Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council on 13th December **2021** to be held at **Tysoe Village Hall, Main Street, Tysoe starting at 19.15 hours.**

All residents of the parish and press are welcome to attend.

Due to the current Covid-19 restrictions attendees are asked to arrive at the meeting wearing a facemask, to cleanse their hands on arrival and sign the register (please bring your own pen). Masks may be removed once seated. Entry is by the front doors only and exit via the fire escape.

C Swift

**Charmaine Swift**

Parish Clerk & Responsible Financial Officer **Date of Notice** 8th December 2021

**AGENDA ITEMS**

**132. WELCOME and APOLOGIES**

**133. DECLARATION OF INTERESTS**

**134. CONFIRMATION OF MINUTES**

a) To confirm the minutes as an accurate record: 8th November 2021 Ordinary Meeting ( ref:Doc 134)

**135. PUBLIC FORUM – 15 MINS ONLY**

For members of the Public to raise questions for the Parish Council to consider at a later meeting. Each member of the public may speak for up to 3 minutes.

**136. WARD MEMBERS UPDATE**

1. CC Chris Mills *ref*
2. DC John Feilding *ref*

**137. CORRESPONDENCE**

Correspondence from members of the public to be received and considered for future meetings.

a) Emergency Plan for lost persons ((Ref: Doc 137)

**138. FINANCIAL REPORT – Parish Clerk**

To record decisions on the following agenda items:

1. To receive and approve Finance Report October 2021 (see Finance Report)
2. To approve Payments for Parish Clerk to progress (see Doc 1 Finance Pack) & payments for January 2022
3. To receive and approve bank statements and Bank (see Doc 3 & 4 Finance Pack)
4. Update re Councillors forwarding considerations for rolling Budget 2022-25
5. S106/CIL Funds – update Cllr Roache
6. 2022/3/4/5 Budget – Cllr Roache

**139. PARISH CLERKS UPDATE**

Update from Clerk showing progress on actions from previous meetings. *Ref: Doc 139*

**140. AREAS OF RESPONSIBILITY**

**i. Employment – HR – no update**

**ii.** **Infrastructure & Environment**

a) Playground Safety Inspection – Cllr Millward

To receive and approve the 2021 Safety report and payment for work required.

b) Street Lighting – Cllr Cross

1. **Neighbourhood Development Plan –** *Cllr Roache*
2. **Paul Pitts –** *Cllr Roache*
3. **Planning –** *Cllrs Tongue, Millward, Littlewood Ref: 140 v a) – Cllr Millward*

a)*.* 21/03684/FUL Willow Cottage, 3 Jeffs Close, Tysoe.

Proposed single storey extension to front of property

1. **Enforcement of Oaklands Stables planning - Withdrawn application – Cllr Feilding**

vii. **Road Safety**

**a) Traffic Survey – Cllr Littlewood**

**viii. Trees & Green Space**

**ix. Welfare – Update – Cllr Cross**

**a) Happy to Chat” bench.**

**x. Affordable Homes Committee – No update**

**xi. Making Space for Nature – No update**

**xii. Jubilee Projects**

**a)** Tree Planting – Cllr Sinclair/Cllr Bardy

**b)** Jubilee BBQ – Cllr Littlewood/Cllr Jarvis-Cleaver

**141.** **Risk Management –** No update

**142. DATE OF NEXT MEETINGS**

a) 10th January 2022 (special meeting) Budget Approval

b) 14th February 2022 Ordinary Meeting

c) 14th March 2022 Ordinary meeting

Recommended meeting dates for new Financial Year:

e) 11th April 2021

f) 9th May 20222

g) 13th June 2022

h) 11th July 2022

i) 12th September 2022

j) 10th October 2022

k) 14th November 2022

l) 12th December 2022

**143. FUTURE AGENDA ITEMS & MATTERS ARISING**

Councillors are invited to suggest new or previously tabled matters as agenda items for future meetings.

**144. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

**145. PRIVATE AND CONFIDENTIAL**

a) Cllr Roache/Cllr Millward

**\*\*\*MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND\*\*\***

Prior to attending the meeting, please take a moment to read our meeting [Welcome Notice](https://www.tysoe.org.uk/wp-content/uploads/Welcome-to-Members-of-the-Public-2020.pdf). Questions are welcomed up to 24 hours in advance of the meeting. **Email:** parish.clerk@tysoe.org.uk.