Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council on17th April 2023 Monday to be held at **Tysoe Village Hall, Main Street, Tysoe starting at 19.15 hours.**

All residents of the parish and press are welcome to attend.

C Swift

**Charmaine Swift**

Parish Clerk & Responsible Financial Officer **Date of Notice**: Wednesday 12th April 2023

**AGENDA ITEMS**

**179. WELCOME and APOLOGIES**

**180. DECLARATION OF INTERESTS**

**181. CONFIRMATION OF MINUTES**

To confirm the minutes as an accurate record:

Monday 13th March 2023 Ordinary Meeting

**182. PUBLIC FORUM – 15 MINS ONLY**

For members of the Public to raise questions for the Parish Council to consider at a later meeting. Each member of the public may speak for up to 3 minutes.

**183. WARD MEMBERS UPDATE**

1. CC Chris Mills *ref* : Doc 183a
2. DC John Feilding *ref : Doc* 183b

**184. CORRESPONDENCE**

Correspondence from members of the public to be received and considered for future meetings.

1. Tractor Run request
2. Street Lighting
3. Letter from Warwickshire Lieutenancy Office.

**185. FINANCIAL REPORT – Parish Clerk**

To record decisions on the following agenda items:

1. To receive and approve Finance Report for March 2023 (see Finance Report)
2. To approve April 2023 Payments for Parish Clerk to progress (see Doc 1 Finance Pack)
3. To receive and approve bank statements and Bank Reconciliation (see Doc 3 & 4 Finance Pack)
4. To receive and approve the VAT refund document for submission.
5. Net Position Report
6. Receipts Report
7. Reserves Report
8. Proposed budget for 2023/24 – Document 185h

To receive and approve the budget for 2023/24

1. Signatories for May 2023

To receive and approve a proposal for current signatories to continue until May 31st 2023 when a new Finance Team will be in place.

**186. PARISH CLERKS UPDATE**

Update from Clerk showing progress on actions from previous meetings. *Ref: Doc 186*

**187. AREAS OF RESPONSIBILITY**

**i. Employment – HR – no update**

**ii.** **Infrastructure & Environment – Streetlighting update – Cllr Cross**

1. **Planning – Cllrs Tongue, Littlewood**
2. **23/00962/TREE – Removal of Cedar, Field Maple & Sycamore trees at Tysoe Manor, Shipston Rd. CV35 0TR**
3. **23/00959/TREE – Removal of Pine Tree, Dinsdale House, Baldwins Lane, CV35 0TX**
4. **23/00693/FUL – Replacement of existing single detached timber garage/shed, The Cottage, Badgers Lane, CV35 0BY**
5. **23/00916/AGNOT – Agricultural storage building – Field Adjacent to Oaklands Stables, Compton Farm, Upper Tysoe.**
6. **Road Safety – Update – Cllr Littlewood**
7. **Recreation Ground – Update – Cllr Cross**
8. **Trees & Green Space – Tree Audit**
9. **Welfare – No update**

**viii. Affordable Homes Committee – No update**

**ix. Making Space for Nature – No update**

**x. Coronation Celebrations – update Cllr Roache**

**188.** **Risk Management – No update**

**189. DATE OF NEXT MEETINGS**

a) May 15th AGM & Ordinary Meeting

b) June 1st Parish Assembly

c) June 12th Ordinary meeting

d) July 10th Ordinary Meeting

e) August – No meeting

f) September 11th Ordinary Meeting

g) October 9th – Ordinary Meeting

h) November 13th – Ordinary Meeting

i) December 11th – Ordinary Meeting

j) January 8th 2024 – Ordinary meeting

k) February 12th 2024 – Ordinary Meeting

l) March 11th 2024 – Ordinary Meeting

**190. FUTURE AGENDA ITEMS & MATTERS ARISING**

Councillors are invited to suggest new or previously tabled matters as agenda items for future meetings.

**191. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

**192. PRIVATE AND CONFIDENTIAL**

**\*\*\*MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND\*\*\***

Prior to attending the meeting, please take a moment to read our meeting [Welcome Notice](https://www.tysoe.org.uk/wp-content/uploads/Welcome-to-Members-of-the-Public-2020.pdf). Questions are welcomed up to 24 hours in advance of the meeting. **Email:** parish.clerk@tysoe.org.uk.