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 Minutes of the Tysoe Parish Council Meeting
 Held on Monday 4th December 2017 at 7.15pm

Present: Cllrs Sinclair (Chair), Locke, Allen, Collier, Haines, Littlewood & Tongue
 In attendance: CC Williams, DC Feilding and Police officers from the Safer Neighbourhood Team, Sgt Craig Purcell, PC Andy Stephenson & PC Emma Turner (until completion Item 6)
 Public: 1

	Action/ Date
<p>1. Welcome to the meeting given by the Chair, Cllr Sinclair.</p> <p>The Chair opened the meeting and welcomed all Councillors and members of the public.</p>	
<p>2. Apologies – The Clerk.</p>	
<p>3. Declaration of Interests</p> <p>The Chair, reminded councillors of the need to declare interests in any of the agenda items. Cllr Sinclair declared a pecuniary interest in item 7 the payment to Frank Mann Farmers and Cllr Haines (item10).</p>	
<p>4. Acceptance of Minutes</p> <p>All Councillors agreed the minutes of the meetings held on 6th and 13th November and these were duly signed.</p>	
<p>5. Informal Public Participation (Chair read out the statement about public participation)</p> <p>None.</p>	
<p>Police Feedback:</p> <ul style="list-style-type: none"> • Thefts in village <ul style="list-style-type: none"> ○ Stolen bikes advertised for sale on Facebook and look to be gone; other bikes and tools stolen. ○ Videos on Facebook of bicycles like those that were stolen. ○ Warrant to be served this evening. ○ Investigating graffiti; Cllr Cressman reported same on a local barn • DC Feilding remarked Kendrick road works unlit – report to Highways. • Cllr Littlewood – during village reconnaissance Kendrick blocking footpath asked to unblock; if repeated speak to Highways and Planning (with evidence) • Cllr Cressman – Kendrick vehicles and activities at school time dangerous; parents may be contributing to danger and thus also offending • SPEEDING – Cllr Cressman reported that PC speed monitoring in 40 mph zone approved; PC Turner to risk assess before monitoring; Police suggested speeding petition from PC will encourage Police to undertake speed checks. 	

<p>6. Neighbourhood Plan</p> <ul style="list-style-type: none"> • David Roache provided written summary of progress (attached); no questions. • NPG membership will be reviewed February, May, August, November 2018 – agreed by all. • Minutes of NPG meetings on website and up to date • Terms of Reference agreed and signed by all members of NP Group. 													
<p>7. Financial Matters</p> <p>The following payments were proposed by Cllr Tongue and seconded by Cllr Allen. All Councillors agreed payments:</p> <table border="1" data-bbox="92 571 1300 772"> <tr> <td>31/10/2017</td> <td>Frank Mann Farmers</td> <td>4 playing field mows in October</td> <td>312.00</td> </tr> <tr> <td>05/11/2017</td> <td>WALC</td> <td>Chairmanship course</td> <td>45.00</td> </tr> <tr> <td>30/11/2017</td> <td>Paul Pitts</td> <td>November 2017 playing field maintenance</td> <td>52.00</td> </tr> </table> <p>Bank Reconciliation for October was agreed by all Councillors and signed off by Cllr Cressman and seconded by Cllr Collier.</p> <p>A budget meeting to be held on 8th January 2018 in Village Hall 7.15; Cllr Collier to obtain 3 quotes for ditching & screen cleaning; Cllrs Locke and Allen to prep costs for playing field maintenance.</p>	31/10/2017	Frank Mann Farmers	4 playing field mows in October	312.00	05/11/2017	WALC	Chairmanship course	45.00	30/11/2017	Paul Pitts	November 2017 playing field maintenance	52.00	<p>The Clerk</p>
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<p>8. Planning</p> <p>Name for new development off Oxhill Road – The name agreed is Heritage Field; proposed by Cllr Allen and seconded by Cllr Locke; unanimous agreement by all Cllrs.</p> <p>Lighting for new development off Oxhill Road; no lights proposed by Cllr Littlewood and seconded by Cllr Cressman; unanimous agreement by all Cllrs.</p> <p>DC Saint letter – agreed to seek an understanding when the 3 years for use of 106 monies begins before responding more fully. DC Feilding to assist.</p> <p>Kendrick development</p> <ul style="list-style-type: none"> • PC to obtain professional advice on screening the site; Cllr Tongue noted that agreement from adjoining landowners to plant will be needed. • Still awaiting responses from DC Pemberton ref queries raised at previous PC meeting. 	<p>DC Feilding</p> <p>All Councillors</p>												
<p>9. Actions from Previous Minutes</p> <p>Parking on village greens & grass verges – postponed to next meeting; Cllr Cressman’s note on Village reconnaissance to be circulated once Lower Tysoe included.</p> <p>Speeding:</p> <ul style="list-style-type: none"> • PC to monitor in 40 zone • 20 is plenty to be discussed at next meeting. 													

<p>10. New Matters</p> <p>Honeysuckle Cottage / Parking</p> <ul style="list-style-type: none"> • Cllr Locke reported that no parking on the Village Green is: <ul style="list-style-type: none"> ○ On their website ○ In the cottage ○ On the booking form ○ And guest are telephoned as a reminder <p>But a new proposal is suggested by the owners and revised plan drafted for access` only – need for example to cater for the disabled but noted this is still crossing the Village Green; majority of Cllrs not content on this issue subject to further discussion.</p> <p>Parish Council Laptop & Finance Package – The Clerk has found a laptop computer for £360 including VAT with a maintenance and upgrade package of £60 / year. The purchase was proposed by Cllr Littlewood and seconded by Cllr Cressman; all Cllrs voted in favour.</p>	
<p>11. Correspondence</p> <p>A letter had also been received from Percy Sewell, Chair of Tysoe Village Hall Trust thanking the Parish Council for the gift of £1000.</p> <p>A response to the letter to the resident regarding NP activities; PC resolved that there will be no further action and that the matter is concluded.</p>	
<p>12. DC Feilding (5 Minutes) – DC Fielding gave an update</p>	
<p>13. CC Williams (5 Minutes) – CC Williams gave an update on County Council Activities the main thrust being next years budget. CC Williams also provided an update in relation to Children’s Centres, Home to School Transport, Health watch and Winter Transport readiness.</p>	
<p>14. Councillors Reports and items for future agenda</p> <p>Cllr Locke:</p> <ul style="list-style-type: none"> • Benches on footpath Middle Tysoe have been moved; graffiti has been washed off. • Thank you to Henry Jervis for £8000 from the S106 agreement for PC use in the village • Thank you to Henry Jervis for the ‘gates’ to the village on Oxhill Road and for agreeing to move the village sign accordingly. <p>Cllr Allen confirmed that the lighting adjustments are underway.</p> <p>Cllr Haines expressed concerns about poor road safety at the bend outside Hopkins Farm; Cllr Cressman agreed to assess during the Lower Tysoe reconnaissance.</p> <p>Cllr Collier seeks assistance from Cllrs Locke and Allen ref the Local Green Space assessment for the NP.</p>	
<p>15. Closure of the meeting to the public and press – 21.00pm</p> <p>Next meetings for January – a budget meeting on Monday 8th January at 7.15pm.</p>	