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 Minutes of the Tysoe Parish Council Meeting
 Held on Monday 7th November 2016 at 7.15pm

Present: Cllrs Sinclair, Locke, Allen, Collier, Haines, Cressman, Littlewood & Tongue
 In attendance: DC Dalla Mura
 Public: 7

	Action/ Date
<p>1. Welcome to the meeting given by the Chair, Cllr Sinclair.</p> <p>Cllr Sinclair welcomed all members of the public. Cllr Sinclair gave her congratulations to John Tongue on being elected to the Parish Council. Cllr Sinclair also thanked Mike Sanderson for all his excellent work on the Neighbourhood Plan.</p>	
<p>2. Apologies – CC Seccombe had sent her apologies.</p>	
<p>3. Declaration of interest</p> <p>The Chair reminded councillors of the need to declare an interest in any of the agenda items. None were made.</p>	
<p>4. Acceptance of previous Minutes</p> <p>Acceptance of the minutes from the meetings held on 3rd & 31st October 2016 were agreed as a true and accurate record and were signed.</p>	
<p>5. Informal Public Participation</p> <p>Member of the public endorsed the comments regarding the recent election for PC. They said that they were two excellent candidates. Whilst hoping that nothing will happen to existing Parish Councillors, under what circumstances could someone be co-opted rather than the costly exercise of an election. If co-option were appropriate I would strongly like to suggest the other candidate that had taken part in the recent election.</p> <p>The Clerk talked through the process</p> <p>DC Dalla Mura suggested as to how the Parish Council might address a future vacancy. The Clerk had concerns about whether this would meet with the democratic process. It was agreed the Clerk should check with Stratford District Council</p> <p>The chair of the NPG stated that Mike Sanderson was their candidate choice because they wanted to facilitate communication between the NPG and PC. This was not meant in anyway to be disrespectful to John but it is just that we are so focused to get the NP produced.</p> <p>Member of the public raised the issue of the transport in relation to the bus service. The PC need to consider where the bus shelter is placed.</p> <p>Member of the public asked what had happened about the tree on Avon Avenue. Cllr Sinclair has spoken to WCC and they said that they will deal with this but it is not a priority.</p> <p>Member of the public reported a damaged tree in Badgers lane. Cllr Sinclair agreed to look at this with Cllr Collier.</p>	<p>The Clerk</p> <p>Cllr Collier</p> <p>Cllr Sinclair</p>

6. Neighbourhood Plan Update

The Chair of the NPG reported that they should do a redraft of the NPD which has been put together on the advice of Neil Pearce. Neil Pearce had given the NPG a whole list of points to act on. The plan has now been re-drafted. It covers all the points that it is required to do. We have fed it back to Neil Pearce and we are reviewing this as a NP Group. Would like to hold workshop sessions with members of the PC to enable Councillors to get a full understanding of the draft NPD. This will be our blue print for our planning in Tysoe going forward. It does need to have time spent on it to understand it fully.

The Chair went on to say that if you don't understand it you will not understand the policies in it and if you are considering planning it could be a contrary decision so all Parish Councillors need to understand the consequences of the NPD.

Moving forward we are taking this to a wider consultation with the village and we all need to be answerable to people during the consultation sessions. We need to ensure we can all respond.

Cllr Collier said that I do not believe that it is up to the Parish Council or NPG to make recommendation. The NPG responded saying that they had been through these semantics numerous times before. If you start with a blank sheet of paper, you will not get anywhere. Cllr Sinclair said that NPG have suggested that we look at the draft and no policies or recommendations. NPG said that if you prefer to call them suggestions then please do so. NPG said that they thought that it was their role to put forward thought through recommendations for policies.

The process has been the same process all the way along. We write a draft plan with recommended policies and put those to the Parish and then there will be referendum.

Member of the public said that the most important thing is going to be the policies and we need to have strong policies in place. The recent case in Kineton shows just how important these policies are. People can look at the suggested policies.

Cllr Cressman said that it is an interpretation of wording but I do understand both points of view.

Cllr Sinclair proposed that the Councillors are split into two groups of four and that the NPG goes through the third draft NPG with the PC.

Cllr Tongue said would it helpful to have a simplified version. The NPG responded that there would be a simplified version.

Cllr Littlewood said this is like Groundhog Day. We have had this discussion time and time again and refused to decide. Cllr Cressman objected to Cllr Littlewood's comment which she thought implied that they were delaying the process and Cllr Cressman said that this was not the case. However, long it takes it behoves us to understand what the draft says.

It was agreed that Councillors should get a full understanding of the draft NPD and they should send their available dates to the Clerk.

Cllr Locke said that following the meeting in Lower Tysoe he was getting a lot of questions Lower Tysoe is to be included in the LSV. The working assumption is that Lower Tysoe is in the LSV. Cllr Collier said that he was very confused as he thought that the majority of people wanted to be outside the LSV. The mood of the meeting was thus but David Roache informed that the papers returns from the consultation confirmed the majority in favour of Lower Tysoe being in the LSV. The original survey said that overwhelming people saw Tysoe as being one village.

Cllr Haines said that she had lived in the village her whole life and she had never heard of Lower Tysoe referred to as separate entity.

All
Councillors

<p>Neil Pearce said that if Lower Tysoe were to be considered as part of the LSV any houses would count towards the target and it would not be difficult to draft something that says the dispersal of houses should be proportionate.</p> <p>SDC had asked that there just be one point of contact between the NPG/PC and SDC. The Parish Councillors agreed that all queries should go through the Clerk.</p>	The Clerk
<p>7. Planning</p> <p>16/035572/FUL – Lower Ground, Main Street, Tysoe</p> <p>The Parish Council looked at the plans and debated this application. The Parish Councillors agreed unanimously to object to this application. The grounds for the objection were the new layout caused more urbanisation and was unsympathetic to a village setting.</p>	The Clerk
<p>8. Actions from previous minutes</p> <p>Parking on the pavement - Cllr Haines reported that she had put something into the Tysoe Record. The Clerk had spoken to the Police Safer Neighbourhood Team. The police said that if anyone sees an incident of parking on the pavement they can call 101 and the police will attend and deal with the situation. They also suggested that the SDC Parking Enforcement team be asked to visit the village and issues tickets for offending vehicles.</p> <p>The Councillors then debated the issue. Concerns were: hazards in terms of pedestrian not being able to pass on the pavement get through. Agreed not to contact SDC at this stage but call 101 if you see a vehicle causing a hazard to pedestrians.</p> <p>After further debate it was agreed that Cllr Allen would draft a flyer and circulate this to Councillors for them to place on any cars that are causing a hazard.</p> <p>Electric lighting – Cllr Allen reported that he had tried to speak to Npower but they would not speak to him without the account information. Agreed that Cllr Allen should come back to the December meeting with a cost benefit analysis so that this item can either be moved forward or removed from the agenda. Are Cllrs content with this.</p> <p>Bus Shelter – Cllr Littlewood apologised as he had not got much further forward on this. DC Dalla Mura had written to the Charities commission to see how a fund for this can be set up. The Charities commission are considering this. Cllr Cressman suggested that if Cllr Littlewood was too busy with work commitments perhaps this could be passed to another councillor to pursue. Cllr Collier volunteered to do this.</p> <p>Village Boundary – DC Dalla Mura reported that there is nothing written down and therefore should the village decide where the boundary is or whether there needs to be a boundary. This will be looked at as part of the NP.</p> <p>Bins – The Clerk reported that she had heard back from SDC who were happy to supply one new bin. In terms of moving the bins and further new bins the PC could do whatever they wished and then inform SDC where the bins were located. The Clerk estimated that to do everything on Cllr Locke’s recommendation would cost somewhere around £1,000. Cllr Locke said that litter and dog fouling are two things that people complain. Cllrs agreed unanimously that the Clerk should go ahead and get a quote to undertake the work using SDC contractors.</p> <p>Policies – Financial Regulations and Decisions Delegated to an officer. Cllr Haines reported that she had looked at this. Decisions needed to be made in terms of what dates should be put into the policy. Cllr Sinclair said that there were certain accounting deadlines that needed to be adhered to and went</p>	<p>Cllr Allen/All Councillors</p> <p>Cllr Allen</p> <p>Cllr Collier</p> <p>NPG</p> <p>The Clerk</p> <p>The Clerk</p>

through these. After debate it was agreed that the Clerk would go through the policy and highlight the dates and bring this back to the December meeting.

Code of Conduct – All Councillors agreed to adopt that policy. The Clerk was asked to send a copy of the NPG.

9. Financial Matters

The following payments were proposed by Cllr Locke and seconded by Cllr Allen, all Councillors in favour:

31/10/2016	Paul Pitts	Playing Field Maintenance October 2016	52.00
07/11/2016	Tysoe Churchyard	Grant for Churchyard maintenance	1000.00
14/10/2016	JE Millward	Reimbursement for SDC Core Strategy Document	25.00
13/10/2016	Stratford District Council	Parish Election - April 2016	1612.41
28/10/2016	Avon Planning Services	Planning advise and Neighbourhood Plan	585.00
31/10/2016	Tysoe Village Hall	Use of Committee Room for Meetings	76.25
26/10/2016	Thomas Fox Landscaping & Maintenance	Mowing verges 05/09 & 19/09/16	585.60
30/10/2016	MFM Services	4 Playing field mows Oct 2016	256.00
03/10/2016	Tysoe Utility Estate	Use of Reading room for meetings 2015/16	95.00

The Councillors went through the budget. It was agreed to reduce tree maintenance from £3,000 to £2,000. All other budgets were left the same

10. New Matters

Playing Field Equipment for Older Children – Cllr Cressman said that she Sarah Patterson and the Clerk met to get things moving. All pursuing various companies to get equipment for older children which may incorporate adults. Will come back to the PC with further feedback.

Playground Feedback – Cllr Cressman reported that the feedback was very positive. The issue of dogs being allowed in the playground had been raised. There had been dog mess found. Cllr Cressman suggested that a “no dogs allowed” notice be placed on the gate and a little parking post for dogs be placed outside the playground. After debate it was agreed that a notice and post were a good idea. Cllr Cressman to get quotes for a post. Cllr Cressman asked if latch, on the gate, could be moved to the outside as young children can open the gate. Cllr Locke will get the lock change

Overgrown hedge by Pathway on Main Street – Cllr Locke reported that this had been completely cut back.

Footpath on Old Tree Lane – Thomas Fox had sent a quote for £180 to cut back the grass from the pavement. Cllr Sinclair proposed this and Cllr Cressman seconded. All Councillors agreed.

<p>Donation for the Church Clock - A letter had been received requesting a £200 donation towards the maintenance of the Clock. Cllr Cressman questioned why we still do it. Cllr Locke asked whether the PC felt justified in supporting something that is considered by many as a village asset. Cllr Littlewood, said that he did not argue with that. Cllr Littlewood, Cllr Collier said Cllr Sinclair suggested that when work is required that they come to the PC with a quote. Cllr Sinclair proposed that the PC reserve £200 in the accounts for this purposes. This was seconded by Cllr Locke. The Councillors then voted 7 were in favour and Cllr Collier voted against the proposal.</p>	
<p>11. Correspondence</p> <p>A letter had been received from the owners of the hedge around the playing field. Cllr Sinclair and Collier said that they have looked at the hedge and it is a lovely hedge and it could be left but if it caused problem with mowing the field or people using the field then the owners would have to be asked to trim it back. The owners would also be asked to ensure that there were no brambles that people could get caught on.</p>	
<p>12. Councillors Reports and items for future agenda</p> <p>Cllr Littlewood asked if a letter could be sent to the owners of the Orchard regarding their overgrown hedges on the corner in Lower Tysoe. It was agreed this should be sent.</p> <p>Cllr Littlewood said that the roses are overgrown on the footpath by the school and on Saddledon Street by Herberts Farm. Cllr Sinclair that she would address the issue with the resident.</p> <p>Cllr Cressman reported that during the Tysoe surgery the lady who had tripped on the footpath had thanked the PC for ensuring that something had been done about this.</p> <p>During the Tysoe PC surgery a Member of the public had asked if large vehicles could be stopped using Sandpits Lane. Whilst Councillors had sympathy with this there was nothing that could be done as this was a public highway.</p>	<p>The Clerk Cllr Sinclair</p>
<p>13. Closure of the meeting – 9.20pm</p>	