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 Minutes of the Tysoe Parish Council Meeting
 Held on Monday 9th January 2017 at 7.15pm

Present: Cllrs Sinclair (Chair), Locke, Allen, Cressman, Haines, Littlewood & Tongue
 In attendance: CC Seccombe
 Public: 2

	Action/ Date
<p>1. Welcome to the meeting given by the Chair, Cllr Sinclair.</p> <p>Cllr Sinclair welcomed all Councillors and members of the public and wished them a happy New year.</p>	
<p>2. Apologies – Cllr Collier</p>	
<p>3. Declaration of interest</p> <p>The Chair reminded councillors of the need to declare an interest in any of the agenda items. None declared.</p>	
<p>4. Acceptance of Minutes</p> <p>All Councillors accepted the minutes from the meetings held on 12th December as a true and accurate record and were signed.</p>	
<p>5. Informal public participation</p> <p>Cllr Sinclair read out a statement regarding how people are expected to behave during this session.</p> <p>Member of the public raised a question about the declaring of interests. Just wanted to clarify what the rules are and in particular the rules regarding Cllr Collier’s declaration. The Clerk had spoken to an officer at SDC’s Monitoring office. The officer had said that declaring a non-pecuniary interest was correct and that it was tenuous to suggest that Councillor Collier had a pecuniary interest. Member of the public queried again the declaration of a non-pecuniary interest rather than pecuniary interest. CC Seccombe clarified the role of the Monitoring Officer at SDC.</p> <p>The same member of the public then queried which appendix this was covered in under the Council’s Code of Conduct. The Clerk responded that not all eventualities could be covered and the appendices are a guide as to the types of interest that members must declare.</p> <p>The member of the public then said that they had brought the issue of interests up last year and that he brought it up again last week as he believed councillors are delaying the NP as they do not like the ruling regarding the Lower Tysoe being part of the Neighbourhood Plan. He went on to say that he had complained about it but that he had received no response. It is so obviously been going on for two years. There is no monitoring of this interest issue.</p> <p>Member of the public said that he was asking the Council where they thought they was any merit in what he had been saying. Cllr Cressman said that if there is any truth in it all which she believed was not the case it would be the whole of the NP saying this and not just this member of the public. Cllr Cressman then stated that the PC are not and have not been deliberately delaying the NP and if anything is in this the member of the public is out of date with what he was saying.</p> <p>Cllr Littlewood I agree that it may have appeared historically that there appear to have been delays that may have been deliberate. Cllr Littlewood said that he was at the last meeting and he could confirm that Cllr Sinclair said the aim was to get the next draft out by the end of January. Cllr Sinclair said</p>	

<p>nobody sitting around the table would consider the need to have to rewrite the whole NP. As far as I know and I believe everyone to be of the same mind and they think we need to get the NP done as soon as possible because we are suffering as a result.</p> <p>Cllr Cressman said that she disagreed with Councillor Littlewood's statement regarding councillors delaying it. Cllrs may have had differences of opinion which is part of the democratic process.</p> <p>Cllr Sinclair closed this section of the meeting.</p>	
<p>6. Neighbourhood Plan Update</p> <p>Cllr Sinclair asked if there was anything to update. Mike Sanderson reported that we have done the site assessments and the prioritisation will happen at the back end of this week and this will be available by Friday 20th. Mike would then like to circulate that to the NP and the PC for consideration. The rest of the policies will have been redrafted in light of the comments that have been received. The other sections about what people want Tysoe to be, during the life of the plan, is being redrafted by other people. Cllr Sinclair said that whilst the target date was not set in stone it was important to have a target and to work towards it as much as we can. Mike Sanderson also said that if SDC cannot for some reason demonstrate a 5 year housing supply but can demonstrate a 3 year housing supply then the NP would have precedent when it came to planning applications.</p> <p>Cllr Haines said that whilst she did not want to appear negative the about the Hook Norton NP had been completely over ridden by the Secretary of State. Cllr Allen said I think this is what the NPG have been saying about the importance of getting the policies correct. Mike said that it was not just the policies having the evidence in place is equally important.</p> <p>Cllr Cressman asked was there a formula for the prioritisation of the site allocations and what is it? The response was that there was a formula and that much of this was based on the consultation with the village and that the PC would be sent this.</p>	
<p>7. Planning</p> <p>16/03455/FUL – Westcote Stud – Permission granted</p> <p>16/01026/OUT – Land to the East of Middleton Close, Shenington Road – Application withdrawn</p> <p>16/03572/FUL - Lower Grounds – Listed for Planning Committee on 10th January. The officer's recommendation is to grant the application, Cllr Littlewood will speak against the application. Cllr Littlewood will speak against the application.</p> <p>16/03658/FUL – Three Elms, Lane End, Tysoe – Permission granted</p> <p>17/00039/TPO Beechen Tree House & 17/00040/TREE Beechen Tree House – T3 Ash, raise to 4 metres T1 Ash, remove low branches, T2 – sycamore, remove low branch, T4 maple, fell, T5 Ash, raise to 4 metres, T6 yew, fell – Cllr Sinclair & Collier have agreed to go along and look at these and feedback to the Parish Council.</p>	<p>Cllrs Sinclair/ Collier</p>
<p>8. Actions from previous minutes</p> <p>Bus Shelter – Cllr Littlewood has been in touch with WCC to try to ascertain the ownership of the land where the bus shelter will go. CC Seccombe confirmed that the land is owned by WCC and that this had been confirmed at a meeting with Jeff Morris from WCC. CC Seccombe suggested that the PC speak to Jeff Morris at WCC. Cllr Sinclair asked CC Seccombe if there were any grants available? CC Seccombe thought that this was unlikely. Cllr Sinclair asked whether it would it be worth writing to the bus company and Tysoe Utilities trust to ask them if they would like to donate towards the bus</p>	<p>Clerk</p>

shelter. All Councillors agreed that this was a good idea and the Clerk was asked to contact WCC and write to the relevant parties.

The Clerk had been asked at a previous meeting to contact a local solicitor to undertake a land registry search to ascertain who owns the land where the proposed bus shelter will be positioned. The solicitor has not yet come back to the Clerk. It was agreed that the Clerk should go back to the solicitor and ask them not to undertake the search.

The Clerk had also spoken to Stratford Planning department who had advised that Parish Councils could get pre-planning advice free of charge and that the planning application fee would be £195. The Clerk had approached Littlethorpe of Leicester, a bus shelter supplier, who had given a figure of £8,094 to supply and fit the shelter. Clerk asked to clarify whether this includes putting down the concrete pad.

Village Litter bins – The Clerk had arranged with SDC for their contractors to undertake the work to place all bins in the desired locations. This work had now been completed.

Playing Field Equipment for Older Children – Cllr Cressman/Locke/Allen and the Clerk are holding a meeting this week to go through the figures. Cllr Cressman gave an update. We need something for the older children. Got three quotes for zip wires and also looking at something like an adventure trail. We want to seek lottery funding for the zip wire. Tysoe Utilities have agreed that they will support us. The health & Safety report has highlighted that one of the items is in need of replacement. Cllr Allen said that he may have a few more ideas after Wednesday’s meeting.

Clerk

Clerk

Cllrs
Cressman/
Locke/
Allen &
Clerk

9. Financial Matters

The following payments were proposed by Cllr Locke and seconded by Cllr Allen All Councillors agreed payments:

Date	Payee	Particulars of Payment	Amount
09/01/2017	Paul Pitts	Playing Field Maintenance October & December 2016	52.00
11/12/2016	Npower	Electricity for 01/07/16 - 30/09/16	542.86
31/12/2016	Edwards Brain & Sons Ltd	Remove and replace bins as directed	705.60
14/12/2016	JE Millward	Printer Ink for clerk	11.99
Sub Total			1312.45

The Clerk had circulated the bank reconciliation and asked if there were any questions? None were raised. Cllrs Locke and Cllr Allen signed off the bank reconciliation.

The Clerk had circulated the budget for 2017/18 to all Councillors together with a budget commentary. Cllr Collier who was unable to attend the meeting had emailed the Clerk to say “I am content and applaud the associated commentary which Councillors may wish to expand for the benefit of the Parish”. Cllr Allen said that he thought it would be good if the bus shelter could be completed because it is something that people do want and it was mentioned in the 2010 Parish Plan. Cllr Locke agreed and whilst everyone does not use the bus shelter, it is highly visible and would benefit many residents. Cllr Sinclair agreed but leave the other projects there so that these can be addressed later. The proposal was to move all funds from the car park extension to the bus shelter. This was proposed by Cllr Cressman and seconded by Cllr Littlewood. All Councillors voted in favour. So, the two new projects that will go ahead next year will be the bus shelter and the street lighting. The playground project will be funded by grant money.

Clerk

A precept of £38,471 was agreed and all councillors voted in favour of the precept.

<p>10. New Matters</p> <p>Playground Inspection Report – Cllr Allen had looked at the report and gave an update of the items that needed attention. There was nothing on high risk but, a few items on the medium risk including the old metal climbing frame, which does not meet BS accreditation standards. Cllr Allen’s recommendation would be to take this out and replace it with something more modern. The report was very thorough and whilst there was nothing too major all matters raised will be looked at during the meeting on Wednesday evening.</p>	<p>Cllrs Allen/locke</p>
<p>11. Correspondence</p> <p>Three pieces of correspondence had been received.</p> <p>The first piece of correspondence was from a resident regarding their planning application, 16/03567/FUL – change of use from 2 holidays lets to ancillary residential accommodation. The Clerk had spoken to the officer who had confirmed that he would be recommending the application for approval but that the PC’s objections were valid but that there was nothing specifically contained with SDC Planning Policy to protect holiday rental properties. The officer also confirmed that the PC could only consider the application on planning grounds.</p> <p>Cllr Sinclair asked the Councillors if they wished to reconsider the application; Cllrs Allen, Cressman & Littlewood said that they did not wish to reconsider it but Cllr Tongue did want to reconsider the application. The Clerk reported that Cllr Collier, who was unable to attend the meeting had responded by email, stating that he remained minded to object to it.</p> <p>There was then a full debate by all councillors regarding their various views on this application. Cllr Allen said that we should only change our minds for planning and not emotional reasons. Cllr Littlewood said that he applicant must have been advised of the limitations on the property at the point of purchasing the property. Cllr Sinclair asked do we withdraw our objections. Cllr Locke said on balance he would withdraw the objections. The employment issue is not sufficient to object. Cllr Tongue said that even with employment in rural areas there are much greater uses for farm buildings to be used for employment opportunities. Cllr Allen said that he personally thought the PC should stick to our principles of why it was granted although as has been pointed out that there is no planning policy in SDC to protect holiday rentals.</p> <p>Cllr Tongue suggested withdrawing the PC’s objections but state that it could only be ancillary accommodation.</p> <p>CC Seccombe said that if you take it to Planning Committee the PC would test SDC on the fact that they do not have a policy to protect tourism properties in the district. Cllr Littlewood said CC Seccombe is possibly correct and that this should be tested by Planning Committee</p> <p>Two proposals were put forward, the first by Cllr Tongue seconded by Cllr Haines to remove the PC’s objection. The second proposal put forward by Cllr Sinclair was to maintain the PC objections unchanged this was seconded by Cllr Littlewood. Votes were called for the first proposal put forward by Cllr Tongue, 3 votes, for the second proposal put forward by Cllr Sinclair 4 votes. Therefore, the objections to the application remain</p> <p>A letter had been received regarding the naming of the road for the new development just off Main Street, Tysoe. The Council debated this. The general view was that the name Bearsted Grange as proposed by the development was not suitable. Various names were put forward, including Hillview Close, St Mary’s Close and Red Horse Close. After further debate all Councillors agreed to put forward the name Red Horse Close.</p> <p>An email had been received regarding the annual nomination to the Royal Garden Party. Cllr Cressman suggested that Cllr Sinclair be nominated. All councillors agreed unanimously.</p>	<p>Clerk</p> <p>Clerk</p>

<p>12. Councillors Reports and items for future agenda</p> <p>Cllr Locke gave an update regarding the hedges. Cllr Locke said that he and Cllr Tongue have spoken to the two residents concerned. Cllr Locke also wanted to get the PC agreement to put a notice on the Parish Car park regarding the uses of the car park. This was agreed by all Councillors who also asked for the sign to say that the car park will be locked from dusk to dawn.</p> <p>Cllr Cressman advised that some dates have now come through for the speed camera training. The dates for training are 12th, 16th 23rd and 24th January. Need to be 6 people to go along to the training. Cllr Cressman will email the volunteers but if anyone else wanted to come forward it was not too late. CC Seccombe said that there are only two speed guns and therefore the likelihood of getting a gun is very limited. Ettington & Pillerton have purchased their own speed guns. CC Seccombe said that she has tried to encourage them to share their speed guns with other parishes. Cllr Cressman said that she had contacted Pillerton PC about advice and help but perhaps she would come back regarding this after the training. Cllr Haines said that she would be happy to help.</p> <p>Cllr Cressman said that she has changed the Tysoe Open surgery at the Tea rooms to tomorrow but that she could now no longer do this but Cllrs. Littlewood and Collier had agreed to attend in Cllr Cressman's place.</p> <p>Cllr Littlewood reported that the hedges had been cut back on Saddledon Street. Cllr Littlewood also reported that he had noticed a lady walking with someone else and rather than walk on the pavement she was walking in the road between Middle and Lower Tysoe. Cllr Littlewood said that on looking at the pavement it was in a very bad state of repair and asked if CC Seccombe could ask WCC to consider this. CC Seccombe said that she would speak to WCC about the state of the pavement.</p> <p>Cllr Littlewood then raised the issue of parking on the verges and by Herbert's farm Cottage. CC Seccombe said that she would investigate this.</p> <p>The Clerk reported that following further investigation she had found where on the Charity Commission website the John Middleton Charity could be closed. As part of these investigations the Clerk also realised that she had entered the precept as the income rather than that of the Charity which would have been nil. The Clerk spoke to the Parish Council accountant regarding this matter. The accountant's advice was to complete the online closure forms, giving loss/reduction of grants as the reason for the closure. The Clerk asked the Councillors what they would like to do? Cllr Sinclair proposed that this should be closed and the reasons as advised by the accountant should be given, this was seconded by Cllr Cressman. All Councillors voted in favour.</p> <p>Cllr Allen advised that street light faults, pot holes and water leaks can all be reported directly by any member of the public. The Clerk was asked to put a notice onto the board and put a link on to the Parish website.</p> <p>Mike Sanderson, on behalf of the NPG, asked the PC to clarify how much of the precept had been spent on the NP. For the year ended 31st March 2017 it is £370, for 31st March 2016 it was £104 and for 31st March 2015 it was £308.</p>	<p>Cllr Locke</p> <p>Cllr Cressman</p> <p>CC Seccombe</p> <p>CC Seccombe</p> <p>Clerk</p> <p>Clerk</p>
<p>13. Closure of the meeting to the public and press – 8.45pm</p>	