

Present: Cllrs Sinclair (Chair), Locke, Allen, Collier, Cressman, Haines, Littlewood & Tongue  
In attendance: CC Williams, David Roache (NPG Chair) and the Clerk  
Public: 2

	Action/ Date
<p><b>1. Welcome to the meeting given by the Chair, Cllr Sinclair.</b></p> <p>The Chair opened the meeting and welcomed all Councillors and members of the public.</p>	
<p><b>2. Apologies – None</b></p>	
<p><b>3. Declaration of Interests</b></p> <p>The Chair reminded councillors of the need to declare interests in any of the agenda items. None were declared.</p>	
<p><b>4. Acceptance of the Minutes</b></p> <p>The Chair asked if all Parish Councillors had seen a copy of the Minutes dated 9<sup>th</sup> &amp; 23<sup>rd</sup> April 2018 and whether these were a true and accurate record of the meeting. All Councillors agreed the minutes as a true and accurate record.</p>	
<p><b>5. Financial Matters</b></p> <p><b>Valuation of Parish Council Assets</b></p> <p>The Clerk reported that she had spoken to the external auditors PKS Littlejohn who advised that the Parish Council can use any reasonable valuation method. For example, the value could be the price paid for the land which would mean that figures would not need to be amended each year.</p> <p>All Parish Councillors agreed to get a current valuation from either Seccombe or Sheldon Bosley</p> <p>PKS Littlejohn also advised that some councils only value assets over a certain value for example £1,000. The Parish Councillors agreed that they would only value assets over £1,000. The assets would be revalued every 10 years.</p>	
<p><b>6. Closure of the meeting to the public and press –</b></p> <p>Next meetings are the Annual Meeting of the Parish Council and an Ordinary meeting of the Parish Council to be held on Monday 14<sup>th</sup> May 2018 starting at 7.15pm.</p>	