



Minutes

Ordinary Meeting of Tysoe Parish Council

Held on: Monday 7th October 2019 at 7.00pm
Place: Tysoe Village Hall

Present: Cllrs Jacqui Sinclair (Chair) David Roache (Vice Chair), Jane Millward, Alison Cross and Malcolm Littlewood

In attendance: Kerry Finlayson (Parish Clerk) and District Cllr John Feilding

Members of the public: 13

181/19 WELCOME and APOLOGIES

Councillors **received** and **accepted** apologies from Cllrs Bardey and Rivers-Fletcher.
No apology was **received** from Cllr Tongue.

182/19 DECLARATION OF INTEREST

187/19 i: Cllr Sinclair declared a pecuniary interest - Frank Mann Farmers

183/19 CONFIRMATION OF MINUTES and MATTERS ARISING

The minutes of the following meetings were **confirmed** and **signed**

- Ordinary - 2nd September 2019
- Extra - 1st October 2019

Proposed Cllr Millward

Seconded Cllr Cross

All in favour

184/19 PRESENTATION

Cllrs **received** a presentation from Bob Church on Supported Villages and **noted:**

- Role as a Rural Crime Adviser was to promote crime prevention initiatives
- Research showed that items were 60-80% less likely to be stolen if professionally marked
- Aim for a minimum of 50% participation within the village
- Visible marking system for larger items which would mark 30-40 items would be available at a reduced cost of £10
- Community event to be arranged

Cllrs **received** a presentation from Rachael Oakley on SmartWater and **noted:**

- Smart Water was invisible to the naked eye, but visible under a fluorescent light
- Each kit is registered to the owner and no two kits were the same
- Guaranteed for 5 years but generally lasted much longer
- Kit would normally cost £26 but through the initiative would be available for £12 and would mark 50-100 items
- Proven reduction in burglaries of 50% in urban areas and 80% in rural areas (when there was a minimum 50% uptake)
- Proven deterrent with signs/stickers posted

Cllrs **agreed** that these were both very worthwhile and would arrange for a table at the upcoming Parish assembly to promote. Dependent upon the interest would then arrange a date to launch the full initiative for both items.

185/19 OPEN FORUM

Nothing was raised.

186/19 CC WILLIAMS

Cllrs **received** and **noted** the report from CC Williams - **Appendix A**

The Chair reported that she had also asked CC Williams to look into the following:

- Feeoffe Farm - Willow tree (WCC Tree Reference Number 1F6J) over hanging into neighbouring farm- yard and onto the road
- Bungalow next to the village hall - drain had been reported as it appeared to be blocked and was causing water to collect and this was going under the newly laid tarmac in front of the village hall
- When next tree survey of trees that WCC were responsible for was due

N.B At this point Cllr Sinclair read a statement with regards to the availability of reports and confirmed that they would all be available (unless marked confidential) from the Clerk once the draft minutes had been published.

187/19 FINANCIAL MATTERS

i. Payments & Receipts

Invoice	To	Amount
56	Green Energy	174.57
57	Frank Mann	402.00
58	PKF Littlejohn	360.00
59	First Responders	60.00
60	Village Hall	106.50
61	Frank Mann	321.60
62	WALC	35.00
63	Thomas Fox	642.00
64	Tysoe Children's Group	58.00
65	NEST Pension	
66	Clerk - Allowance	
67	Paul Pitts	55.00
68	Clerk - Stationery	3.79
69	Clerk - Salary	

£19,774.50 Precept received

Proposed Cllr Millward Seconded Cllr Roache All in favour

ii. Bank reconciliation

The bank statement was reconciled with a balance of £76,059.49 on 29th September

Proposed Cllr Millward Seconded Cllr Cross All in favour

iii. To finalise the 2018/19 External Audit

PKF Littlejohn had now signed off the external audit for 2018/19 and one non-material matter was raised. The year-end accounts were signed off by the RFO and the Chair.

Proposed Cllr Roache Seconded Cllr Cross All in favour

188/19 NEIGHBOURHOOD PLAN

Cllrs **received** and **noted** the report from Cllr Roache.

189/19 ADDITIONAL OPEN FORUM

- Site Allocation Plan and Planning Application at The Orchards

A MOP asked a question unrelated to the subject which the Chair **agreed** to allow. The question had actually already been asked of and responded to by the Clerk. The MOP wished to know when the PC had met and started conversations with Cameron Homes over their proposed development. Cllr Roache confirmed that he had met with the owner of the land, Mr Jervis, probably around January when they had a general discussion as the site was allocated in the neighbourhood plan (NP). The meeting had been to discuss whether the site owner would be amenable to affordable housing on the site. A representative from Cameron Homes was in attendance. The first contact from Cameron Homes had been when they had contacted him about the leaflet they intended to distribute which had necessitated the extra meeting held the previous week.

A further MOP asked about the failure of SDC to process the NP when it was their duty to co-operate. Cllr Roache advised that this was their statutory duty and lack of resource was an excuse not a reason. Tysoe was not the only village affected by their tardiness. However, he had been given an undertaking twice by senior officers that if the NP was approved in its current form it would trump the Site Allocation Plan even if that had been approved. Cllr Roache also had a meeting scheduled with the interim Chief Executive later in the month.

190/19 PLANNING

- | | | | |
|------|--|---------------------------------|----------------------|
| i. | 19/02471/LDE Edgehill Farm, Main Street, Edgehill
No representation to be made
Proposed Cllr Roache | Seconded Cllr Littlewood | All in favour |
| ii. | DISC/00388/19 Stone House, Baldwins Lane, Upper Tysoe
No representation to be made
Proposed Cllr Roache | Seconded Cllr Littlewood | All in favour |
| iii. | 19/02481/FUL Tysoe Vale Farm
No representation to be made
Proposed Cllr Cross | Seconded Cllr Roache | All in favour |
| iv. | 19/02508/AGNOT Orchard Farm Nursery
No representation to be made
Proposed Cllr Roache | Seconded Cllr Littlewood | All in favour |

191/19 DC FEILDING

Cllrs **received** and **noted** the report from CC Williams - **Appendix B**

192/19 TREES

- | | | | |
|------|---|-----------------------------|----------------------|
| i. | Succession Planting Report <ul style="list-style-type: none"> • Hornbeam Planting Cllr Bardey was not at the meeting and had not submitted his report therefore this item was postponed. | | |
| ii. | Hedges on Windmill Way
Cllrs approved the quote from Thomas Fox at a cost of £380 + VAT.
Proposed Cllr Millward | Seconded Cllr Cross | All in favour |
| iii. | Removal of Ash Tree
Cllrs considered the three quotes received and awarded the contract to Stuart Prickett at a cost of £590.
Proposed Cllr Littlewood | Seconded Cllr Cross | All in favour |
| iv. | Village Green Tree Replacement
Cllr Sinclair advised Cllrs of a further quotation from Lowden Garden Centre, that had just been received, to replace the tree with an Acer Japonica Fire Glow at a cost of £150 + VAT. Cllrs discussed the options and agreed to go ahead with the purchase of the tree from Lowden Garden Centre, which would be paid for by the Village Hall committee to celebrate the 90 th anniversary of the hall and for Thomas Fox to plant the supplied tree on the village green, staked with a post and rail guarded at a cost of £180 + VAT which would be paid for by the Parish Council.
Proposed Cllr Millward | Seconded Cllr Roache | All in favour |

193/19 POLICIES

Equality & Diversity, Freedom of Information, Donations/Grant Awarding, Health & Safety and Data Protection.

Cllr Littlewood questioned the legality of all of the policies so it was **agreed** that the Clerk would get them all reviewed.

194/19 COUNCILLOR REPORTS

- Playground
Cllrs **received** and **noted** the report from Cllr Millward
- Defibrillator Locations (AP1 Sept)
Cllrs **received** and **noted** the report from Cllr Millward
- Risk/Asset Register Updates
Cllrs **received** and **noted** the report from the Clerk
- Apple Mac Usage
Cllrs **agreed** that this should remain in use.
- Street Lighting
Cllr Cross would submit a report for the next meeting
- Parish Assembly
Cllrs **received** and **noted** the report from Cllr Roache and further noted that the Village Hall committee would provide the refreshments for a small charge.
- Parking
Cllr Millward agreed to take photos of the problem parking and these would be submitted to SDV Highways Department for further action.
- Infrastructure & Environment Committee
 - Terms of Reference to be approvedAs there was now only three Cllrs with this responsibility it was **agreed** that a sub-committee was no longer required. The Cllrs would get together before the November meeting and submit a report.

195/19 GENERAL

- i. Church Clock Donation
Councillors discussed the application for funding for the clock and were advised that the PCC had sufficient funds following a legacy bequest. Therefore, Cllrs requested that the applicant attend the next meeting to discuss the application and they also requested a copy of the full accounts beforehand.
- ii. Scope
Cllrs **received** and **noted** the request but agreed that as there was already a clothing bank for the Air Ambulance a second bank was not required.
- iii. Remembrance Sunday (Chair agreed to allow this extra item)
It was **agreed** that the PC would provide a donation of £90 for a poppy wreath which would be laid by Cllr Sinclair.

Proposed Cllr Millward Seconded Cllr Tongue All in favour

196/19 DATE OF NEXT MEETING

- Monday 11th November 2019 at 7.15pm

197/19 CLOSURE OF THE MEETING TO THE PUBLIC and PRESS

The meeting closed at 20.50

Proposed Cllr Millward Seconded Cllr Littlewood All in favour

198/19 PERSONNEL and CONFIDENTIAL MATTERS

There was nothing discussed.

SIGNED

DATE 11th November 2019