Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council to be held via Zoom on **Monday 12 October 2020 following the AGM starting at 19.15 hours.**

You can join the Zoom Meeting by following the hyperlink

<https://us02web.zoom.us/j/7829337075?pwd=N2p2OEZTbjFDZ3ozV3Nsc1VWaFhyQT09>

Meeting ID: 782 933 7075 and Passcode: 12345



**Beverley Thorpe**

Parish Clerk & Responsible Financial Officer for Tysoe Parish Council

**AGENDA ITEMS DOC REF**

**86. WELCOME and APOLOGIES**

**87. DECLARATION OF INTERESTS**

**88. CONFIRMATION OF MINUTES Minutes**

To confirm the minutes from the meetings:

i. AGM 14 September

ii. Ordinary Meeting 14 September 2020

**89. PUBLIC FORUM**

15 minutes for Members of the Public to speak for no more than 3 minutes each

**90. WARD MEMBERS REPORTS & MATTERS ARISING FROM PREVIOUS MEETINGS**

i. CC Williams CC Williams

a) Willow Tree Feoffee Farm

b) Parking Meadow Lane

ii. DC Feilding DC Feilding

a) Hardship funding update from SDC

**91. CORRESPONDENCE** Nil

**92. NEW ISSUES FOR CONSIDERATION**

i. Remembrance 2020 – Cllr Sinclair 92. i

**93. FINANCIAL REPORT Financial Report**

i. Quarterly Members Audit (Bank Reconciliations)

ii. Payment Requests

iii. Invitations to Tender for Contracts 2021-24

iv. Review of tenders and supplier selection

v. Breech Furlong tenancy agreement

**94. AREAS OF RESPONSIBILITY & MATTERS ARISING FROM PREVIOUS MEETINGS**

**ii. Infrastructure & Environment**

a) Annual Infrastructure Audit – Cllrs Littlewood, Cross, Tongue 94. ii a)

b) Winter Flood Risks – Cllr Cross

c) Parking on Main Street, Bollards (School Lane, Park Row)

d) WCC Lighting Invoice – Cllr Cross

e) Mowing (School Lane) – Cllr Littlewood

f) Wildflower Patches – Rosemary Collier (report) 94. ii

**iii. Neighbourhood Plan – Cllr Roache** 94. iii

**iv. Planning – Cllrs Tongue, Millward, Littlewood**

a) Planning Applications - NIL

**v. Playground – Cllrs Cross, Millward**

a) RoSPA report 2020 and action plan 94. v

b) New Playground Sign

c) Basketball Hoop removal recommendations (Cllr Tongue)

**vi. Road Safety – Cllr Rivers-Fletcher**

a) Update 94. vi

b) Moving 30mph zone (Parish Clerk) 94. vi

**vii. Trees – Cllrs Bardsey, Sinclair** 94. vii

a) Annual Tree Audit

b) Chestnut Tree by Tennis Courts

c) Planting recommendations by pollarded Ash Tree

d) Planting of new trees on Playing Fields

e) Tysoe Playing Fields – hedge cutting

f) Sunrising Hill – Ash Trees

**viii. Welfare & Social Housing**

a) Split into two Areas of Responsibility – Welfare, Social/Affordable Homes

b) Social/Affordable Housing – Cllrs Roache, Tongue

1. Committee or Working Group?

2. Update on progress to date 95. vii

c) Welfare – Dementia Carers Count - Cllr Roache 95. vii

**95. WEBSITE**

i. Accessibility Assessment and Statement – Parish Clerk

ii. Website changes to date – Parish Clerk

**96. RISK MANAGEMENT PLAN** updates and review of actions **Risk Mgt**

**97. PARISH ASSEMBLY** date and plan for holding this year’s event

**98. DATE OF NEXT MEETING**

9 November 2020 – Ordinary Meeting

**99. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

**100. PRIVATE & CONFIDENTIAL**

**i. Employment/HR – Cllrs Cross. Millward**

a) Salary Uplift

b) Contract of Employment revised

**\*\*\*MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND\*\*\***

Prior to attending the meeting please take a moment to read our meeting [Welcome Notice](https://www.tysoe.org.uk/wp-content/uploads/Welcome-to-Members-of-the-Public-2020.pdf). Questions are welcomed up to 24 hours in advance of the meeting. **Email:** parish.clerk@tysoe.org.uk.