



Minutes

Ordinary Meeting of Tysoe Parish Council

Held on: Monday 2nd December 2019 at 7.15pm
Place: Tysoe Village Hall

Present: Cllrs Jacqui Sinclair (Chair) David Roache (Vice Chair), Malcolm Littlewood, John Tongue and Jane Millward.

In attendance: Kerry Finlayson (Parish Clerk), District Cllr John Feilding

Members of the public: 11

N.B Cllr Roache read a statement about the complaints that had been made against him before the meeting was opened.

225/19 WELCOME and APOLOGIES

Councillors **received** and **accepted** apologies from Alison Cross who was ill, Jeremy Rivers-Fletcher who had a prior appointment and James Bardey who had work commitments.

226/19 DECLARATION OF INTEREST

- o Cllr Millward: Non-pecuniary 233/19
- o Cllr Tongue: Non-pecuniary 234/19 iii)

227/19 CONFIRMATION OF MINUTES

The minutes of the following Parish Council meetings were **confirmed** and **signed**:

- i. 11 November 2019 Ordinary
- ii. 18 November 2019 Extra

Proposed Cllr Millward Seconded Cllr Roache All in favour

228/19 OPEN FORUM

- o A member of the public (MOP) questioned DC Feilding on recent incidents and his fitness to remain as a District Councillor to which DC Feilding responded.
- o A MOP commented that it was good to hear that the Monitoring Officer had turned down the complaints made against Cllr Roache and that the village must now unite as the constant bickering was pulling the village apart.
- o Concerns were raised that a landmark holly tree had been cut down without notification. The MOP was advised to report this to the Enforcement Officer.
- o A MOP thanked the PC for calling out on the evening of 9th November with sandbags to help with flooding. The Chair advised that this had been reported to WCC and read out the response from Michael Rogers. The MOP was still unhappy but the Chair re-iterated that this was the responsibility of WCC so the MOP should now report it directly to them.
- o Clarification was sought about what was allowed on the Village Noticeboard and it was confirmed that it was mainly for PC business, but charity, fundraising and voluntary leaflets were also acceptable with those local to Tysoe taking priority. It was not for businesses or they could be advertised at the village shop. A notice to this effect would be added. Cllr Rivers-Fletcher would be asked to monitor this.

229/19 FINANCIAL MATTERS

- i. Payments & Receipts

Proposed Cllr Roache Seconded Cllr Littlewood All in favour

Invoice	To	For	£
85	WALC	Training	35.00
86	Thomas Fox	Grounds Mtce	777.60
87	NEST	Clerk Pension	
88	Clerk	Allowance	
89	P Pitts	Playing Field	55.00
90	Clerk	Salary	
R10	Refund	Training	35.00

ii. Bank reconciliation

The bank balance at 29th November was £57,769.16 and was reconciled with the bank statement.

Proposed Cllr Roache Seconded Cllr Littlewood All in favour

iii. Draft Budget 2020-21 and iv. Precept Setting

Cllrs **received** and **noted** the draft budget prepared by the RFO. Cllr Roache advised Cllrs that this was not currently finished. The expectation was that the PC would finish the financial year with around £43k and suggested that the cash reserves should be split between general, around £28k and for £15k to be earmarked for street lighting. The budget looked to be a spend of around £31-32k which was not dissimilar to this year. The proposal was to set a precept at a level to take the general reserve up to about £32k which was equivalent to about a 1 year spend. This would bring the precept down. Cllrs were asked to look at this before the next meeting as they needed to be able to:

1. Verify that the budget put together was adequate
2. Verify that we will end up with around £43k in hand
3. Confirm if the earmarking of £15k was adequate

There were no other outstanding large products that would need earmarking. This would all need to be finalised at the budget meeting on 13th January.

Cllrs were asked to look at their areas of responsibility and the figures proposed and to also let the RFO know of any invoiced that were still to come through.

iv. CIL S106 Spend

Cllrs were reminded that there were still funds available for:

- Oak posts for the village green £526.27
- Allotments and community gardens £354.43

230/19 NEIGHBOURHOOD PLAN

Cllrs **received** and **noted** the report from Cllr Roache.

231/19 PARISH ASSEMBLY

Cllrs **received** and **noted** the report from Cllr Roache.

Maybe think about changing the name.

232/19 FLOODING

Cllrs **received** and **noted** the report from Cllr Littlewood and correspondence between SDC / WCC and the Chair.

Cllrs were aware that it was a capacity issue with STW plant being unable to cope and they had a statutory duty to ensure the storm water capacity was sufficient.

AP1 DEC	It was agreed that Cllr Littlewood would draw up a letter to the Environment Agency, Severn Trent Water and the County Council.
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233/19 CORRESPONDENCE

- Complaint against Cllrs Sinclair and Roache - advised to make any complaints to the Monitoring Officer
- Lack of dog bins and salt/grit bins
The Clerk would provide a map of where bins were around the village which were reasonably located around the parish and advise who the MOP needed to contact at WCC about salt bins.
- Stop mowing the grass to the right-hand side down School Lane from the telegraph pole down to the school to encourage wild-flowers, insects and wildlife.
Agreed by Cllrs - Clerk to advise Thomas Fox.
- Consider replacing the wooden bollards, which had now rotted away, in order to stop the cars parking there (area a/a) - this would be on the next agenda (CIL 106)

234/19 PLANNING

- i. 19/03209/FUL Westcote Stud Ltd, Tysoe Road, Radway
Following discussion with the applicants it was agreed to support the application subject to the occasional bedroom being re-designated as a changing room
Proposed Cllr Millward Seconded Cllr Littlewood All in favour
- ii. Edgehill Quarry, Edgehill, Banbury OX15 6DH
No objection to infill
Strong objection to park homes etc. with an AONB.
Cllr Tongue would write a letter for the Clerk to send and also to copy in DC Feilding.
Proposed Cllr Roache Seconded Cllr Littlewood All in favour
- iii. 19/03260/VARY 2 Peacock Lane, Tysoe, CV35 0SG
Support
Proposed Cllr Millward Seconded Cllr Littlewood All in favour

There had been more planning applications received therefore an extra meeting on 9th December was agreed.

Proposed Cllr Sinclair Seconded Cllr Littlewood All in favour

235/19 COUNCILLORS REPORTS

- Playground
Playground Inspection to be arranged by Cllr Millward - allocated budget of £150
Proposed Cllr Sinclair Seconded Cllr Littlewood All in favour
- Risk/Asset Register Updates
Nothing reported
- Trees
 - ❖ Cllrs received the report/photos from Cllr Sinclair and agreed to purchase the more natural lollipop shape trees. Cllr Sinclair would now contact Lowden's to arrange for delivery.
Proposed Cllr Roache Seconded Cllr Millward All in favour
 - ❖ It was noted that the new tree on the village green, purchased by the Village Hall Committee was a bit disappointing, but this was the option chosen out of the two styles offered.
 - ❖ Proposal to donate towards the village Christmas tree next year. The Chair would investigate the cost for a 25ft tree and an amount towards it would be agreed and built into the budget.
- Tennis Club Usage
Colin Locke advised that there was already free use of the courts on a Sunday morning. It was agreed that this should be advertised further to encourage new young players. Mr Locke agreed to take this on.

- Refurbishment of the War Memorial and Roll of Honour
Ongoing
- Apple Mac
Cllr Littlewood would take ownership of this and then find out a value.
- Salt Bins
There was a damaged bin that also had no salt. The Clerk would find out who this should be reported to and Cllr Littlewood would report back on them all at the next meeting.
- Defibrillator
Awaiting meeting with electrician.
- DC Feilding reported that he would submit a notice for the noticeboard in relation to any queries with Orbit Housing and a document for the website on Settled Status.

236/19 COUNCILLOR'S: FUTURE AGENDA ITEMS

- The Chair allowed an email query from a MOP that had been received with regards to the playing field.
 1. Replacement of fence
This had already been arranged to be done
 2. Broken catch on gate
The PC would ask the MOP if he would be kind enough to replace the catch and invoice the PC
 3. Debris in ditch causing blockage
The PC would ask Michael Mann to clear as soon as he is able and then clear twice a year in March and September.
- Cllr Roache - Smart Water
Clerk would ask Bob Church for his meeting availability dates and clarification on the difference in kits provided by SDC and Smartwater.
- Cllr Roache - Cameron Homes
Would write to Cameron Homes to see how they were progressing with the village meeting that they had said they would arrange
- Cllr Tongue
Send thanks and congratulations to the organisers of the following events:
 - ❖ Christmas Tree Committee
 - ❖ Santa Run
 - ❖ TADA

237/19 DATE OF NEXT MEETING

- Extra Ordinary Monday 9th December 2019
- Extra Ordinary Monday 13th January 2020 (Budget & Planning)

238/19 CLOSURE OF THE MEETING TO THE PUBLIC and PRESS

The meeting was closed at 21.20

Proposed Cllr Millward

Seconded Cllr Littlewood

All in favour

238/19 PERSONNEL and CONFIDENTIAL MATTERS

- Clerk's Appraisal 12th December

SIGNED 

DATE **3 February 2020**