLARATION OF INTERESTS	
152. CONFIRMATION OF MINUTES To confirm the minutes from the meetings:	
i. Extra Ordinary Meeting 25 January 2021	Minutes
153. CO-OPTION OF A NEW COUNCILLOR - Parish Clerk 2 applications received by deadline. Recommendations for next steps – Chairman and Parish Clerk check eligibility and then invite to next meeting.	
154. PUBLIC FORUM – 15 MINS ONLY For members of the Public to raise questions for the Parish Council to consider at a later meeting. Each member of the public may speak for up to 3 minutes.	
155. CORRESPONDENCE	
i. Request from Tysoe Flower Show Committee for permission to run the annual flower show on Tysoe Playing Fields on 21 August 2021.	155 i.
ii. Request from Chips Ahoy to bring Fish and Chip van to the village on Wednesdays (further information requested)	155 ii.
156. FINANCIAL REPORT – Parish Clerk To make decisions on the following agenda items:	
i. Payments for January 2021	Finance Report
ii. Bank Reconciliation for January 2021	Finance Report
iii. Volunteer to carry out the Quarterly Audit for Oct - Dec	
iv. Updated Payments List	156 iv
v. Recommendations for transition to Unity Trust Bank	156 v
vi. Retain services of Bill Woolliscroft for 2020-21 Internal Audit	156 vi a & b
vii. Contract One – Tysoe Greens and Verges	156 vii
viii. Contract Two – Tysoe Playing Field	156 viii
ix. Caring for the Cotswolds – contract award (informal).	156 ix
157. COMMUNICATION	

- i. To approve the response to the draft gypsy & traveller and travelling showpeople supplementary planning document consultation – Cllr Roache 157 i
 - ii. To approve the response to a Facebook post from Mark Roberts, Loxton Developments – Cllr Roache. 157 ii
 - iii. To ask Parish Clerk to write to specified residents requesting that any hedges that encroach footpaths are maintained before the deadline for hedge cutting in March. To thank Mr & Mrs Locke for cutting back a neighbour's hedge – Cllr Millward 157 iii
- 158. AREAS OF RESPONSIBILITY & MATTERS ARISING FROM PREVIOUS MEETINGS**
- i. **Employment/HR**
No update
 - ii. **Infrastructure & Environment**
To approve Parish Clerk to correspond with the relevant residents on Meadow Lane and Red Horse Close developments to ascertain responsibility for ditch on Tysoe Road – Parish Clerk 158 ii
 - iii. **Neighbourhood Plan**
Update - Cllr Roache 158 iii
 - iv. **Planning – Cllrs Tongue, Millward, Littlewood**
To agree response to planning application 20/03668/FUL – The Elms deadline 16 February 2021 158 iv
 - v. **Playground**
No update
 - vi. **Road Safety**
No update
 - vii. **Trees – Cllrs Bardey, Sinclair**
 - i) To agree response to tree application 21/00088/TREE- The Cottage. Deadline 12 February 2021 158 vii i
 - ii) To agree whether the Poplar Tree, Poolgate is fully felled or left in current state. 158 vii ii
 - iii) To ask the Parish Clerk to request an appraisal and 3 quotes for the maintenance of Ash Tree on playing fields (dead branches)
 - viii. **Welfare - Cllrs Cross, Roache**
 - a) Quote for Health & Wellbeing Noticeboard; survey intended site 158 viii
 - ix. **Affordable Homes**
No update
- 159. RISK MANAGEMENT PLAN** 159.
Outstanding actions – Parish Clerk.
- 160. DATE OF NEXT MEETING**
- i) Parish Assembly 25 February 2021 Zoom
 - ii) Ordinary Meeting 8 March 2021 Zoom
- 161. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**
- 162. PRIVATE AND CONFIDENTIAL**
- i. Parish Council Newsletter 162 i

*****MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND*****

Prior to attending the meeting please take a moment to read our meeting [Welcome Notice](#). Questions are welcomed up to 24 hours in advance of the meeting. **Email:** parish.clerk@tysoe.org.uk.