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 Minutes of the Tysoe Parish Council Meeting  
 Held on Monday 5<sup>th</sup> December 2016 at 7.15pm

Present: Cllrs Sinclair (Chair), Locke, Allen, Collier, Haines, Cressman & Tongue  
 In attendance: CC Seccombe  
 Public: 12

	<b>Action/ Date</b>
<p><b>1. Welcome to the meeting given by the Chair, Cllr Sinclair.</b></p> <p>Cllr Sinclair welcomed all members of the public. Cllr Sinclair gave her congratulations to John Tongue on being elected to the Parish Council.</p>	
<p><b>2. Apologies – Cllr Littlewood.</b> Cllr Locke had sent advised the Clerk that he would be attending the meeting but that he would be arriving late. his apologies. DC Dalla Mura had given his apologies and advised the Chair and the Clerk that he had resigned his position as District Councillor.</p>	
<p><b>3. Declaration of interest</b></p> <p>The Chair reminded councillors of the need to declare an interest in any of the agenda items. Cllr Collier declared an interest in planning application 16/03714/FUL for the erection of a local needs dwelling as the proposed dwelling is opposite his house. No further declarations were made.</p>	
<p><b>4. Acceptance of previous Minutes</b></p> <p>Acceptance of the minutes from the meetings held on 7<sup>th</sup> November were agreed as a true and accurate record and were signed.</p>	
<p><b>5. Informal Public Participation (15 minutes)</b></p> <p>Member of the public read out a statement of objection regarding a planning application next to her home, 16/03714/FUL. The points made were that they had supported the original application. Does the local need exist for the revised proposed development? Would impose on her property. The design is out of keeping. No established need for a property of this size. Large garage immediately on the boundary would reduce light and spoil the enjoyment of their property. Proposed development is immediately adjacent to a stream which relieves flooding this development will endanger their house and the houses opposite when rain is heavy. Also, will help to close the gap between the settlements and is visible from the AONB.</p> <p>Member of the public raised a concern over fallen leaves on the pavement by the noticeboard. They felt that these were dangerous. The resident had a bad fall. Felt that the leaves should be picked up so that nobody else falls. CC Seccombe said that the County Council do not sweep the pavements. Cllr Sinclair said that unfortunately there is nothing that could be done about this. Cllr Allen said that people should accept that this is part and parcel of living in a village.</p> <p>Member of the public said that they were disgusted what a member of the NPG had to say about the election of the new councillor at the last meeting.</p> <p>Member of the public said that they were concerned about the speed of traffic on main street. The concept of the 30MPH limit carries no weight. If you walk down Main Street you will see cars going in both directions speeding. Further development will exasperate this. Need to do something about this soon. Impress the need for trafficking calming measures. CC Seccombe raised the issue of asking</p>	

<p>the police to do another speed check in the village. Cllr Cressman said that we have asked and we are also waiting for the training. CC Seccombe said that Pillerton Priors and Ettington have purchased a speed gun for them to use themselves and suggesting the Cllr Cressman contact them to discuss this.</p> <p>Member of the public asked if there was any possibility of speed calming measures? CC Seccombe said that to have chicanes you need to have street lights. Speed bumps are very antisocial.</p> <p>CC Seccombe said that budgets are very tight and they tend to work on where there have been issues rather than preventive.</p> <p>Cllr Locke joined the meeting.</p>	<p>Cllr Cressman/ Clerk</p>
<p><b>6. Neighbourhood Plan Update</b></p> <p>The Chair of the NPG reported that since the last meeting various training sessions have taken place. The NP have shared the Neighbourhood Plan draft and where they have got to with the Parish Council. The other development was a Housing Needs Survey has been completed and this will be circulated to Councillors. The Chair then listed the areas that responders had said that they valued, and overwhelming responders valued the AONB.</p> <p>The public consultation has taken place on Friday and Saturday, 25<sup>th</sup> &amp; 26<sup>th</sup> November. Just short of 200 attendees. Fair to say that the public consultation supported most of what is emerging in the draft Neighbourhood Plan. Captured views on vision statement, site allocation, services etc. will share this with you when we have had an opportunity to analysis this.</p> <p>Support for the post office and the shop. Safeguarding historical environment and the dark skies. Really strong feedback and opinions on heritage and green space. Not to destroy the character of the village. Avoid using green sites as much as possible. Smaller affordable homes. This is just a few there was a whole range. We will analysis them all and feed this back.</p> <p>What happens next tomorrow we are going to start the site evaluation with site visits and field walking to judge the distance to the village and look at the topographical nature of the sites so that this can be overlaid onto what the people thought of the various sites.</p> <p>Cllr Sinclair thanked the NPG and the members of the public and Councillors who had helped during the consultation and for all the work that had been undertaken.</p>	
<p><b>7. Planning</b></p> <p><b>16/02653/REM – Home Holdings, Lower Tysoe – permission granted</b>  <b>16/03203/VARY – Home Holdings, Lower Tysoe – permission granted</b>  <b>16/02293/FUL – Westcote House – Permission granted</b></p> <p><b>16/03658/FUL - Three Elms, Lower Tysoe – Remove existing rear conservatory, construct new conservatory with hipped roof.</b> Cllr Locke said that he had no issues with this. Cllr Collier said that when is a conservatory not a conservatory. Having debated the application the Council were unanimous in support of the application. The grounds for the support were that it would enhance and improve the look of the building. Improvement on the existing dwelling.</p> <p><b>16/01026/OUT - Land East of Middleton Close and to the North of Shenington Road, Upper Tysoe</b>  Cllr Sinclair if there was anyone who wanted to speak on behalf of the application. Mr Taylor said that when he attended the NP consultation the proposed site seemed to have a lot of green pins. It now has 15 houses and not 30. This scheme has 10 market houses and 5 affordable houses. The outcome of the NP has said that we need to think about young people and we need to think about providing affordable homes in the village. Revised plan has - increased the amount of buffering, there are now no properties along the Shenington Road and a green space is left in the middle. Possible second phase later but that would obviously be subject to a second planning application. Talking to people in the village they said that they had missed a mini bus. Mr Taylor said that they were prepared to donate</p>	

£20,000 towards a mini bus which would be donated to the Parish Council. All the technical arguments have been resolved.

Cllr Sinclair pointed out that Mr Taylor only saw one of the maps that was used during the NP Consultation. Cllr Sinclair called upon Mr Roche to say more about the pins in the maps. Mr Roache said that the NPG did not want to disclose the exact number. There was a very modest majority but a lot less than Mr Taylor had suggested to the planning officer in his note to him. This was only one of several criteria that will be used. Mr Roache said that what he would say is that coming out of the NP we will not develop in the AONB. The core strategy also states that there will only be development in the AONB in exceptional circumstances. There are other sites within the LSV that can be used to provide both market and affordable houses.

Mr Roache went on to say that allowing any development on the AONB sets a dangerous precedent once you have broken this you have. Previous housing needs survey and the present one are stating that the preserving of the AONB is the top priority and paramount for future generations. I believe that the AONB has a value far greater than a £20k mini bus. We have other sites for the development of affordable and local needs and housing for older people.

Cllr Sinclair asked Councillors to comment.

Cllr Tongue said that this is on the AONB and there is a commitment to a further 15 houses. The lay out is poor and very urban. Cllr Haines said I do not think the development will be of any benefit to the village.

Cllr Cressman said that it is within the core strategy that only in exceptional circumstances should building be allowed in the AONB and these exceptional circumstances do not exist in Tysoe.

Cllr Locke, we are well able to cope with the requirements of the village without building in the AONB. Also, concerned about where the information about the mini bus had come from this is quite an onerous undertaking for the Parish Council to take on. The only thing I can say in its favour is that it is fewer houses than the first proposal.

Cllr Collier make the point very strongly that the Parish have said that they do not want this on the AONB.

Cllr Allen a couple of questions relating to the plan. Dwelling 3 to 7 are the affordable homes, what are the affordable and how do you classify them? Mr Taylor said that they would be guided by the planning officer whether they wanted social rented or low cost housing. Cllr Allen said that you have still gone for tandem parking rather than dual parking? Mr Taylor said that this was correct. Cllr Allen said that he did not want to see building on this site but it is not a very well designed or laid out.

The Clerk read out the objections from Councillor Saint. Councillor Saint was commenting instead of the Parish's District Councillor Dalla Mura as he had declared an interest.

Cllr Sinclair said an estate development coming into the village on the Shenington Road would not be attractive. Problem with vehicles extra to the ones going twice a day to Winchcombe Nursery.

Cllr Allen said one thing that we have not mentioned is the flooding in that field and that field does take the brunt.

Councillors voted unanimously to object to the application. It was agreed that all the reasons for objecting previously were still relevant to the new proposed development.

#### **16/03714/FUL – Erection of a local needs dwelling (amendment to previous approval 15/02069/FUL)**

Cllr Collier moved from the Parish Council and into the audience as he had declared a non-pecuniary interest in this application.

<p>Cllr Sinclair asked if there was anyone who wanted to speak on behalf of the application. Nobody came forward.</p> <p>Cllr Sinclair asked Councillors to comment.</p> <p>Cllr Tongue said it is difficult one as a rich man has just as much entitlement to a local needs dwelling as the next person. Probably got to be turned down.</p> <p>Cllr Haines said that someone previously had wanted to build a bungalow there and they weren't allowed to. Do not think this development should be allowed.</p> <p>Cllr Cressman said that this is where the system is flawed. We gave permission for a house for a local family. The dwelling now proposed is much too large a house for this location.</p> <p>Cllr Locke disproportionate to the size of the plot. Cllr Allen said that it is not like the original design. Totally against it.</p> <p>Cllr Sinclair opened the application to members of the public to comment.</p> <p>Cllr Collier speaking as a member of the public said that he wanted to support what Mrs Smith had said earlier. The application suggests that this is not going to be near a water course when it is as. The water course in the form of a stream runs alongside the site. Two storey garage at 6.4 metres high is too high and insensitive to the neighbouring dwelling. To suggest that a 5-bedroom dwelling is local needs is absurd.</p> <p>Cllr Sinclair called a vote and Councillors voted unanimous to object the application. The grounds were: the size of the development is overbearing. The development with the increased number of bathrooms present a greater flood risk. The garage appears to be forwarded of the building line. There is no evidence that a local needs dwelling on this size and scale is needed.</p>	
<p><b>8. Actions from previous minutes</b></p> <p><b>Replacing Councillors</b> – The Clerk had spoken to Stratford District Council (SDC) who confirmed that when a Councillor resigns the notice to ask the parishioners if they wish an election to be called must be displayed. At the same time the Parish Council (PC) could advertise for a Councillor or approach individuals who they would co-opt if an election was not called. The individual who would be appointed if no election were called could then be made known. The process of asking electors if they wish an election to be held does legally have to be gone through.</p> <p><b>Electric lighting</b> – Cllr Allen had circulated a note to all Councillors. Fourteen lights to be left on are at the main junctions in the village. Switch 39 lights off between midnight and 5.30am. WCC will undertake all the work for a total cost of £4696.38. Pay back will take a number of years but we would also be doing our bit for the environment. It is also something that has come out of the NP. It has also been proven to reduce crime. Would need to allocate a further £2,500 next year to undertake the work. Cllr Locke stated that it is going to be 7 years before we see a financial benefit.</p> <p>CC Seccombe said when WCC turned off the street lights off it was a problem in the urban areas where you have shift workers getting up in the night. Turned off one or two where there have been complaints. CC Seccombe said that she would recommend that you go out and tell people before you commence the work.</p> <p>Cllr Collier said that Ettington Parish have turned their lights off, and he wondered how have they have got on. CC Seccombe said that they are desperate to have the lights switched off where they had been left switched on.</p> <p>Cllr Allen said that we should put something into the Tysoe Record and the website. CC Seccombe said that she would see if there is any funding. Cllr Haines put something into the Tysoe Record and send this to the Clerk who will put it onto the website.</p>	<p>Cllr Haines/ Clerk</p>

<p><b>Bus Shelter</b> – Cllr Littlewood had written to the Clerk stating, “I will endeavour to determine the planning application process for the Bus Shelter and send it to you for the meeting. If you could check out the ownership of the land that would be great.” The Clerk reported that she had telephone Orbit but had not really been able to established who owned the land. Having debated this the Councillors agreed to do a search of the Land Registry to see who owns this piece of land.</p>	Clerk																		
<p><b>Bins</b> – The Clerk reported that she had heard back from SDC have said that they will supply the second bin at a cost of £240 including VAT. The Clerk had met with the SDC Contractor, Edward Brain &amp; Sons, who had given a quote of £705.60 including VAT to undertake all the work. This would involve moving all the bins to the requested locations, removing the old bins and concrete pipe bins and making good the ground. A total cost of £945.60. Cllr Sinclair asked if there was a proposer, Cllr Locke proposed the work and it was seconded by Cllr Cressman. Cllr Locke said we almost have a duty for health and safety to provide closed bins. All Councillors agreed.</p>	Clerk																		
<p><b>Policies – Financial Regulations and Decisions delegated to an Officer</b> – carried over to Monday 12<sup>th</sup> December.</p>																			
<p><b>Damaged Tree in Badgers Lane</b> – Cllrs Sinclair and Collier reported that this matter had been dealt with.</p>																			
<p><b>Parking on Pavements</b> – Cllr Allen handed round parking notices. Cllr Sinclair asked that these are only placed on the front windscreen. 4x4 parking constantly on the pavement. Clerk suggested that the safer neighbourhood officer be invited to a meeting. Councillors agreed.</p>																			
<p><b>Playing Field Equipment for Older Children</b> – Cllr Cressman reported that she Sarah Paterson and Jane had looked at quotes to do a two phased approach. Looking at lottery funding for a zip wire and possibly one other piece of equipment. We then want to do another piece of equipment some sort of activity equipment. Bring Cllr Allen &amp; Locke up to speed.</p>	Cllrs Allen/ Cressman/ Locke																		
<p>The Clerk was asked to chase safety report on the playground.</p>																			
<p><b>9. Financial Matters</b></p>																			
<p>The following payments were proposed by Cllr Cressman and seconded by Cllr Collier, all Councillors in favour:</p>																			
<table border="1"> <tr> <td data-bbox="97 1377 606 1456">Paul Pitts</td> <td data-bbox="606 1377 1069 1456">Playing Field Maintenance October 2016</td> <td data-bbox="1069 1377 1511 1456">52.00</td> </tr> <tr> <td data-bbox="97 1456 606 1545">David Roache</td> <td data-bbox="606 1456 1069 1545">Materials for Consultation, printing of maps, refreshments for consultation</td> <td data-bbox="1069 1456 1511 1545">87.04</td> </tr> <tr> <td data-bbox="97 1545 606 1612">Isobel Watson</td> <td data-bbox="606 1545 1069 1612">Reimbursement for refreshments for NP Consultation</td> <td data-bbox="1069 1545 1511 1612">14.91</td> </tr> <tr> <td data-bbox="97 1612 606 1680">Isobel Watson</td> <td data-bbox="606 1612 1069 1680">Reimbursement for prizes for NP Consultation</td> <td data-bbox="1069 1612 1511 1680">50.00</td> </tr> <tr> <td data-bbox="97 1680 606 1747">Tysoe Methodist Church Hall</td> <td data-bbox="606 1680 1069 1747">Hire of room and kitchen for NP Consultation</td> <td data-bbox="1069 1680 1511 1747">120.00</td> </tr> <tr> <td data-bbox="97 1747 606 1825">Thomas Fox Landscaping &amp; Maintenance</td> <td data-bbox="606 1747 1069 1825">Edging pathway on Old Tree Lane</td> <td data-bbox="1069 1747 1511 1825">216.00</td> </tr> </table>		Paul Pitts	Playing Field Maintenance October 2016	52.00	David Roache	Materials for Consultation, printing of maps, refreshments for consultation	87.04	Isobel Watson	Reimbursement for refreshments for NP Consultation	14.91	Isobel Watson	Reimbursement for prizes for NP Consultation	50.00	Tysoe Methodist Church Hall	Hire of room and kitchen for NP Consultation	120.00	Thomas Fox Landscaping & Maintenance	Edging pathway on Old Tree Lane	216.00
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<p>A meeting to discuss the budget for 2017/18 has been called for 12<sup>th</sup> December 2016.</p>																			
<p><b>10. New Matters</b></p>																			
<p><b>Donation to the Royal British Legion</b> – Cllr Sinclair said that we did precept £65.00 proposed Cllr Sinclair seconded by Cllr Allen.</p>	Clerk																		

<p><b>Parish Councillors Responses</b> – Cllr Sinclair raised the issue with Councillors not responded to the Clerks emails. The Clerk said that the Councillors failure to respond meant that she really could not undertake her role properly. It also made it very difficult calling meetings because this could not be done until she had heard back positively from at least 4 Councillors. Some Councillors always respond but others rarely do. All Councillors agreed that they would make greater efforts to respond to the Clerk. It was also agreed that unless it was a response that needed to be seen by all that responses would only be sent to the sender of the email, to try and reduce email traffic.</p> <p><b>Broadband Speed</b> – Clerk reported that she had received an update from former councillor Simon Forrester who had received an email from CSW Broadband stating, “It looks as though Lower Tysoe will mainly be served by the cabinet Tysoe 4 and this will be an all-in-one cabinet, just like Tysoe Cabinet 3. Tysoe 4 was announced as part of Wave 4 of Contract 2 Part 1 in October 2016. It can take up to 12 months from the start date to completion (depending on things like unforeseen engineering works etc.) although we are trying to shorten this.” As far as the rest of Tysoe is concerned they reported, “Good news - superfast and faster broadband is now available in some parts of <b>Tysoe!</b> Cabinet <b>Tysoe 3</b> has been upgraded, meaning that many properties connected to it can now order the improved service. <b>Please note that some lines that were previously connected directly to the exchange have now been routed through this cabinet so will now also be able to order faster broadband.</b>” PC wanted to pass on her thanks to Simon &amp; Miranda Forrester and Alison Cross for continuing to follow up on this project.</p> <p><b>Speed awareness gate</b> – Cllr Locke gave an update on this. The speed gates are being donated by Henry Jervis. Rather than softwood gates and paint them we will have hardwood and not paint them. They will have reflectors on them and possibly an enlarged 30MPH sign. Cllr Allen said is it something that we could monitor it and if it has an effect we could place further gates at other entrances to the village.</p>	<p>All Councillors</p>
<p><b>11. Correspondence</b></p> <p>The Clerk had distributed the correspondence pack but there had been one further piece of correspondence had been received from the Church. Trefor Williams had written stating “Martin has given me a copy of your letter of the 11 November. Each year the village clock undergoes (as a minimum) a routine inspection and service. This year the PCC paid an invoice from Smiths of Derby in the sum of £238.80 by cheque 1591 dated 19/9/16 – copy attached. The PCC would be pleased to receive any suitable contribution from the PC.” Cllr Locke said that I think we have made a commitment we should stick to it. Cllr Collier proposed the donation of £200 and this was seconded Cllr Tongue. All Councillors agreed.</p>	<p>Clerk</p>
<p><b>12. Councillors Reports and items for future agenda</b></p> <p>Cllr Cressman asked if any Councillor could join her at the Surgery in the tea room on Tuesday between 9am and 10am Cllr Sinclair said that she would attend with Cllr Cressman.</p> <p>Cllr Collier said that he had received a complaint regarding the board advertising the 5 houses by Lower Grounds as the board has been placed on Parish Council land. The Clerk was asked to send a letter to Kendrick Homes asking this to be moved to their property.</p> <p>Cllr Allen reported that the drain is blocked at the top of smarts lane. CC Seccombe said that she would report this.</p> <p>Cllr Allen said that the hedge that belongs to the manor needs cutting back. The Clerk was asked to send a letter.</p>	<p>Clerk</p> <p>CC Seccombe</p> <p>Clerk</p>

<p>Cllr Sinclair asked for CC Seccombe to contact Gavin Pollard about tree by the garages on the pavement on Welchman's place. He had stated that this was not a priority but still nothing has been done.</p> <p>There are two overgrown hedges which are impeding the pavement in Back Lane. It was agreed that Cllr Locke would speak to one resident and Cllr Cressman would speak to the other</p> <p>Dates for 2017 meetings – 9<sup>th</sup> January 2017 (if needed), 6<sup>th</sup> February, 6<sup>th</sup> March, 3<sup>rd</sup> April, 8<sup>th</sup> May, 5<sup>th</sup> June, 3<sup>rd</sup> July, 7<sup>th</sup> August (if needed), 4<sup>th</sup> September, 2<sup>nd</sup> October, 6<sup>th</sup> November and 4<sup>th</sup> December</p>	<p>Cllr Locke/</p>
<p><b>13. Closure of the meeting – 21.15pm</b></p>	