



# Minutes

## Ordinary Meeting of Tysoe Parish Council

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**Held on:** Monday 3 June 2019 at 7.15pm

**Place:** Tysoe Village Hall

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**Present:** Cllrs Jacqui Sinclair (Chair), Malcolm Littlewood, John Tongue, Jane Millward, Alison Cross, James Bardey and Jeremy Rivers-Fletcher

**In attendance:** Kerry Finlayson (Parish Clerk), District Cllr John Feilding and County Cllr Chris Williams

**Members of the public:** 7

**101/19 WELCOME and APOLOGIES**

Councillors **received** and **agreed** to **accept** apologies from Cllr Roache who was on holiday.

**102/19 DECLARATION OF INTEREST**

There were no interests declared in any item of business on the agenda

**103/19 CONFIRMATION OF MINUTES**

The minutes of the Parish Council meetings held on 1<sup>st</sup> April, 23<sup>rd</sup> April and 13<sup>th</sup> May 2019 were **confirmed** and **signed**.

**104/19 OPEN FORUM**

A member of the public (MOP) asked about the flooding issue at Old Cottages which was unresolved. Cllr Sinclair reported that she had seen WCC workers undertaking some investigative work there recently.

**AP1 June CC Williams agreed to chase this up**

MOP reported that neighbours had tied a rope swing to a tree outside their house, on public land, that they believed was a H&S issue.

**AP2 June CC Williams to report this to Highways**

MOP reported that many of the public footpath signs were in a state of disrepair and sometimes also difficult to find. On the new development, gates had been added and signage was unclear. The lady had gone off the public path by accident but had been followed and asked to leave but she had felt rather intimidated. The Chair advised that the PC had notified WCC of many issues with regards to the development and an enforcement officer had been out and the situation was being monitored.

**AP3 June CC Williams to look into getting signage improved**

**N.B** Cllrs agreed to amend the agenda and move agenda item 18 to this point.

**105/19 CC WILLIAMS**

Councillors **received** and **noted** the report from CC Chris Williams - Appendix A

**N.B** CC Williams left the meeting at this point



- ii. Report from Cllr Bardey
  - o Permission received to fell the poplar at Poolgate
  - o Leaning Ash tree - the ownership of this was vague but for now in his opinion it would be okay to keep and monitor for now

**109/19 PLANNING**

- i. DISCN/00137/19 Lane End Farm, Lower Tysoe  
No comment
- ii. DISCN/00148/19 Home Farm, Main Street, Middle Tysoe  
No comment
- iii. DISC/00194/19 Home Farm, Main Street, MiddleTysoe  
No comment

**110/19 VASA**

Cllrs discussed the request for a donation and it was **agreed** that Cllr Millward would contact VASA and ask for specific information on how much the service benefitted residents on Tysoe.

**111/19 POOLGATE SIGNAGE**

Cllr Rivers-Fletcher requested a new cul-de-sac sign as there had not been one for more than 5 years. The Chair advised that this was not a PC issue and that this should be reported to Highways which Cllr Rivers-Fletcher **agreed** to do.

Cllr Cross asked Cllr Rivers-Fletcher to report a sign on Back Lane also. He would also report a sign at Baldwin's Stables that was not compliant for a conservation area.

**112/19 PARISH APPLE MAC RE-LOCATION**

Cllrs discussed the re-location options but then **agreed** that if there was already a computer there from SDC, a second one was not really needed. It was suggested that it could possibly be donated to the school. Cllr Littlewood **agreed** to investigate further.

**113/19 SPEED GUN PURCHASE**

Following a request from a MOP, Cllrs discussed the request and **agreed** to the purchase of a second-hand speed gun from Warwickshire Police at a cost of around £1k.

It was **agreed** that to ensure the purchase was worthwhile that there would need to be regular use and analysis should be provided to the PC in 12 months' time. Cllr Millward **agreed** to take the lead on this.

<b>Proposed</b>	<b>Cllr Littlewood</b>	<b>Seconded</b>	<b>Cllr Millward</b>
<b>Voted in favour:</b>	<b>5</b>	<b>Abstained:</b>	<b>2</b>

**114/19 POLICY APPROVAL**

- i. Code of Conduct
 

<b>Proposed Cllr Millward</b>	<b>Seconded Cllr Bardey</b>	<b>All in favour</b>
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- ii. Vexatious Complaints
 

<b>Proposed Cllr Littlewood</b>	<b>Seconded Cllr Cross</b>	<b>All in favour</b>
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**115/19 BANBURY STARS CYCLING CLUB**

Cllrs Littlewood and Sinclair had met with Steve Walker, Chair of the CTT Midlands District Council, and raised the following:

- o Speeding of bikes through the village
- o Notice of forthcoming events
- o Possible re-location of the meeting place
- o Number of bikes outside the Village Hall
- o Start and finish location - to reduce the number of riders registering on the bend by Hopkins Farm where there had already been an accident
- o Behaviour of riders to residents of the village

Mr Walker had agreed to notify the time trial secretary at Banbury CC of the concerns. Cllrs had **received** and **noted** the correspondence received.

**N.B DC Feilding joined the meeting at this point**

**116/19 STREET LIGHTING**

Cllrs Rivers-Fletcher and Millward reported on the street lighting, particularly in relation to those in Poolgate which were now classed as Category Red. The current lights were now obsolete, the workings in them were old and the integrity of the concrete pillars was not very good.

The Pc had budgeted £5k to start replacing street lights on a rolling programme which would take 8-10 years.

Following discussion on the options and styles it was **agreed** to choose the Windsor Iffley option at a cost of £1900 each as the quality and style was appropriate for the village. The cost included removal of the old lights and installation of the new.

<b>Proposed Cllr Cross</b>	<b>Seconded Cllr Rivers-Fletcher</b>	<b>All in favour</b>
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**AP4 June Cllr Rivers-Fletcher to undertake a survey on street lighting with the residents of Windmill Way**

**117/19 CORRESPONDENCE**

All Councillors confirmed that they had read the correspondence. No comments were made.

**118/19 DC FEILDING**

DC Feilding reported on the following:

- o On-going difficulties with the Roberts development at Meadow Lane.
  - This would probably be going to Planning on 12<sup>th</sup> June.
  - All correspondence he received was being passed straight to the Planning Officer (PO)
  - Currently trying to get a stop notice from the Enforcement Officer (EO).

Cllrs **commented** that Water Company operatives had been intimidated by the builders and that the whole situation was now getting completely out of hand. Planning weren't seen to be applying the law as it stood and the number of issues it was causing was far too high. The PC had requested a legal opinion from the Chief PO, Robert Weeks, which DC Feilding would chase as no reply had been received. The PC believed that they were flouting all the rules, Conditions 18/19 had not been complied with and the EO was not doing anything to stop them.

**AP5 June Clerk to write to Tony Jefferson, Leader of SDC to request his attendance at the next meeting**

- o Footpath query (104/19) - would pass the details to CC Seccombe
- o New housing development company to be established for reform on affordable housing, that would be under the control of the DC.

- Due to a reduction in staffing, SDC would now seek to rent out around half of Elizabeth House (Head Office)
- DC Feilding was now Chair of Licensing

#### 119/19 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS

- Trees (Cllr Bardey)
  - Replacement tree for village green
  - Hornbeam planting
  - Replacement of ash trees on playing field
- Consider the means of protection of the NP Strategic gap and the land behind the current development adjacent to Church Farm Court (Cllr Littlewood)
- Replacement equipment for playground (Cllrs Cross & Millward)
- Breech Furlong tenancy (Cllr Millward)
- CIL funds (Cllr Millward)
- Additional De-fibrillator (Cllr Millward)

Clerk to write to:

- Compton Estate Manager with regards to footpath and fences that were in a very bad shape
- Organisers of several events within the Parish to congratulate them

#### 120/19 DATE OF NEXT MEETING

- Monday 8<sup>th</sup> July at 7.15pm

#### 121/19 CLOSURE OF THE MEETING TO THE PUBLIC and PRESS

The meeting was closed at

**Proposed Cllr Littlewood**

**Seconded Cllr Rivers-Fletcher**

**All in favour**

#### 122/19 PERSONNEL and CONFIDENTIAL MATTERS

- Clerk/RFO  
Cllrs **agreed** a pay increase and an increase of 1 hour per week to incorporate the role of RFO which the Clerk would take on from 1<sup>st</sup> July 2019. As **agreed** during the risk review, the banking and making of payments would be dealt with separately and it was **agreed** Cllr Millward would undertake banking payments once these had been authorised by the Parish Council.