



AGENDA

Meeting of Tysoe Parish Council

Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council to be held via Zoom on **Monday 14 December starting at 19.15 hours.**

You can join the Zoom Meeting by following the hyperlink
<https://us02web.zoom.us/j/7829337075?pwd=N2p2OEZTbjFDZ3ozV3Nsc1VWwFhyQT09>

Meeting ID: 782 933 7075 and Passcode: 12345

Beverley Thorpe
Parish Clerk & Responsible Financial Officer for Tysoe Parish Council

AGENDA ITEMS	DOC REF
119. WELCOME and APOLOGIES	
120. DECLARATION OF INTERESTS	
121. CONFIRMATION OF MINUTES To confirm the minutes from the meetings: i. Ordinary Meeting 9 November 2020	Minutes
122. PUBLIC FORUM 15 minutes for Members of the Public to speak for no more than 3 minutes each	
123. WARD MEMBERS REPORTS & MATTERS ARISING FROM PREVIOUS MEETINGS i. CC Williams	CC Williams
124. CORRESPONDENCE i. Clarification over Grant scheme ii. Apology from John Feilding	124 i 124 ii.
125. FINANCIAL REPORT i. Payment Requests – Parish Clerk ii. Bank Reconciliation – November & December – Parish Clerk iii. Budget 2021-24 Parish Clerk a) Running Costs b) Projects iv. Breech Furlong tenancy agreement – Cllr Roache	Financial Report 125 iii 125 iv to follow
126. AREAS OF RESPONSIBILITY & MATTERS ARISING FROM PREVIOUS MEETINGS i. Employment/HR a) Next quarter Training Plan for Clerk – Cllr Millward ii. Infrastructure & Environment a) Street Lighting update – Cllr Cross b) Proposal to form Parking working group to review options and prepare proposals for parking within village – Cllr Sinclair c) Quotes for refurbishment of wooden assets – Cllr Cross	126 i 126 ii 126 ii c

- iii. **Neighbourhood Plan – Cllr Roache**
 - a) Neighbourhood Development Plan consultation update 126 iii a
 - b) Draft comments for SAP consultation 126 iii b

- iv. **Planning – Cllrs Tongue, Millward, Littlewood**
 - a) 20/02888/LBC Old School Room Main Street Middle Tysoe CV35 0SE. Change of use of meeting room to a single dwelling and associated works 126 iv

- v. **Playground**
No update

- vi. **Road Safety**
No update

- vii. **Trees – Cllrs Bardey, Sinclair**
 - a) Risk Management Plan – tree audit update 126 vii

- viii. **Welfare**
 - a) Happy to chat bench - Cllr Cross 126 viii a
 - b) Welfare Communications – Cllrs Cross, Roache 126 viii b

- ix. **Affordable Homes – Cllr Roache** 126 ix
 - a) Update & proposals from the Committee which last met on the 30 November.

- 127. **COOPTION OF NEW COUNCILLOR**
 - i. Advertise vacancy - deadline for interest 1 February 2021

- 128. **RISK MANAGEMENT PLAN** no update

- 129. **DATE OF NEXT MEETING**
 - a) 11 January 2020 – Extra Ordinary Meeting (Budget, Precept and Emergency business only)
 - b) Parish Assembly Zoom date – Parish Clerk 129

- 130. **CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

- 131. **PRIVATE & CONFIDENTIAL**
 - i. Email storage
 - ii. Response from the Monitoring Officer

*****MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND*****

Prior to attending the meeting please take a moment to read our meeting [Welcome Notice](#). Questions are welcomed up to 24 hours in advance of the meeting. **Email:** parish.clerk@tysoe.org.uk.