



Minutes

Ordinary Meeting of Tysoe Parish Council

Held on: Monday 5th November 2018 at 7.15pm

Place: Tysoe Village Hall

Present: Cllrs Steve Allen (Acting Chair), Jacqui Sinclair, Colin Locke, Graham Collier, Beverley Cressman, Sue Haines, Malcolm Littlewood and John Tongue

In attendance: Kerry Finlayson (Parish Clerk) and District Cllr John Feilding Izzi Seccombe

Members of the public: 10

131/18 WELCOME and APOLOGIES

Councillors **received** and **accepted** apologies from County Cllr Chris Williams and David Roache.

132/18 DECLARATION OF INTEREST

Pecuniary: Cllr Sinclair - Michael Mann Farmers

133/18 CONFIRMATION OF MINUTES

The minutes of the Ordinary Parish Council meeting held on 3rd September 2018 were **confirmed** and **signed** subject to the following:

119/18 iii

Cllr Collier queried whether everyone had agreed to their attendance as it wasn't actually a proposal.

134/18 INFORMAL PUBLIC PARTICIPATION SESSION

Councillors **received** and **noted** submissions from:

- Mrs F (Appendix A)
- Mrs R
- Mr R (Appendix B)
- Mr F (Appendix D)
- Mr C

135/18 FINANCIAL MATTERS

i) Payments & Receipts

30/09/2018	Kerry Finlayson	Working from home allowance	32.00
30/09/2018	Frank Mann Farmers	Mow playing field x 4	316.80
30/09/2018	Tysoe Methodist Church	Hire of room for NP	77.00
30/09/2018	Aspect Arboriculture	3-year tree survey contract	990.00
02/10/2018	WALC	Training	30.00
02/10/2018	WALC	Training	30.00
02/10/2018	Green Energy	Electricity for Street Lighting	174.57
02/10/2018	Creative Play	Deposit for playground equipment	3489.00
05/10/2018	Npower	Electricity for Street Lighting	211.02
11/10/2018	Avon Planning Services	NP Expenses	666.00
12/10/2018	ROSPA	Playground inspection	117.60
12/10/2018	Village Hall	Room hire for PC & NPG	140.40
28/10/2018	Kerry Finlayson	Working from home allowance	17.33
28/10/2018	Paul Pitts	Playing field Maintenance	54.00
24/10/2018	Thomas Fox Landscaping	Mowing grass verges x 2	597.60

Proposed Cllr Locke **Seconded** Cllr Sinclair **All in favour**

- ii) Bank reconciliation - didn't reconcile by 1p to do with rounding on the VAT
 - o Balance - £47,587.79 on 29th September
- iii) Nest pension scheme for the Clerk - admin fee of £60pa for DM Payroll

Proposed	Cllr Locke	Seconded	Cllr Sinclair	All in favour
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- iv) Budget 2019/20

The first draft had been circulated and the RFO asked Cllrs to look at it and advise any cost centres that they felt were maybe no longer necessary or could be reduced. Cllrs were also asked to advise the RFO of items they wished to budget for in 2019/20. All information is required by 16th November.

136/18 NEIGHBOURHOOD PLAN

- i) Present minutes from NPG meetings

There were none to present.
- ii) Changes to NPG Membership

There were none.
- iii) SDC - John Hunter:

The proposed comprehensive response document had now been sent to Neil Pearce for review and would be sent to SDC for their informal review before being given to Councillors, hopefully by 16th November at the latest, for their consideration prior to being published to all residents. It was proposed that an extraordinary meeting of the PC be held to review this on 26th November in order for the document to be published prior to the end of November so as to maintain momentum with residents. The file with all comments on the draft Plan had been made available to Councillors. A redacted version of the file would soon be made available to residents. Work on preparing the submission Plan was continuing and a meeting had been arranged with SDC to explore and clarify certain topics prior to finalising the drafting. It was hoped that the submission Plan, which would conform to the revised NPPF, would be ready for review by the end of December.

What does the response document consist of?

All 124 comments from the public.

Did that include Parish Councillors?

Cllr Littlewood advised that he and Cllr Tongue were there to observe and advise.

At this point Cllr Haines commented that having spent most of her life in the village she had never known a situation like this with so much division caused by a few people who were splitting hairs over everything and making the Plan all about Lower Tysoe when it should be about the village as a whole.

Cllr Cressman commented that this was not the first time Cllr Haines had made comments publicly about Lower Tysoe which she believed in themselves had been divisive and inappropriate.

All members of the NPG were thanked by the Acting Chair for their continued hard work.

Cllr Collier commented that he had been at the SDC meeting when the cabinet had endorsed the comments of the SDC and that it was now up to the PC to decide how it wished to continue. He believed that it was wrong for the NPG to assume that it would go to submission stage *though he thought the PC would approve* and also that to his way of thinking there was no endorsement and he was concerned that this was being mis-represented.

Cllr Cressman queried the invoice for the Planning Consultant and asked if there were minutes from the meetings that had taken place on 13th and 26th September. John Hunter agreed to look into this and the RFO advised that she would ask for more in-depth invoices in future.

137/18 PREVIOUS ACTION POINTS

AP4MAY To get further information on LED lighting cost savings along with quotes.

Cllr Seccombe agreed to look into this - ONGOING

AP5MAY To get an engineer to check the power supply to the light adjacent to the Fire Station, next to the telephone exchange and report back.

Cllr Allen had called on several occasions but had no response - Jane Millward agreed to contact Western Power - ONGOING

Actions for CC Williams:

- Report large gully on the road to Epwell
Response from Jeff Morris WCC: *Roadside ditches are the responsibility of the adjacent landowner. WCC will clean out the grips across the verges to facilitate water from the Highway entering the roadside ditches*
- Hedging at The Manor / Highway around Tysoe Manor and Smart Lane
Response from Jeff Morris WCC: *As far as we are aware, WCC only have the two small ornamental trees in the grassed area. All the trees and hedging behind it are all part of the Manor. However, just to check, I have sent off for the Adoption Plans to confirm that this is indeed the case.*

138/18 CORRESPONDENCE

i) Breech Furlong

Received and noted.

ii) Parish Resident 1

Meeting to be arranged.

iii) Parish Resident 2

Received and noted.

iv) Shipston Medical Centre

Cllrs Haines and Sinclair would attend.

v) Banbury Star Cycling Club

AP1 NOV

Clerk to contact the national cycling body about the site of the trials and check if they had been approved by Warwickshire police.

vi) Parish Resident 3

It was noted that the yellow Zig -Zag marking should act as a deterrent during school pickup/drop off times and that common sense and the highway code made parking on the bend an offence, but that to prevent casual parking at other times, this would only be enforceable by erecting signs specifying times.

139/18 UPTON ESTATE VISIT

Cllrs **received** and **noted** the report.

140/18 TREES

Cllr Sinclair reported:

- Cherry tree on the village green opposite the pub had been felled following a dangerous tree notification - awaiting ideas from Aspect for best type of trees to plant in replacement. It was suggested, the Parish could be asked to choose whilst Cllr Locke would make enquiries for the provision of a new tree from Coventry Diocese to celebrate their Centenary Tree Project
- DC Feilding was still trying to ascertain who owned two trees, which the PC believed belonged to Orbit Housing
- Ash tree in the corner of the playing fields would need to be felled shortly
- Oak tree by the Posting house - deadwood needed to be sorted
- Trees by The Manor - dangerous Poplar in the fence line - Gary Cressman would sort this

- Willow tree by the zip wire - this was not the responsibility of the PC.
- AP2 NOV** Cllr Sinclair to contact the owner of the hedge, and bring it to their attention
- Ash trees on the playing field up from the pavilion would also need to come down in the near future

AP3 NOV Cllr Sinclair to get quotes for the stump of the cherry tree to be ground out

141/18 FOOTPATHS

Cllr Haines **reported** that she had been to Herbert's Farm on several occasions with maps and was still not entirely sure where the rights of way were. She was unable to find any footpath or right of way which should lead to Oxhill. At the point indicated on the map there was just a ditch, hedgerow and a small area of woodland that was overgrown and impassable. About 50 yards from where the pathways diverged there was a broken sign which stated "no public footpath". There were no signs whatsoever to indicate where the pathways ran and further investigation was needed. Cllr Seccombe agreed to see what she could find out from WCC. It was **noted** that there was an interactive map on the WCC website to report problems on footpaths.

142/18 STREET LIGHTING

Cllr Collier **reported**:

- Since the street lights had been turned off there had been badger activity and damage in a ditch that carried rainwater away from the highway, in effect a public service but the ditch had to be privately maintained
- Street light outside the old butcher's shop had been hit and the light was at an angle and not working - Cllr Seccombe advised him to report on the WCC website.

143/18 ENTRANCE GATES and 30MPH EXTENSION TO MIDDLE TYSOE

Cllr Cressman **reported** that the position of the gates needed to be reviewed as there was now permission to build a property there and with the Kendrick development should the PC be looking to move it further out within the 30mph zone. Cllr Seccombe advised that this would need to go through WCC.

AP4 NOV Cllr Cressman to write to Philippa Young about moving the gates as well as the possibility of reducing the size of the signs as all felt they were too big.

144/18 REMEMBRANCE DAY

Cllrs approved a spend of £95 for a wreath

Proposed	Cllr Littlewood	Seconded	Cllr Sinclair	All in favour
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Laying of the wreath - Cllr Sinclair

Proposed	Cllr Locke	Seconded	Cllr Littlewood	All in favour
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145/18 SOCIAL MEDIA POLICY

The policy was approved for adoption.

Proposed	Cllr Cressman	Seconded	Cllr Sinclair	All in favour
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146/18 DC FEILDING

DC Feilding reported on the following:

- Enforcement officer - Red Horse Close - refusal on Plots 3 and 4 to extend the gardens
- Written to the Orbit Regional Service Lettings Manager and was awaiting a response as there were 3 empty homes that he was trying to raise a compulsory purchase on them possibly using 106 funding?
- Planning - spoken with Chief Planning Officer re: party walls/party wall agreements
- Drugs problem in a nearby parish - asked all to report anything

AP5 NOV ○ Break-ins and vandalism in Tysoe the previous week as well as Shipston and Kineton
Cllr Littlewood to compose an email for the Clerk to send with regards to 106 funding

147/18 CC WILLIAMS

Cllr Seccombe reported that Cllr Williams had had his operation, would shortly be starting chemotherapy and with all being well would have a reconstruction in the new year.

Parish Councillors asked for their best wishes to be passed on and the Clerk confirmed that she had previously written to wish him well.

N.B Cllrs Feilding and Seccombe left the meeting

148/18 COUNCILLOR'S REPORTS and ITEMS FOR FUTURE AGENDAS

- Cllr Tongue to cover public surgery for Cllr Cressman the following day
- Playground work should be starting the following week and would take 2 days to complete
- Playing field maintenance/strimming
- Church yard wall, separating the path and parish land, was in a dangerous condition. The church did not own the wall but was prepared to pay half as a gesture of goodwill. Possible fee of around £500 was agreed for payment. The church would invoice the PC for half.
Proposed Cllr Sinclair Seconded Cllr Littlewood All in favour
- Informal meeting, without prejudice, to be arranged by Cllr Locke, in conjunction with Cllrs Tongue & Littlewood and NPG Chair David Roache with two residents as this had been agreed to some time ago
- Next meeting - Aspect tree report and RoSPA Playground Inspection report
- New trees - five for playing field and one for village green

149/18 DATES OF NEXT MEETINGS

- Monday 26th November 2018 - Extra
- Monday 3rd December 2018 - Ordinary

150/18 CLOSURE OF THE MEETING TO THE PUBLIC and PRESS

The meeting closed at 21.45

151/18 PERSONNEL and CONFIDENTIAL MATTERS

- i) Confidential Matter
Clerk to request letter be sent from SDC legal department.
- ii) The Parish Council **received** and **noted** submissions made by:
 - Cllrs Cressman and Collier (Appendix C)

SIGNED

DATE 3 December 2018