**Meeting Type** Ordinary

**Date**  Monday January 9th 2023

**Time**  19.15

**Venue**  Tysoe Village Hall, Main Street, Tysoe

**Councillors Present** David Roache (Chairman), Malcolm Littlewood, Matt Jarvis-Cleaver, John Tongue, Alison Cross

**Apologies**  James Bardey, Cllr Jacqui Sinclair

**In Attendance** Cllr Chris Mills, Cllr John Feilding, Charmaine Swift (Parish Clerk & RFO)

**Members of the Public**  5

**131. WELCOME and APOLOGIES**

Cllr Roache introduced the meeting and welcomed everyone. Apologies were received from Cllr Sinclair & Cllr Bardey

**132. DECLARATION OF INTERESTS**

**None.**

**133. CONFIRMATION OF MINUTES**

The Council confirmed the minutes of the Ordinary Meeting of December 12th 2022 as a true and accurate record of the meeting. Cllr Roache signed the minutes.

Proposed: Cllr Tongue Seconded: Cllr Cross All in Favour

**134. PUBLIC FORUM – 15 MINS ONLY**

1. A member of the public raised their concern about the speed of traffic off Sandpits Rd heading towards Oxhill Rd. Cllr Roached said that the Parish Council were aware of these concerns from other residents and that discussions regarding various ways to slow traffic down have been discussed. It was likely that the road would be made into a cul-de-sac. He had written to Lucy Frazer as planning permission has not been granted yet.

2. A question was raised regarding a bench that had been removed from the Recreation Ground as it was in a poor state but was missed by many. Cllr Roache apologised as this item had been brought to Cllrs’ notice previously. Cllr Roache apologised for the delay and said that the bench would be replaced as soon as possible.

3. Rosemary Collier asked if it would be appropriate to give a short Wildlife update, to which Cllr Roache affirmed it was.

Rosemary Collier reported that the AONB Funding has now finished, and the Parish Council needs to invoice James Webb the ANOB contact. The funding is matched by the Parish Council. Once the finances are sorted, the remaining funds will be moved to the Tysoe Record account. This all needs to be done by the end of March. Caring for the Cotswolds can carry on with the wild-flowers in School Lane and the edges of the Playing Field.

**135. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills **Ref: Doc 135a**

Cllr Mills gave a short report covering the salient points in his written report previously circulated.

Cllr Roache stated that he was awaiting a response to his email from Voneus. Cllr Mills was asked to chase up John Parminter.

1. DC John Feildingreported that he has spoken with Joe Brook regarding the Acorn Planning Application. **Joe** Brook said that he was waiting to hear from Environmental Health and an independent report regarding the Carbon impact.

Page 39

Cllr Littlewood pointed out with respect to the Carbon impact, the results would depend on which area was considered.

Cllr Roache said that he wished to submit to John Careford, Head of Planning, and Ian Shenton, Portfolio holder, that on any proper application the date for determination is meaningless.

DC Feilding said that there needed to be more information between the planning application and the applicant so that the public can see what is going on.

**136. CORRESPONDENCE**

1. A new resident requested help with some issues around his garden fence and

Cllrs Roache, Littlewood and Tongue will go and view the area spoken of in the email.

**137. FINANCIAL REPORT 2022 – Parish Clerk**

1. The Council received and approved the Finance Report for January 2023

Proposed: Cllr Littlewood Seconded: Cllr Tongue **All in favour**

1. The Council approved the following payments already paid by the authority of the Annual Payments List or awaiting payment:

|  |  |  |  |
| --- | --- | --- | --- |
| Voucher No | Item | Payable to | Amount £ |
| P118 DD | Street Lighting | Green Energy | 467.49 |
| P119 | WFH allowance | Clerk | 26.00 |
| P120 | Salary | Clerk | 389.13 |
| P121 | HMRC | Tax | 97.20 |
| P123 | Village Mowing | Thomas Fox | 288.00 |
| P122 | Donation | AD Work | 500.00 |
| P125 | Donation | St Mary’s Church (Payment towards Church Hire in 2022) | 35.00 |
| P124 | St Mary’s Church | Wildlife Nights – hall rental | 150.00 |
| P126 | Microsoft Annual Renewal | Clerk | 59.99 |
| P127 | Clerk’s Training | WALK | 30.00 |

Proposed: Cllr Tongue Seconded: Cllr Cross **All in Favour**

1. The Council received and approved the bank statement and bank reconciliation for the period. Cllr Roache checked and signed the bank statements and the bank reconciliation.

Proposed: Cllr Tongue Seconded: Cllr Cross **All in Favour**

1. Budget 2023/24

Cllr Roache went through the proposed budget for the next financial year and the from this the proposed Precept request.

A request from Cllr Cross to amend the Parking Solution at Peacock Lane to Street Infrastructure was agreed as this was more in keeping with the work required.

A proposal was received to accept both the budget and Precept request for 2023/24

Proposed: Cllr Littlewood Seconded: Cllr Bardey **All in Favour**

**138. AREAS OF RESPONSIBILITY**

**i. Employment/HR – No update**

**ii.** **Infrastructure & Environment – No update**

**Street Lighting –** Cllr Cross requested that Cllr Mills look into the fact that the time to get replacement streetlights and work done is taking an eternity, it is far too slow. Cllr Mills said he would look into it.

**Page 40**

1. **Planning – Cllrs Tongue, Littlewood**
2. **The Orchards – Street lighting**

All agreed that with regard to The Orchards it had been agreed previously that no further street lighting was necessary.

Action: Clerk to advise Planning Department of decision. **Actioned 11.01.23**

1. **Laurel House**

Cllr Tongue reported that he had visited Laurel House and both he and Cllr Littlewood went through the planning application. The recommendation was that TPC support the planning application as it improved the existing internal layout to a modern day standard and it increases the insulation value of the property.

However, it should be noted that the existing roof tiles are made of clay but those on the plan are noted as concrete which could cause issues as things move forward. Councillors would ask that the Planning Department require the new tiles to be made of clay.

Cllr Roache asked if the building was listed, which it is not, and also if neighbours had been contacted, which they had and had not made any objections.

Proposed: Cllr Tongue Seconded: Cllr Littlewood **All in Favour**

1. **AD Update** – Cllr Roache reported, as was requested by another Councillor, that he had written four times to Tysoe’s MP asking for his support and he has said he was not prepared to offer support.

**139. CORONATION CELEBRATION**

Cllr Roache reported that there had been a suggestion of a procession of floats through the village as part of the Coronation celebrations, culminating at the Village Hall with a pig roast. He asked if the celebrations should take place on the Saturday or the day after.

Discussions took place regarding the organising of any events, and Cllr Littlewood suggested that Cllr Roache contact the organisers of The Flower Show to see if they would be interested in leading on the celebrations.

**140. REFERRAL TO MONITORING OFFICER**

Cllr Roache stated that he had made a self-referral to the Monitoring Officer regarding the accusations of Mr & Mrs Forrester. The Monitoring Officer and an independent panel will now consider all of the evidence.

**141. New Parish Councillors**

Cllr Roache said that TPC needed to encourage people interested in becoming Parish Councillors. He had circulated a poster to Councillors and asked for comments. After a short discussion, it was agreed that Cllr Cross would amend the poster slightly and send to the Clerk who would then place it onto the Parish website and Facebook.

**142. DATE OF NEXT MEETINGS**

a) Monday February 13th 2023 Ordinary Meeting

b) Monday March 13th 2023 Ordinary Meeting

c) Monday April 17th Ordinary meeting

d) Polling Day May 4th

e) Monday may 15th AGM followed by Ordinary Meeting

f) Thursday June 1st – Parish Assembly

**143. FUTURE AGENDA ITEMS & MATTERS ARISING**

a) Fred Price – Ukraine update

b) Road traffic & Safety

**144. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Roache closed the meeting at 8.35pm

**145. PRIVATE AND CONFIDENTIAL**

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Page 41